

Public Holiday Overtime Request Form

Staff Name **Su Zhonghua**

Department: **ICG-IT**

SOEID **ZS41433**

Project Manager: **Wu Luke**

Year: **2020**

Month: **6**

Cost Center:

Date	Time From	Time To	Reason for Requesting Overtime	Actual Overtime Hours(Lunch Time Exclusive)
2020/6/1				
2020/6/2				
2020/6/3				
2020/6/4				
2020/6/5				
2020/6/6				
2020/6/7				
2020/6/8				
2020/6/9				
2020/6/10				
2020/6/11				
2020/6/12				
2020/6/13				
2020/6/14				
2020/6/15				
2020/6/16				
2020/6/17				
2020/6/18				
2020/6/19				
2020/6/20				
2020/6/21				
2020/6/22				
2020/6/23				
2020/6/24				
2020/6/25	9:30	19:00	emc cloud migration autosys jobs for uat and sit, emc cert portal uat deployment process	8
2020/6/26				
2020/6/27				
2020/6/28				
2020/6/29				
2020/6/30				
Monthly Total Overtime Hours			8.0	

*Printed by WSEX

Employee's Signature

HRBP Signature