



http://

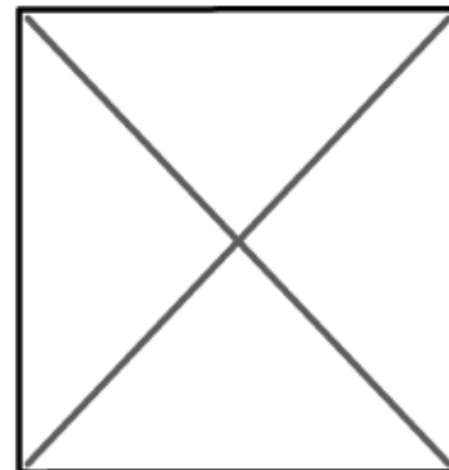


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[Home](#) > [Help](#) > [Planning Your School Year](#) > Organizing the Calendar

Organizing the Calendar

Related Topics

[Adding Classes](#)[Viewing the Syllabus](#)[Items Viewable on Calendar](#)[Due Dates and Late Assignments](#)[Adding Assignments \(Teacher Only\)](#)



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[Home](#) > [Help](#) > [Planning Your School Year](#) > [Organizing the Calendar](#) > Items Viewable on Calendar

Items Viewable on Calendar

Items Viewable on Calendar

Name (job title)	Age	Nickname	Employee
Giacomo Guilizzoni Founder & CEO	40	Peldi	<input type="checkbox"/>
Marco Botton Tuttofare	38		<input checked="" type="checkbox"/>
Mariah MacLachlan Better Half	41	Patata	<input type="checkbox"/>

Related Topics

[Adding Items to Calendar](#)[Adding Classes](#)[Viewing the Syllabus](#)[Adding Assignments \(Teacher Only\)](#)[Changing Due Dates \(Teacher Only\)](#)



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[Home](#) > [Help](#) > [Planning Your School Year](#) > [Organizing the Calendar](#) > Adding Items to Calendar

Adding Items to Calendar

1. Click on the "Calendar" link in the left sidebar.

2. Click on the "Add Item" button in the top right corner.

3. Enter the date and time for the event.

4. Enter a title for the event.

5. Enter a description for the event.

6. Click on the "Save" button.



Related Topics

[Adding Classes](#)[Viewing the Syllabus](#)[Due Dates and Late Assignments](#)[Items Viewable on Calendar](#)[Changing Due Dates \(Teacher Only\)](#)



-

Your Profile



[Your ePortfolio](#)



Planning Your School Year



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Adding Classes



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Adding Items to Calendar



Viewing the Syllabus



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Submitting Group Assignments



Completing Tests and Quizzes



Modules and Files



Contacting Teachers and Classmates



Viewing Grades



Creating Classes (Teacher Only)



Running Classes (Teacher Only)

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[illegible][illegible]

Adding Classes

Adding Items to Calendar

Items Viewable on Calendar

Due Dates and Late Assignments

Adding Assignments (Teacher Only)



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[Home](#) > [Help](#) > Submitting Assignments

Q search

Submitting Assignments

1. Go to the Assignment page for your class.
2. Select the assignment you want to submit.
3. Select "Submit Assignment."
4. From the menu that appears, select a method of submitting the assignment: File Upload, Textbox Entry, Website URL, or Google Doc.
 - a. See the image to the right for an example of this menu.
5. If you want to, write a comment in the Comment box near the bottom of the menu.
6. Click "Submit Assignment" below the Comment Box.

If you need to resubmit an assignment, go back to the assignment page. From there, follow steps 3-6 again.

If your assignment is discussion-based, there won't be an assignment page. Instead, you'll need to [post in a discussion thread](#).

Related Topics

[Completing Tests and Quizzes](#)[Due Dates and Late Assignments](#)[Viewing Previously Submitted Assignments](#)[Adding Assignments \(Teacher Only\)](#)

File Upload Website URL Google Doc

Upload a file, or choose a file you've already uploaded.

File: No file chosen[+ Add Another File](#)[Click here to find a file you've already uploaded](#)



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[Home](#) > [Help](#) > [Submitting Assignments](#) > Viewing Previously Submitted Assignments

Viewing Previously Submitted Assignments

These are the assignments that you have previously submitted. You can view the details of each assignment, including the assignment name, the due date, and the status of the assignment. You can also view the assignment details for each assignment, including the assignment name, the due date, and the status of the assignment.

These are the assignments that you have previously submitted. You can view the details of each assignment, including the assignment name, the due date, and the status of the assignment. You can also view the assignment details for each assignment, including the assignment name, the due date, and the status of the assignment.

Related Topics

[Submitting Assignments](#)[Submitting Group Assignments](#)[Due Date and Late Assignments](#)[Comments on Assignments](#)[Grading Assignments \(Teacher Only\)](#)



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[Home](#) > [Help](#) > [Submitting Assignments](#) > Submitting Group Assignments

Submitting Group Assignments

Submitting Group Assignments is a feature that allows you to submit your group's work to the teacher. This feature is available to all students who are enrolled in a class that has group assignments enabled. To submit your group's work, click on the Submitting Group Assignments link in the left-hand menu.

Submitting Group Assignments is a feature that allows you to submit your group's work to the teacher. This feature is available to all students who are enrolled in a class that has group assignments enabled. To submit your group's work, click on the Submitting Group Assignments link in the left-hand menu.

Related Topics

[Due Dates and Late Assignments](#)

[Viewing Previously Submitted Assignments](#)

[Completing Tests and Quizzes](#)

[Viewing Grades](#)

[Changing Due Dates \(Teacher Only\)](#)



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[Home](#) > [Help](#) > [Submitting Assignments](#) > [Viewing Previously Submitted Assignments](#) > [Due Dates and Late Assignments](#)

Due Dates and Late Assignments

Your teacher is able to set due dates for various assignments in Canvas. You can see these due dates in multiple places throughout the class, including on the Grades page and on any related modules.

If you turn in the assignment after the set due date, it will show up as late in Canvas. However, this does not necessarily mean that your grade will go down. Different teachers have different ways of handling late assignments, and Canvas does not automatically deduct points for late assignments. Contact your teacher if you have any concerns about late assignments

Related Topics

[Submitting Group Assignments](#)
[Completing Tests and Quizzes](#)
[Viewing Feedback on Assignments](#)
[Changing Due Dates \(Teacher Only\)](#)

Implement your content

[Submit Assignment](#)

Due: Saturday, 3/11/11 10:00 AM Points: 10 [Submit this assignment on the spot](#)

File Types: doc, docx, pdf, ppt

Due Date

With peer review enabled, you'll be able to see the list of your peers' assignments and questions. You'll be able to view and grade your peers' work.

to extend it to 10

[Re-submit Assignment](#)

Submission

✓ Submitted!

Mar 11 at 9:19am (late)

[Submission Details](#)

Late Assignment

Graded: 100% (pts possible)

Graded Anonymously: no

Comments:
No Comments



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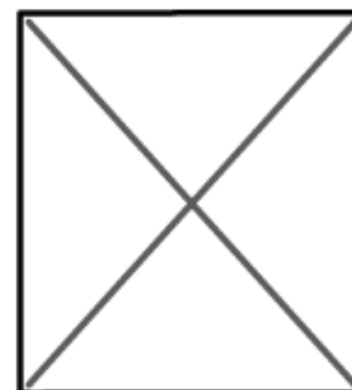
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- ☐ Running Classes (Teacher Only)

[Home](#) > [Help](#) > [Submitting Assignments](#) > Completing Tests and Quizzes

Completing Tests and Quizzes

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Related Topics

[Submitting Group Assignments](#)

[Viewing Previously Submitted Assignments](#)

[Due Dates and Late Assignments](#)

[Viewing Grades](#)

[Grading Assignments \(Teacher Only\)](#)



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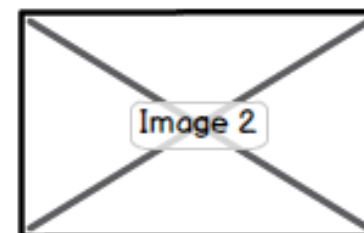
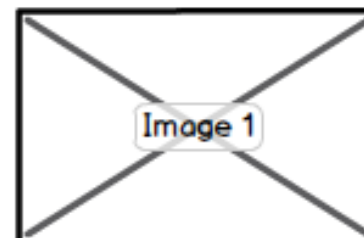
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[Home](#) > [Help](#) > Sharing Files with Classmates

Sharing Files With Classmates

Sharing files with classmates is a great way to collaborate and share resources. You can upload files to a shared space where your classmates can access them. This is useful for sharing documents, images, and other files that you have created or found.

There are several ways to share files with classmates. You can use a file sharing service like Google Drive or OneDrive. You can also use a social media platform like Facebook or Twitter. Another option is to use a dedicated file sharing application like Dropbox or Box. Each method has its own advantages and disadvantages, so it's important to choose the one that works best for you.



Related Topics

[Modules and Files](#)[Downloading Class Files](#)[Viewing Class Files](#)[Adding Files to a Class \(Teacher Only\)](#)[Creating Modules for a Class \(Teacher Only\)](#)



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- ☐ Running Classes (Teacher Only)

[Home](#) > [Help](#) > [Sharing Files with Classmates](#) > Modules and Files

Q search

Modules and Files

Your teacher can add files to the class to provide resources to their students. Here are some of the kinds of files they can add to the class.

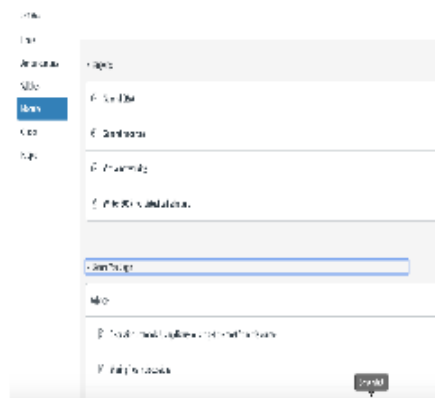
Type of File	Extension
Powerpoint Presentation	.ppt or .pptx
Excel Spreadsheet	.xls or .xlsx
Word Document	.doc or .docx
Portable Document Format	.pdf
Rich Text Document	.txt
MP3 Audio File	.mp3
MP4 Video File	.mp4
Portable Network Graphic	.png
JPEG Image	.jpg

As a student, you can view these files in two different ways.

First, you can view certain files, such as videos or PDF documents, in modules your teacher has created. To see what modules your teacher has provided, click on Modules on the left sidebar of your class page. The image on the right shows what the Modules page for a given class may look like.

Second, you can access and download files from the Files page. For more information on this, check out [Downloading Class Files](#).

Modules



Related Topics

[Downloading Class Files](#)

[Viewing Class Files](#)

[Adding Files to your ePortfolio](#)

[Adding Files to a Class \(Teacher Only\)](#)

[Creating Modules for a Class \(Teacher Only\)](#)



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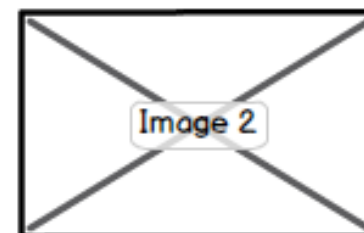
[Home](#) > [Help](#) > [Sharing Files with Classmates](#) > Downloading Class Files

Downloading Class Files

Download the class files for the current semester. The files are located in the Downloads folder. The files are named after the semester and the class. The files are in PDF format. The files are available for download until the end of the semester.

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Related Topics

[Adding Files to Your ePortfolio](#)[Modules and Files](#)[Viewing Class Files](#)[Adding Files to a Class \(Teacher Only\)](#)[Creating Modules for a Class \(Teacher Only\)](#)



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- ☐ Running Classes (Teacher Only)

[Home](#) > [Help](#) > Contacting Teachers and Classmates

Contacting Teachers and Classmates

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Related Topics

[Sending Messages](#)[Viewing Class Roster](#)[Posting in Discussion Threads](#)[Adding Contact Information to Your Profile](#)[Sharing Files with Classmates](#)



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Viewing Class Roster

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Related Topics

[Sending Messages](#)
[Class Groups](#)
[Posting in Discussion Threads](#)
[Sharing Files with Classmates](#)
[Adding Additional Teachers \(Teacher Only\)](#)

View

File

Viewing

File

Size

View

File

Class Roster

NAME	EMAIL	STATUS
John Doe	john.doe@school.edu	Active
Jane Smith	jane.smith@school.edu	Active
Mike Johnson	mike.johnson@school.edu	Active
Sarah Lee	sarah.lee@school.edu	Active
David Kim	david.kim@school.edu	Active
Emily White	emily.white@school.edu	Active
Chris Brown	chris.brown@school.edu	Active
Alexander	alexander@school.edu	Active
...



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[Home](#) > [Help](#) > [Contacting Teachers and Classmates](#) > Sending Messages

Q search

Sending Messages

1. Click Inbox on the far-left sidebar.
2. Click the Compose Message Button on the top bar.
 - * This brings up the Compose Message window.
3. Select the course your recipient is in from the Select Course drop-down menu.
4. Add your subject line and write your message.
 - a. To add an attachment, click the button with a paperclip icon.
 - b. To add media to an attachment, click the button with the Youtube icon.
5. Once you are finished, click the blue Send

Related Topics

[Viewing Class Roster](#)

[Posting in Discussion Threads](#)

[Viewing Feedback on Assignments](#)

[Comments on Assignments](#)

Compose Message X

Course



Select course ▾

Subject

No subject

☐ Send an individual message to each recipient

Compose Message Pop-Up

Cancel

Send



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[Home](#) > [Help](#) > [Contacting Teachers and Classmates](#) > Posting in Discussion Threads

Q search

Posting in Discussion Threads

Depending on your teacher and class, responses may be hidden until you post a reply. Contact your teacher if you have any questions or concerns regarding class discussions.

1. Go to the page for the relevant discussion.
2. Click "Reply" under the discussion prompt.
3. Add your post.
4. Click "Post Reply."

To reply to someone else, click "Reply" at the end of their post.

If you want to add an image or video to your discussion post, check out [how to add images](#) or [how to add other forms of media](#).

Related Topics

[Adding Media to your Discussion Post](#)

[Adding Images to your Discussion Post](#)

[Sharing Files with Classmates](#)

[Sending Messages](#)

[Creating Discussion Threads \(Teacher Only\)](#)

This is a graded discussion: 5 points possible

on lap 5

Share your content

on lap 5

1. Read and follow the instructions for this module's project assignment: [uploading your content](#).
2. Create a draft of the assignment submission.
3. Upload your draft to [the shared 16, 2019 Google Drive folder](#) or for your classmates to read, learn from, and comment on.
- NOTE: Be sure to name your PDF files with a new name, such as "ExampleStoryboard content.pdf" if your storyboard was called "ExampleStoryboard.pdf".
4. Post in this discussion a link to your file.
For example: [link shows a link stream via a file](#) in the folder. (For more info, see [Sending files in Discussions](#).)

You can also paste the actual link text into your post, but if you do, ensure that the link text is hyperlinked so that classmates can click on it (vs. copying and pasting it into a browser), like this: [https://www.scribd.com/document/441652836/ExampleStoryboard.pdf">https://www.scribd.com/document/441652836/ExampleStoryboard.pdf](#)

You and your classmates will [receive constructive feedback on the content you post](#). Use the feedback on your draft to improve it before submitting the final version to be graded on your content.

Search entries or author

Unread

11

12

✓ Submitted

6x Reply



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[Home](#) > [Help](#) > [Contacting Teachers and Classmates](#) > [Posting in Discussion Threads](#) > [Adding Media to your Discussion Post](#)

Adding Media to Your Discussion Post

To insert media, such as a Youtube video, into your discussion post:

1. Click the Insert/Edit Media icon on the menu bar above your post.
2. On the General tab, copy the URL for your media into the Source text box.
3. If you have an Embed code to use:
 - a. Go to the Embed Tab.
 - b. Copy your Embed Code into the text box.
4. Click Ok.

Related Topics

[Adding Images to Your Discussion Post](#)[Sending Messages](#)[Sharing Files with Classmates](#)[Adding Files to Your ePortfolio](#)[Creating Discussion Threads \(Teacher Only\)](#)

Insert/edit media ×

General Embed Advanced

Source

Dimensions ☒ Constrain proportions

Ok Cancel

Insert/edit media ×

General Embed Advanced

Paste your embed code below:

Ok Cancel

Adding Images to Your Discussion Post

To add an image to your discussion post for your classmates to view, click the Embed Image icon on the menu bar above your post. From this menu, there are four ways to add your image.

If you are using an image from a URL:

1. Select the URL tab.
- * The URL tab is the default tab on the Embed Image menu.
2. Copy your URL into the URL text box.
3. Adjust the dimensions as needed.
4. Click Update.

If you are using an image from a file on Canvas:

1. Select the Canvas tab.
2. Navigate to your image using the folders.
3. Adjust the dimensions as needed.
4. Click Update.

If you are uploading an image file to Canvas:

1. Select the Canvas tab.
2. Navigate to the folder you want to upload the file to.
3. Click Upload File.
- * This adds the file to the selected folder for future use.
4. Navigate to your image file and click Open.
5. Adjust the dimensions as needed.
6. Click Update.

If you want to use an image from Flickr:

1. Select the Flickr Tab.
2. Search for the kind of image you want.
3. Select your image from the search results.
4. Adjust the dimensions as needed.
5. Click Update.

Related Topics

[Adding Media to Your Discussion Post](#)

[Sending Messages](#)

[Sharing Files with Classmates](#)

[Adding Files to Your ePortfolio](#)

[Creating Discussion Threads \(Teacher Only\)](#)

Insert / Edit Image

Image Source

URL **Canvas** **Flickr**

<http://example.com/images/0001>

Attributes

Alt text **Insert Media**
helps describe image for people with disabilities

Decorative image: ☐
Indicates the image is for decorative purposes only and should not be used by screen readers

Dimensions: x
aspect ratio will be preserved

URL **Canvas** **Flickr**

Available folders

My files

- discussion attachments
- sample pictures
- test images

Attributes **Embed Tab**

Alt text

Describe the image to improve accessibility

Decorative image: ☐
Indicates the image is for decorative purposes only and should not be used by screen readers

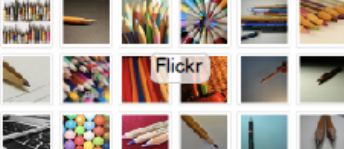
Dimensions: x
Aspect ratio will be preserved

Image Source

URL **Canvas** **Flickr**

Flickr displays SafeSearch images within the Creative Commons Public Domain. However, safe search results are not guaranteed, as some images may not include a specific safety level by Jack Jones.

Search



Attributes

Alt text

Describe the image to improve accessibility

Decorative image: ☐
Indicates the image is for decorative purposes only and should not be used by screen readers



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[Home](#) > [Help](#) > Viewing Grades

Viewing Grades

To view your grades for one of your classes:

1. Go to the class page.
2. Click Grades on the left sidebar.

On this page, you can see your grades for each assignment as well as the weight each assignment carries in terms of your final grade. If either you or your teacher have left [comments](#) on the assignment, you can view those [here](#) too. Click the speech bubble icon next to the assignment in question to see the comments.

If you click on the name of an assignment from the Grades page, you can view the assignment you submitted. You'll also see the comments you and your teacher have left to the right of the assignment. For more information, check out [Viewing Previously Submitted Assignments](#).

Related Topics

- [Viewing Feedback on Assignments](#)
- [Due Dates and Late Assignments](#)
- [Viewing Previously Submitted Assignments](#)
- [Comments on Assignments](#)
- [Grading Assignments \(Teacher Only\)](#)

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Grades for Rachel Lamb

Total 62%

[Show Details](#)

Assignments weighted by 100%

Group	Weight
Assignments	10%
Projects	40%
Participation	10%
Totals	100%

[View my grades for this class](#)

You can view your grades for this class by clicking on the "Grades" link in the sidebar. You can also view your grades for this class by clicking on the "Grades" link in the sidebar. You can also view your grades for this class by clicking on the "Grades" link in the sidebar.

Course	Assignment	Due	Score	Grade
ILWACO 101	101	May 10 10:00 AM	1	1
Classroom		May 10 10:00 AM	1	1
Submit your work on the course website		May 10 10:00 AM	1	1
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Submit your work on the course website		May 10		



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- ☐ Your Profile
- ☐ Your ePortfolio
- ☐ Planning Your School Year
- ☐ Submitting Assignments
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 - Submitting Group Assignments
 - Completing Tests and Quizzes
- ☐ Sharing Files with Classmates
- ☐ Contacting Teachers and Classmates
- ☐ Viewing Grades
 - ☒ Viewing Feedback on
 - Comments on Assignments
- ☐ Creating Classes (Teacher Only)
- ☐ Running Classes (Teacher Only)

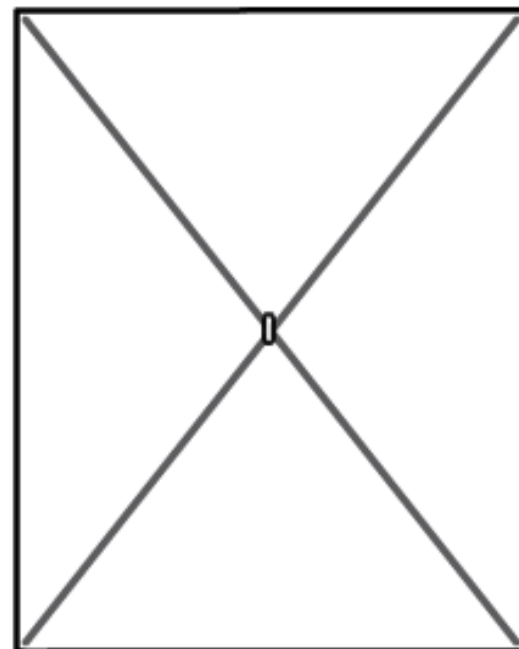
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Viewing Feedback on Assignments

Assignments are graded by the teacher. The teacher will provide feedback on your assignments. You can view the feedback on your assignments by clicking on the assignment name in the list below.

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Related Topics

[Comments on Assignments](#)[Due Dates and Late Assignments](#)[Submitting Group Assignments](#)[Grading Assignments Teacher Only](#)



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Comments on Assignments

Whenever you submit an assignment for class on Canvas, you can leave comments for your teacher. The Comments box will always appear on the menu, regardless of whether you plan to submit a document file, a website URL, or something completely different. These comments will appear when you are viewing the assignment after submitting it.

You can find them by selecting the assignment on the Grades page or by clicking the speech bubble icon next to the assignment in question. You can also find them on the assignment page under the Submit Assignment button.

Your teacher will be able to see these comments and add their own comments to the assignment. This allows them to provide you with feedback specific to your work and answer any questions or concerns from your initial comments.

Both you and your teacher can leave more comments after the assignment is submitted. Click the assignment name on the Grades page to go to the Submission Details page for that assignment. You will find all comments in a sidebar to the right of your submission with a Comments box below.

Related Topics

[Submitting Group Assignments](#)

[Due Dates and Late Assignments](#)

[Grading Assignments \(Teacher Only\)](#)

Development 101

Mon 10/11/2016

1

10

0/2

Comments

Close

There are several ways to submit your assignment. You can upload a document file, a website URL, or something completely different. These comments will appear when you are viewing the assignment after submitting it.

Comments are always available to you, regardless of whether you plan to submit a document file, a website URL, or something completely different. These comments will appear when you are viewing the assignment after submitting it.

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[Viewing Feedback on Assignments](#)

Submission Details

Close

Development 101

Mon 10/11/2016

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