

Set the Goals

Define the output you want to create in a couple of sentences

Create a report on consumer patterns which includes important metrics along with visual representation,. The report must have a hypothesis backed by data and explained simply yet persuasively.

Add the skills that you want to learn by the end of the menternship

- | | |
|-------------------|-----------------------|
| 1. Data Analysis | 2. Data Visualisation |
| 3. Report Writing | 4. Google Slides |

Add the key learnings you want

1. Learn how to create charts that are easily understandable
2. Learn how to analyse huge datasets with techniques
3. Create a presentation which is visually attractive

Major Constraints

Add the constraints you face in working on the tasks mentioned in the menternship (for example: data cleaning, creating a content calendar)

- | |
|--|
| 1. Have not worked with huge datasets in the past |
| 2. Managing time along with college classes and assignments |
| 2. Don't know how to use Google Slides/Presentation Software |

Find resources on your own that can help you and add below

- | | |
|---|---|
| 1. How I plan my project? | 2. How to analyse data sets in Google Sheets? |
| 3. How to make a professional presentation? | 4 |
| 5 | 6 |

1

2

Add the schedule

Add the Schedule Below

Stage	Date (Double click on the cell below and add a date)	Tick when completed
Start of the Menternship	January 23, 2026	<input type="checkbox"/>
Complete the Workplan and Submitted	January 24, 2026	<input type="checkbox"/>
Component 2	January 26, 2026	<input type="checkbox"/>
Component 3	January 28, 2026	<input type="checkbox"/>
Component 4	January 30, 2026	<input type="checkbox"/>
Component 5	February 1, 2026	<input type="checkbox"/>
Completed the Menternship	February 5, 2026	<input type="checkbox"/>
Recieved the Feedback over email		<input type="checkbox"/>
Submitted the Final Draft		<input type="checkbox"/>

3

Add the Schedule for Mentor Sessions you want to attend

Stage	Date (Double click on the cell below and add a date)	Tick when completed
Mentor Session 1	February 1, 2026	<input checked="" type="checkbox"/>
One on One Call (Book one when you have specific queries)		<input type="checkbox"/>
Mentor Session 2	February 8, 2026	<input type="checkbox"/>
Mentor Session 3		<input type="checkbox"/>
One on One Call (Book one when you have specific queries)	January 15, 2026	<input type="checkbox"/>

Do not alter

You need to fill