

Coast Aesthetics Limited

Annual Questionnaire (1 April 2023 to 31 March 2024)

Completed: 18th July 2024

Activity During the Period

Note that if you do not select any activities below, this means there has been **no commercial activity** (income or expenses) for the period.

Selling products (retail, wholesale, manufacturing, etc.)	Yes
Providing services (providing/selling services/time)	Yes
Residential rental property (including property that is both rented and used privately, holiday homes, AirBnB properties, etc.)	No
Commercial rental/lease property (including lease out of farm)	No
Property developer (and/or own business premises)	No
Investments (interest, shares, PIEs, deposits, pension/superannuation schemes, foreign currency, bullion, cryptocurrency, etc.)	No
Farming - livestock	No
Farming - no livestock (and have a sharemilking agreement)	No
Farming - bloodstock	No
Farming - other (Horticulture/Viticulture/Forestry/Nursery/Fishing/Beekeeping)	No

Client Information

GST frequency:	Two-Monthly
GST basis:	Payments
Accounting System used:	Xero
Have you given us access to your accounting system?	Yes
Has the nature of the business activity changed during the accounting period?	No
Have there been any changes in shareholding?	No

Director Birth Details (as is now required under the Companies Amendment Act 2014)

Director Name (First/Middle/Last)	City/Town of Birth	Country of Birth	Date of Birth
Has there been a change of residential address for any of the company directors during the period?			
			No
Have there been any new directors appointed during the period?			
			No

Have any directors ceased to hold office during the period?	No
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Main Body

Was a credit card (or bartercard) used for business purposes during the period?	No
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Did you have any receipts for this period not banked until after the period end?	No
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Are you registered for PAYE?	No
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Did you purchase, sell, trade or write off any fixed assets during the period?	No
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Did you transfer any fixed assets to or from owners/family members during the period?	No
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Did you have any business loans, mortgages, or hire purchases during the period?	No
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Apart from your main business income, did you bank any money during the period from:	
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- Wages	
-Subsidies	
- GST refunds	
- Sale of assets	
- Repayment of loans	
- Loans made to the business	
- Bequests, gifts	
- Additional capital from private funds	
- Commissions etc.	
- Insurance and ACC claims	
- Suppliers' rebates	
- Rental Income	
- Any other money which is not related to your business?	No

Did you incur any entertainment expenses during the period?	No
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Did you incur any legal expenses during the period?	No
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Did you incur any repairs & maintenance expenses over \$1000 during the period?	No
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Do you have an aircraft that cost \$50,000 or more and is used both for business and private purposes?	No
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Do you have a ship/launch/watercraft that cost \$50,000 or more and is used for both business and private purposes?	No
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Have you been directly financially affected by a natural disaster (eg, COVID-19 pandemic, earthquake, drought, flood) during the period?	No
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Accruals

Do you have any accounts owing to you at period end (Accounts Receivable)?	No
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Have any bad debts been written off during the period?	No
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Do you have any accounts you owe at period end (Accounts Payable)?	No
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Trading/Service Activity

Was there a cash float at period end?	No
Was there any petty cash on hand at period end?	No
Were you owed any Retention Payments at period end (if applicable to your business)?	No
Did you owe any Retention Payments at period end (if applicable to your business)?	No
Did you have any Stock on Hand at period end (excluding livestock)?	No
Did you have any Work in Progress (work started but not completed by period end)?	No
Of the income earned during the period, did 80% or more come from one customer (person or organisation) or an associate of that customer, AND those services were performed by one working person/family?	No

Home Office/Property

Did you use a personal home for business purposes during the period?	No
Was any property sold or purchased during the period?	No
Were there any property sales or purchases in progress but not yet completed at period end?	No
Do you have a valuation of your business property since your last balance date?	No

Private Use of Business Motor Vehicles (FBT/Appportionment)

Was a business vehicle used privately or was AVAILABLE for private use during the period?	Yes
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Private Use of Business Motor Vehicles (Please complete the following table)

Vehicle Description (make, model, registration number)	Ford Escape Trend
Date Vehicle Purchased (or first used in business, if later)	April 2018
Have you filed an FBT Return with the IRD?	Yes
Number of days available for private use during the year:	365
If % use has changed OR this is the first period of private use: Business Use (km)	No change
If % use has changed OR this is the first period of private use: Total Use (private + business)(km)	No change
% use	Daily
Has the log book used to determine % private use been kept current within the last three years?	No

Business Use of Private Motor Vehicles

Did you use a private vehicle for business purposes during the period? No

Private Use

Did the business incur any costs which have a private use component (including goods taken for private use)? No

Did you receive any business cash during the period that was not banked into your business account (i.e. cash sales/jobs)? No

Did you pay any business expenses from private funds? No

Are there any other assets (aside from vehicles) you used both in your business and privately during the period? No

Other Information

Did you have an arranged overdraft facility during the period? No

Were there any transactions with associated entities (ones with any of the same owners/directors/trustees/beneficiaries) for which we do not act as the accountant? No

Is there any other information we should be aware of? No

General Questions

Has your address changed during the period? No

Has your contact phone number changed during the period? No

Did you pay a dividend during the period? No

Would you like to receive an electronic (PDF) copy of your accounts? No

Would you like to receive a printed copy of your accounts? Yes

Do you require us to provide you with more than one set of printed accounts? No

Do you require your accounts by a specific date? No

Please provide your bank account details so that we can confirm this is the one held by the IRD.

Bank account name: Coast Aesthetics

Bank account number: 38-9019-0385546-00

Can we assist you with, or would you like to discuss:

Preparing a tax plan so you pay less tax in the future? Yes

Meeting us more regularly to improve your Business Performance? No

Advice we can provide regarding the impact of an adverse event (e.g. COVID-19, drought, flood, earthquake, etc.)? No

Removing the regular hassle of preparing your GST/FBT/RWT/PAYE returns (if we are not currently providing assistance) so you can focus on making money? No

Setting targets for improved profitability by preparing a budget and controlling the cash flow difficulties by preparing a cash flow forecast?	No
Lowering your overhead cost by having your financial administration (payment of accounts, receipts, banking, etc) handled by us?	No
Preparation of periodic financial reports (e.g. monthly or quarterly) to assist in the management of your business?	No
Achieving your financial goals by us providing advice on profit improvement and business growth?	No
Accurate valuation of your business for restructuring or sale?	No
Identifying your future direction with a strategic plan and a business plan?	No
Ensuring the continuation of your business by developing a succession plan?	No
Whether you are achieving the most cost effective and efficient Business Insurance cover?	No
Ensuring you have adequate financial cover in the case of accident and/or illness?	No
Any specific business problems you would like us to call you about and resolve immediately or any other matters you wish to raise?	No

Notes (none entered)