

-Subsidies	
- GST refunds	
- Sale of assets	
- Repayment of loans	
- Loans made to the business	
- Bequests, gifts	
- Additional capital from private funds	
- Commissions etc.	
- Insurance and ACC claims	
- Suppliers' rebates	
- Rental Income	
- Any other money which is not related to your business?	No
Did you incur any legal expenses during the period?	No
Did you incur any repairs & maintenance expenses over \$1000 during the period?	No
Have you been directly financially affected by a natural disaster (eg, COVID-19 pandemic, earthquake, drought, flood) during the period?	No

Accruals

Do you have any accounts owing to you at period end (Accounts Receivable)?	No
Do you have any accounts you owe at period end (Accounts Payable)?	No

Home Office/Property

Did you use a personal home for business purposes during the period?	Yes
Were all of the personal home expenses incurred during the period paid by the business?	No
Do your accounting records (bank statements, cashbook, computer records, etc.) clearly identify the expenses for the personal home being used for business purposes?	No
Total area of home (m ²):	220
Home area used for business (m ²):	4
Proportion used for business%:	1.82
For all of the following use of home office expenses for the period, please enter 100% of the expenses - we will make any apportionment required.	
Did you pay rates on the home used for business purposes?	Yes
Rates paid on home used for business for the period (GST Inclusive):	4171.42
Did you pay water rates on the home used for business purposes?	No
Did you pay interest on a mortgage on the home used for	

business?	No
Did you pay for electricity or heating on the home used for business?	Yes
Electricity & heating on the home used for business purposes paid during the period (GST inclusive):	4056.68
Did you pay for business toll calls from the home used for business?	No
If you do not own the property, did you pay rent on the home used for business?	No
Did you pay for house & contents insurance on the home used for business?	Yes
Insurance paid for the home used for business purposes during the period - House & Contents (GST inclusive):	3087.02
Did you pay for repairs and maintenance on the home used for business?	No
Did you pay for telephone rental at the home used for business?	No
Did you pay any Internet fees on the home used for business?	No
Did you pay any other expenses for the home used for business?	No
Is this the first period that home office expenses are being claimed for this address?	No
Was any property sold or purchased during the period?	No
Were there any property sales or purchases in progress but not yet completed at period end?	No
Do you have a valuation of your business property since your last balance date?	No

Private Use of Business Motor Vehicles (FBT/Appportionment)

Was a business vehicle used privately or was AVAILABLE for private use during the period?	No
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Business Use of Private Motor Vehicles

Did you use a private vehicle for business purposes during the period?	No
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Private Use

Did the business incur any costs which have a private use component (including goods taken for private use)?	No
Did you receive any business cash during the period that was not banked into your business account (i.e. cash sales/jobs)?	No
Did you pay any business expenses from private funds?	No