Profile

An ambitious learner who thrives in challenging the status quo.

I am defined by powerful motivation and the desire to discover. Evidenced by publishing my first novel at fifteen, I aim to create a positive impact on all settings I inhabit and present new ideas to the world. I enjoy working in teams and finding collaborative solutions to creative problems.

Experience

<u>Annual Summer Family Camp - Organizing Volunteer (Jul 2017 - Present)</u>

- · Prepare weekly activity schedules for various age groups relating with the theme of the week
- Manage children with different needs and provide interesting and educational projects
- Establish class discipline in a comfortable and fun learning environment

PaperTrails Club - IT Internship (Jun - Aug 2023)

Responsibilities:-

- Create interactive monthly newsletter relating to the theme of the month
- Add new books to the PT shop database
- Study paid book club business model and ways of implementing it

Achievements:-

- Created PT Book Club community server
- Created Google AppSheets database for tracking book club members
- Recommended management and productivity software for use within the company

Saudi Ground Services - IT Training (Jun - Aug 2022)

Responsibilities:-

- Activate and manage biometrics for seasonal employees
- Helpdesk support for employee laptops
- Managing purchase orders and requests via SAP ERP and FIORI
- Data cleansing and standard database creation and management
- Dashboard upkeep via office for business apps (PowerApps, Power BI, Power Automate)
- Creation of detailed and organized documentation for handover and reference

Achievements:-

- Created CEO dashboard for daily updates
- Certificate of appreciation
- Created application for daily data log
- Contributed to the success of hajj season 1443

Skills

Proficient in Arabic and English Knowledge in Python, C#, HTML, CSS, JS, SQL Workshop creator and instructor Advanced writing (formal/narrative) Standard and Business Office apps

Education

<u>Dar Al-Hekma University</u> (Aug 2021 - Ex. Jun 2025) BsC in Computer Science, Current GPA: A+

<u>Dawhat Aljazeera Int'l School</u> (Sep 2019 - Jun 2021) American Diploma, Graduating GPA: 4.0/4.0

Achievements

Mawhiba Alumna	(2015-present)
Self-published author of Foreshadow	(2018)
Speaker at the Makkah Cultural Forur	n (2018)
Tamayyuz National Recognition Awar	d (2018)
Oxford Summer Course - Creative Wi	riting (2019)
Graduate of MISK College Prep Progr	ram (2021)
Third place at JIC ICAISC Drone Com	petition (2023)
DAH Student Council Public Relations	(2022/23)
DAH Exceptional Student Award	(2023)
DAH Tech Club Vice President	(2023/24)
DAH Gaming Club President	(2023/24)
DAH President's Honor List	(2022-2024)

Manarat Int'l School (Sep 2009 - Jun 2019) American Diploma, Average GPA: 3.9/4.0