This lesson shows how to change the spacing elements in a document and how to add explicit formatting instructions to the LaTeX source.

We have already seen that a blank line in your input will generate a new paragraph in LaTeX. This shows up as the paragraph will start with an indent.

1 Paragraph spacing

One common style is to have no indents for paragraphs, but instead to have a 'blank line' between them. We can achieve that using the parskip package.

\usepackage[parfill]{parskip}
\usepackage{lipsum} % Just for some filler text
\begin{document}
\lipsum
\end{document}

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2 Forcing a new line

Most of the time, you should not force a new line in LaTeX: you almost certainly want a new paragraph or to use parskip, as we've just seen, to put a 'blank line' between paragraphs.

There are a few places where you use \\ to start a new line without starting a new paragraph:

- At the end of table rows
- Inside the center environment
- In poetry (the verse environment)

Almost always, if you are not in one of those special places, you should not use \\.

3 Adding explicit space

We can insert a thin space (about half the normal thickness) using \,. In math mode, there are also other commands: \., \: and \;, and one for a negative space: \!.

Very rarely, for example when creating a title page, you might need to add explicit horizontal or vertical space. We can use \hspace and \vspace for that.

4 Explicit text formatting

We wrote in lesson 3 that most of the time logical structure is preferable. But sometimes you want to make text bold, or italic, or monospaced, etc. There are two types of command for this: ones for short pieces of text, and ones for 'running' material.

For short bits of text, we use \textbf, \textit, \textrm, \textsf, \texttt and \textsc.

For running text, we use commands that alter the font setup; the commands here are for example \bfseries and \itshape. Because these don't 'stop', we need to place them in a group if we want to prevent them from applying to the whole document. LaTeX environments are groups, as are table cells, or we can use \{...\} to make an explicit group.

```
\begin{document}
Normal text.

{\itshape
This text is italic.
So is this: the effect is not limited to a paragraph.
}
\end{document}
Normal text.
```

This text is italic.

So is this: the effect is not limited to a paragraph.

We can set font size in a similar way; these commands all work on an ongoing basis. The sizes we set are relative: \huge, \large, \normalsize, \small and \footnotesize are common. It's important to finish a paragraph before changing the font size back; see how we add an explicit \par (paragraph break) here.

```
\begin{center}
{\itshape\large Some text\par}
Normal text
{\bfseries\small Much smaller text\par}
\end{center}
```

Some text

Normal text Much smaller text