

MONTESSORI E.M SCHOOL

L.R PET- PALAKOL

INSTRUCTIONS TO PARENTS

- 1) Please check the school diary and see that the home work is performed regularly by the ward.
- 2) Please do not send the ward to school with gold ornaments, large amount of cash etc. the school bears no responsibility what so ever for the loss of any.
- 3) Please be in regular touch with the teacher / principal to know your wards progress.
- 4) Please send your ward to the school in neat and proper uniform. Students in improper uniform will be sent home after three reminders.
- 5) Please co-operate and encourage your child in doing project works and collecting data from Internet / Reference Books for preparing Answers to various questions as the act carries vital Role in future.
- 6) Please pay the tuition fees in time. After the due dates Rs.200/- will be imposed as fine.
- 7) All fees should be paid on or before 14th February 2024. Transport facility etc. will be withdrawn to the defaulters.
- 8) School Land line no: **08814 222524**, Mobile no: **7386087475** for regular and day to day affairs.
- 9) Please feel free to contact the Principal for academic affairs on Mobile no: **9030607013**.
- 10) Contact School Director on Emergency/serious academic affairs on Mobile no: **9849212321**.

IMPORTANT DAYS / EVENTS TO BE OBSERVED DURING 2023-2024

S.NO	IMPORTANT DAYS	DATE	EVENT
1.	Guru pournami	03 rd July	Felicitation to reputed teachers
2.	Alluri Sitaramaraju Jayanthi	4 th July	Seminar on life history of Alluri Sitaramaraju
3.	Literary competitions	2 nd week of Aug	To promote literacy, creativity and intellectual development
4.	Independence day	15 th Aug	Observation of National Festival
5.	Krishnastami	7 th Sep	Traditional function
6.	Ganesh chaturdhi	18 th Sep	Making of Ganesh idols
7.	Durgastami	22 nd Oct	Old students meet
8.	Moulana Abulu kalam Birth day	11 th Nov	Workshop on literacy and Elocution competition
9.	Children's day	14 th Nov	Traditional dress competition/ Cultural activities
10.	World AIDS day	1 st Dec	Essay writing competition and awareness programme
11.	Human rights day	10 th Dec	Lecture on human rights
12.	Christmas Eve	26 th Dec	Traditional celebrations
13.	Sankranti sambaralu	12 th Jan	Cultural and traditional function
14.	National youth day	12 th Jan	Workshop on Indian culture
15.	Republic day	26 th Jan	National festival
16.	Sports day	1 st week of Feb	Prize distribution to Sports and games winners
17.	World Cancer day	4 th Feb	Awareness Rally
18.	Sri Panchami	14 th Feb	Saraswathi Pooja & Aksharabhyasam
19.	Science day	28 th Feb	School science fair
20.	World Spelling day	6 th Mar	Spell bee Test
21.	Women's day	8 th Mar	Felicitation to women
22.	World Water day	22 nd Mar	Blue Day
23.	Holi	24 th Mar	Colourful event
24.	Babu Jagajeevan ram jayanthi	5 th Apr	Fruits distribution at government hospital
25.	World Health day	7 th Apr	Health campaign among the students
26.	Ambedkar jayanthi	14 th Apr	Sweets distribution to oldage people
27.	Graduation day	4 th week of Apr	Pre School students Award giving ceremony

SPELL BEE TESTS, SUBJECT ORIENTED TESTS & GENERAL KNOWLEDGE TESTS (III - IX)

NAME OF THE TEST	SUBJECTS & SYLLABUS	DATE
SPELL BEE TEST - 1	1. Missing letters 2. Meanings 3. Synonyms 4. Antonyms 5. Idioms 6. Verb forms	4 th week of July
SUBJECT ORIENTED TEST - 1	Previous 3 Academic Years MATH (40M) SCI (30M) ENG (30M)	4 th week of Aug
SPELL BEE TEST -2	1. Missing letters 2. Meanings 3. Synonyms 4. Antonyms 5. Idioms 6. Verb forms	4 th week of Sep
GENERAL KNOWLEDGE TEST - 1	Up to date General topics & current affairs 2022-23	4 th week of Oct
SPELL BEE TEST -3	1. Missing letters 2. Meanings 3. Synonyms 4. Antonyms 5. Idioms 6. Verb forms	4 th week of Nov
SUBJECT ORIENTED TEST - 1	Previous 3 Academic Years MATH (40M) SCI (30M) ENG (30M)	4 th week of Jan
SPELL BEE TEST - 4	1. Missing letters 2. Meanings 3. Synonyms 4. Antonyms 5. Idioms 6. Verb forms	4 th week of Feb
GENERAL KNOWLEDGE TEST - 2	Up to date General topics & current affairs 2022-23	4 th week of Mar

COLOUR DAY/ THEME DAY CELEBRATIONS

NAME OF THE EVENT	THEME	DATE
RED DAY	OZONE DAY	16-09-2023
FLOWER DAY	IMPORTANCE OF PLANTS IN OUR ECO SYSTEM	28-10-2023
FRUIT DAY	SAY YES TO FRUITS & SAY NO TO JUNK FOOD	25-11-2023
VEGETABLE DAY	AWARENESS ABOUT HEALTH & IMMUNITY	24-02-2024
YELLOW DAY	INTERNATIONAL DAY OF HAPPINESS	20-03-2024

PARENTS MEETINGS

MONTH	Aug	Oct	Dec (H.S)	Dec (PRI)	March	May	Time
DATE	6 th	8 th	3 rd	31 st	24 th	5 th	9AM to 12.30 PM
DAY	Sunday	Sunday	Sunday	Sunday	Sunday	Sunday	

TERMINAL HOLIDAYS

Dasara Holidays	Oct 14 th to Oct 23 rd		Pongal Holidays	Jan 13 th to Jan 18 th
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DUE DATES FOR SCHOOL FEE/ TRANSPORT FEE PAYMENTS

	Term - I	July 8 th		II Term	Oct 16 th		III Term	Feb 14 th	
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For the Transport after the due date Rs.200 will be collected as penal fee. So, kindly pay the fees in time and cooperate to meet the day to day transport expenditure.

INTRODUCTION OF BUDDY SYSTEM

Each student has to select one classmate compulsorily as friend and he/she has to take care about his/her friend in Academic Activities.

FORMATION OF DIFFERENT CLUBS

NAME OF THE CLUB	Literary club	Sports & Games club	Cultural club	Girls club
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Parents are requested to encourage your child to participate at least in one club.

MEDICAL TESTS

MEDICAL TEST	General health check up	Eye check up	Dental check up	Skin check up
MONTH	First week of Aug	Last week of Dec	Last week of Feb	First Week of April

CO-CURRICULAR ACTIVITIES

ACTIVITY	Dance	Music	Chess	Drawing	Yoga	Karate	Calligraphy
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Parents are requested to encourage your child to participate at least in one art/ activity.

FIELD TRIPS TO PRIMARY STUDENTS

PLACE	Bank	Court	Police Station	Naval unit
MONTH	Sep	Nov	Feb	Mar

Bank: Enlightenment of financial transactions

Court: Enlightenment of judicial system

Police Station: Enlightenment on law and order

Naval unit: Enlightenment on armed forces

DOCUMENTS TO BE SUBMITTED BY THE PARENTS / STUDENTS

1. Student Aadhar (Xerox copy)
4. Student Date of Birth certificate (Xerox copy)
- 6.Caste certificate (For Reservations – Xerox copy)
8. Ration Card & Rice Card (Xerox copy)
2. Mother Aadhar (Xerox copy)
5. Transfer certificate (T.C)/ Record sheet (Original)
7. Four recent passport size photo graphs of the student with uniform
9. Mother’s Bank account pass-book front page (Xerox copy).
3. Father Aadhar (Xerox copy)

All these documents should be submitted on or before 31st July 2023. Parents/Students failing to submit the above documents are forfeited of regular admissions and the school bears no responsibility of sending the ward to the Annual Examinations.

Date: 24-07-2023

Principal