Q what is MIS ?

Ans MIS stands for management-Information system.

→ MIS is the use of information technology, people, and business processes to record store and process data to produce information.

→ This information is used by decision makers to make day to day decision.

we can define MIS as -

→ As an Integrated user machine system

→ that provide information to support operations, management, analysis and decision making functions

MIS uses -

→ computer HW and s/w

→ Manual procedures.

→ models for analysis, planning control and decision making and a database.

Q what are structure and Non-structured decisions.

Ans **Structured decisions:-**

→ Planned decisions are known as structured decisions..

→ We take time to take structured decisions.

→ Because they are Planned, prespecified, risk factor for wrong decision is very low.

→ Structured decisions are Programmable.

→ We can repeat structured decisions.

Unstructured - Decision

→ When decisions are not planned then they are known as unstructured decisions.

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→ Unstructured decisions are very quick

→ we made them according to situation.

→ They are quick, not-planned so risk of failure is high.

Q. Explain structure of MIS based on management-activity.

Ans