



INTEGRATED SUPPLY CHAIN

Dock Management System

Security User Guide

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1] Security Login

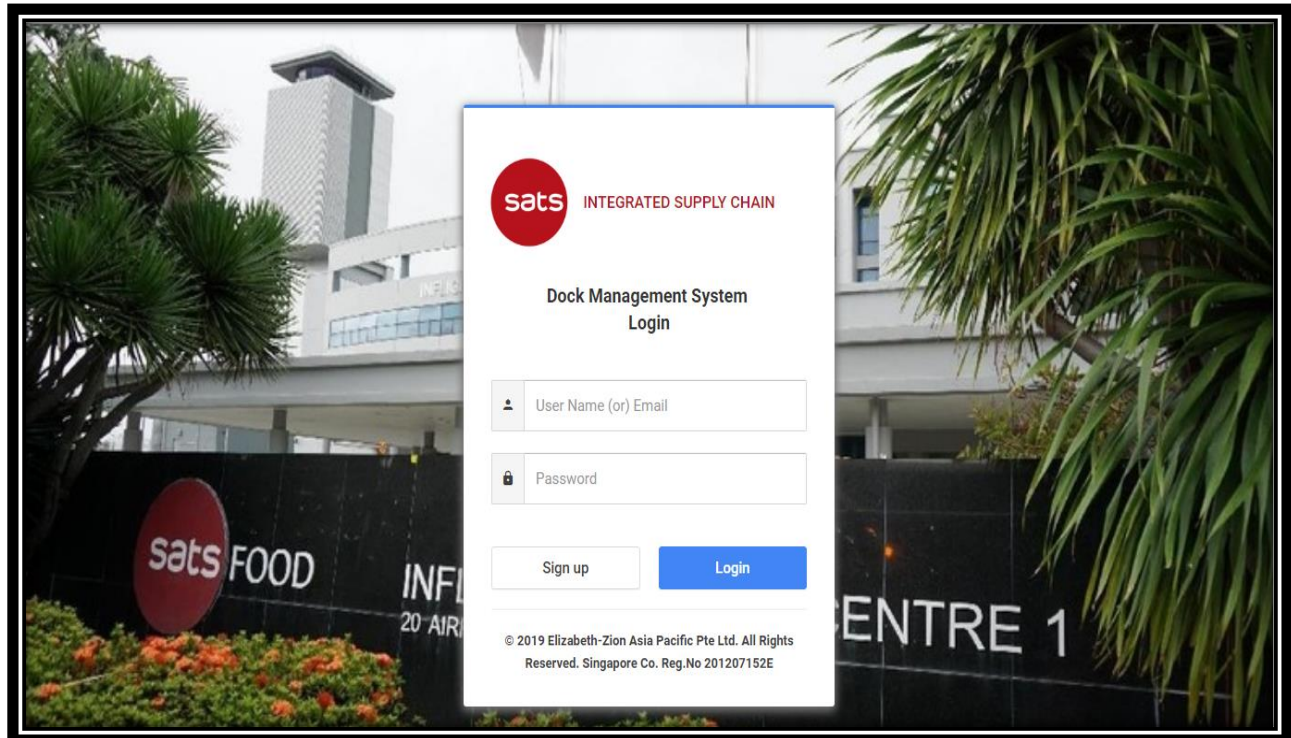
2] How to do Check-In/Check-Out for the Vehicle

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1] Security Login

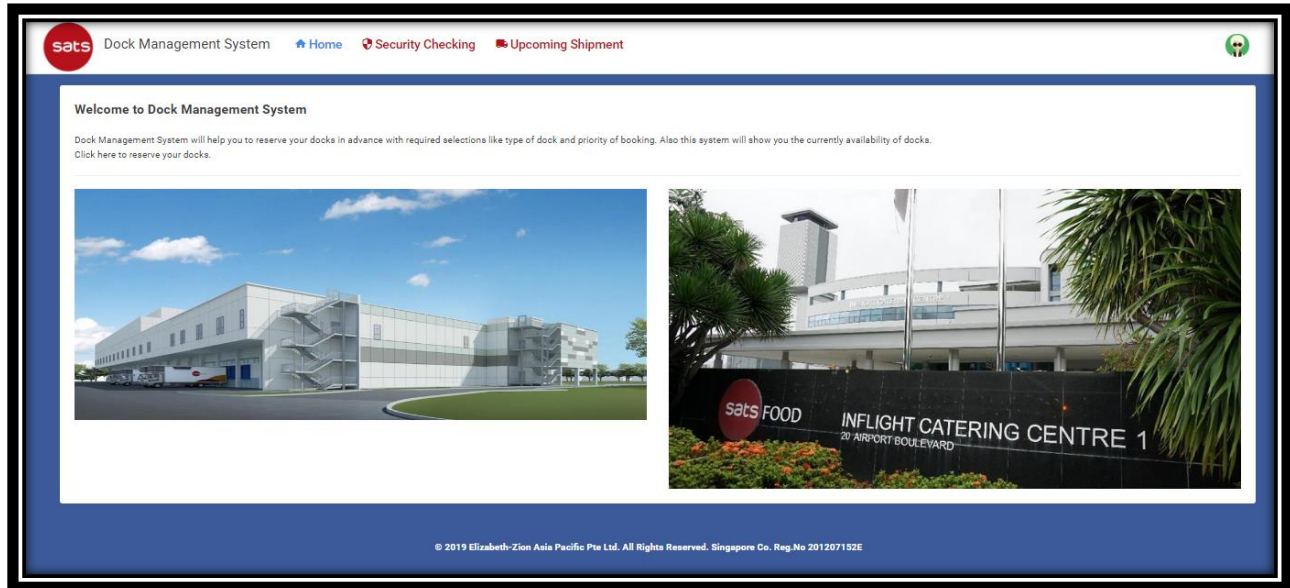
Step 1 : Go to website <http://www.satsez.com>

Enter your Login-ID and Password and click to **“Login”** button to login system. Refer to the image below for login page.



2] How to do Check-In for the Vehicle

Step: 1 Go to **Security Check > Tab**



Step: 2 (Check In)

This step will be performed by the security during check-In of vehicle.

Scan the **QR Code** in the '**Security Check**' tab to do the **Check-In** for vehicle.

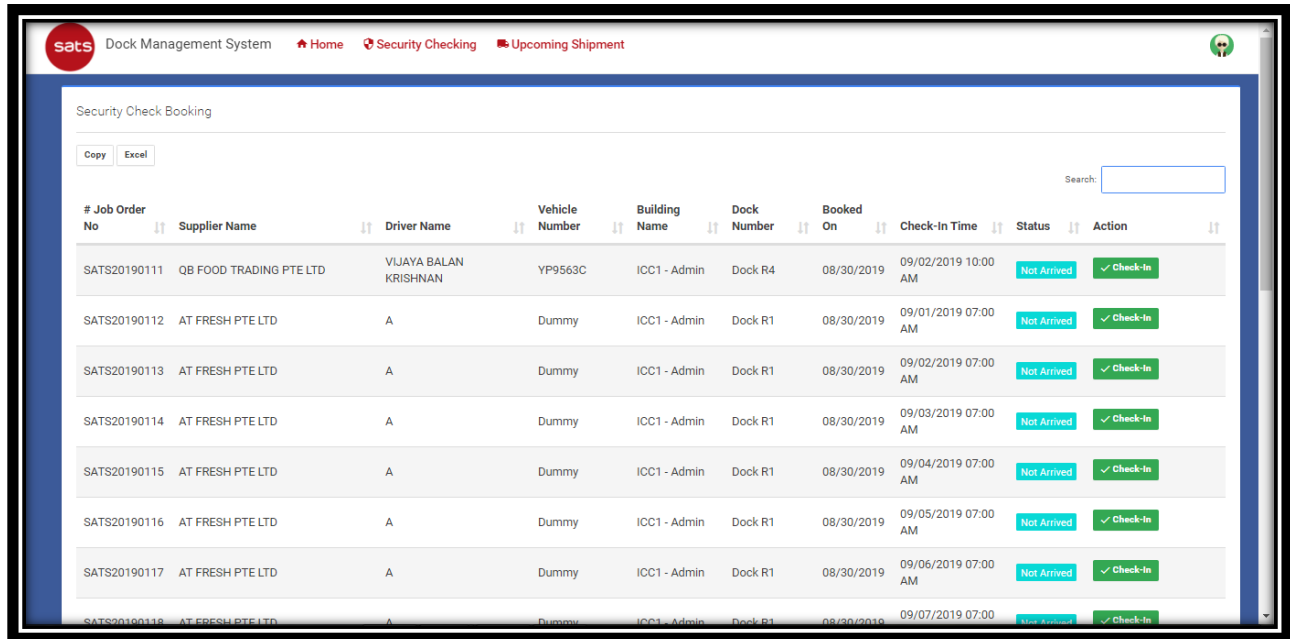
# Job Order No	Supplier Name	Driver Name	Vehicle Number	Building Name	Dock Number	Booked On	Check-In Time	Status	Action
SATS20190111	QB FOOD TRADING PTE LTD	VIJAYA BALAN KRISHNAN	YP9563C	ICC1 - Admin	Dock R4	08/30/2019	09/02/2019 10:00 AM	Not Arrived	✓ Check-In
SATS20190112	AT FRESH PTE LTD	A	Dummy	ICC1 - Admin	Dock R1	08/30/2019	09/01/2019 07:00 AM	Not Arrived	✓ Check-In
SATS20190113	AT FRESH PTE LTD	A	Dummy	ICC1 - Admin	Dock R1	08/30/2019	09/02/2019 07:00 AM	Not Arrived	✓ Check-In
SATS20190114	AT FRESH PTE LTD	A	Dummy	ICC1 - Admin	Dock R1	08/30/2019	09/03/2019 07:00 AM	Not Arrived	✓ Check-In
SATS20190115	AT FRESH PTE LTD	A	Dummy	ICC1 - Admin	Dock R1	08/30/2019	09/04/2019 07:00 AM	Not Arrived	✓ Check-In
SATS20190116	AT FRESH PTE LTD	A	Dummy	ICC1 - Admin	Dock R1	08/30/2019	09/05/2019 07:00 AM	Not Arrived	✓ Check-In
SATS20190117	AT FRESH PTE LTD	A	Dummy	ICC1 - Admin	Dock R1	08/30/2019	09/06/2019 07:00 AM	Not Arrived	✓ Check-In
SATS20190118	AT FRESH PTE LTD	A	Dummy	ICC1 - Admin	Dock R1	08/30/2019	09/07/2019 07:00 AM	Not Arrived	✓ Check-In

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Once the scanning is performed, the validation will happen in the backend and the status will change as 'CheckedIn'

Step: 3 (Check-Out)

Scan the **QR Code** in the 'Security Check' tab to do the Checkout for vehicle.



The screenshot displays the 'Security Check Booking' interface within the 'sats Dock Management System'. The top navigation bar includes links for 'Home', 'Security Checking', and 'Upcoming Shipment'. Below the navigation bar, there are 'Copy' and 'Excel' buttons, and a search bar. The main content is a table with columns for Job Order No, Supplier Name, Driver Name, Vehicle Number, Building Name, Dock Number, Booked On, Check-In Time, Status, and Action. The table lists several bookings, all with a status of 'Not Arrived' and a 'Check-In' button.

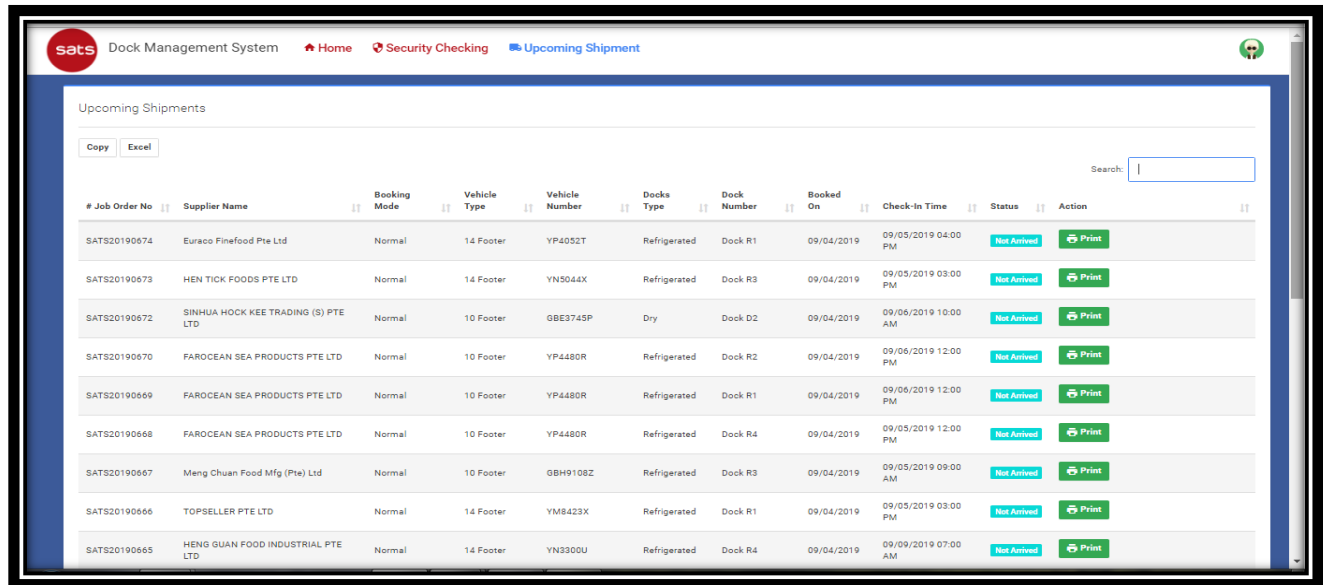
# Job Order No	Supplier Name	Driver Name	Vehicle Number	Building Name	Dock Number	Booked On	Check-In Time	Status	Action
SATS20190111	QB FOOD TRADING PTE LTD	VIJAYA BALAN KRISHNAN	YP9563C	ICC1 - Admin	Dock R4	08/30/2019	09/02/2019 10:00 AM	Not Arrived	✓ Check-In
SATS20190112	AT FRESH PTE LTD	A	Dummy	ICC1 - Admin	Dock R1	08/30/2019	09/01/2019 07:00 AM	Not Arrived	✓ Check-In
SATS20190113	AT FRESH PTE LTD	A	Dummy	ICC1 - Admin	Dock R1	08/30/2019	09/02/2019 07:00 AM	Not Arrived	✓ Check-In
SATS20190114	AT FRESH PTE LTD	A	Dummy	ICC1 - Admin	Dock R1	08/30/2019	09/03/2019 07:00 AM	Not Arrived	✓ Check-In
SATS20190115	AT FRESH PTE LTD	A	Dummy	ICC1 - Admin	Dock R1	08/30/2019	09/04/2019 07:00 AM	Not Arrived	✓ Check-In
SATS20190116	AT FRESH PTE LTD	A	Dummy	ICC1 - Admin	Dock R1	08/30/2019	09/05/2019 07:00 AM	Not Arrived	✓ Check-In
SATS20190117	AT FRESH PTE LTD	A	Dummy	ICC1 - Admin	Dock R1	08/30/2019	09/06/2019 07:00 AM	Not Arrived	✓ Check-In
SATS20190118	AT FRESH PTE LTD	A	Dummy	ICC1 - Admin	Dock R1	08/30/2019	09/07/2019 07:00 AM	Not Arrived	✓ Check-In

Once the scanning is performed, the validation will happen in the backend and the status will change as 'CheckedOut'

3] How to View Upcoming Shipments

Step : 1 Go to Security Checking > Tab

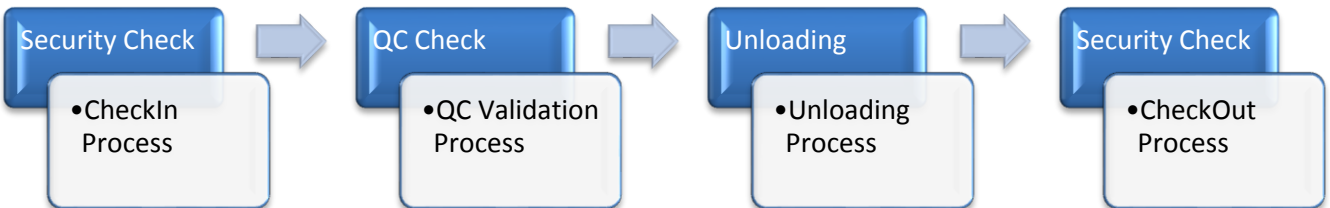
Step : 2 Click on search box in the right top and enter the Job order number to find the bookings.



The screenshot shows the 'Upcoming Shipments' section of the Dock Management System. It includes a search bar at the top right and a table with the following data:

# Job Order No	Supplier Name	Booking Mode	Vehicle Type	Vehicle Number	Docks Type	Dock Number	Booked On	Check-in Time	Status	Action
SATS20190674	Euraco Finefood Pte Ltd	Normal	14 Footer	YP4052T	Refrigerated	Dock R1	09/04/2019	09/05/2019 04:00 PM	Not Arrived	Print
SATS20190673	HEN TICK FOODS PTE LTD	Normal	14 Footer	YN5044X	Refrigerated	Dock R3	09/04/2019	09/05/2019 03:00 PM	Not Arrived	Print
SATS20190672	SINHUA HOCK KEE TRADING (S) PTE LTD	Normal	10 Footer	GBE3745P	Dry	Dock D2	09/04/2019	09/06/2019 10:00 AM	Not Arrived	Print
SATS20190670	FAROEAN SEA PRODUCTS PTE LTD	Normal	10 Footer	YP4480R	Refrigerated	Dock R2	09/04/2019	09/06/2019 12:00 PM	Not Arrived	Print
SATS20190669	FAROEAN SEA PRODUCTS PTE LTD	Normal	10 Footer	YP4480R	Refrigerated	Dock R1	09/04/2019	09/06/2019 12:00 PM	Not Arrived	Print
SATS20190668	FAROEAN SEA PRODUCTS PTE LTD	Normal	10 Footer	YP4480R	Refrigerated	Dock R4	09/04/2019	09/05/2019 12:00 PM	Not Arrived	Print
SATS20190667	Meng Chuan Food Mfg (Pte) Ltd	Normal	10 Footer	GBH9108Z	Refrigerated	Dock R3	09/04/2019	09/05/2019 09:00 AM	Not Arrived	Print
SATS20190666	TOPSELLER PTE LTD	Normal	14 Footer	YMB423X	Refrigerated	Dock R1	09/04/2019	09/05/2019 03:00 PM	Not Arrived	Print
SATS20190665	HENG GUAN FOOD INDUSTRIAL PTE LTD	Normal	14 Footer	YN3300U	Refrigerated	Dock R4	09/04/2019	09/09/2019 07:00 AM	Not Arrived	Print

Flow Chart:



If the vehicle is arrived **late Or earlier 15 mins** then the actual booked time. Then checkIn won't allow the vehicle driver need to contact the Buyer.

Buyer



Note: Checkout is not allowed within 10 minutes from the check-In time.