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Empower.  
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## Certificate of Learning



**LALATENDU NAYAK**

Student ID: 36177A

has completed the following course

**Microsoft Excel Masterclass : Some Magical Features 2021**

**0hr,35min**

Total Duration

**11**

No. of Lessons

**Intermediate**

Level of the Course

Issued on **3rd July 2021**

Certificate Link: **[learnmall.in/cert/JAB536177A](https://www.learnmall.in/cert/JAB536177A)**



## Learning Summary

**LALATENDU NAYAK** (Student ID: 36177A)

has completed the following course

**" Microsoft Excel Masterclass : Some Magical Features 2021 "**

- ▶ Course Segmentation: **Office Tools > Microsoft > Excel**
- ▶ Duration: **0 hours 35 minutes**
- ▶ Level: **Intermediate**
- ▶ No. of Lessons: **11**
- ▶ Issue Date: **3rd July 2021**

## Course Syllabus

▶ **Magical Features Of MS Excel**

- 1. Flash Fill
- 2. Data Linking
- 3. Freeze Panes
- 4. Conditional Formatting
- 5. Split Text
- 6. Data Validation
- 7. Dropdown List
- 8. "If" Statement
- 9. Countifs
- 10. Vlookup
- 11. IFNA