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| **Date:** | 06 October 2017 |
| **Time:** | 02:00 pm – 10:00pm |
| **Venue:** | Kwa Geok Choo Law Library Proj. Rm 4-06 |
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| **Attendees:** | Xu Ying (Project Manager), Andy, Daniel, Hani, Hong Yuan |
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| **Agenda:** | 1. Testing of heatmap 2. Testing of bootstrap GUI and SQL statement for clearing database, inserting new data into database 3. Update test cases and test results 4. Update task metrics and bug metrics 5. Prepare for PM Review |
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|  | | | **Due Date** |
| 1. | Code Bootstrap delete & update function | Daniel & HongYuan | 10 Oct |
| 2. | Code Bootstrap upload function | Daniel & HongYuan | 10 Oct |
| 3. | Integrate Bootstrap function | Daniel & HongYuan | 10 Oct |
| 5. | Code Top-k companions | Andy & Hani | 12 Oct |
| 6. | Code Top-k next places | Andy & Hani | 12 Oct |
| 7. | Integrate basic location report function | Andy & Hani | 12 Oct |
| 8. | Integrate basic location report with heatmap | Andy & Hani | 12 Oct |
| 9. | Code automatic group identification GUI | Andy & Hani | 13 Oct |
| 10. | Integrate the app | Daniel & HongYuan | 13 Oct |
| 11. | Test the app |  | 13 Oct |
| 12. | Deploy the app to the cloud |  | 13 Oct |

The meeting began at 2.00pm.

We started off the meeting by pulling the last version of the software from git. Afterwards, they started to test their assigned functions searching for any potential bugs that might exist. We firstly tested Bootstrap SQL statement database result, and Bootstrap GUI. Subsequently, we tested the heatmap function by checking if the heatmap table result corresponds to the data in the heatmap, and if the heat level colour is accurate matched in the heatmap image. After solving all the bugs in the testing, we then updated both our test case & results as well as task & bug metrics.

Subsequently, we started go through our next week schedule and booked the rooms for meeting. Finally, we ended off the meeting by assigning tasks to both pair programming team with a deadline on 10,12 and 13 October 2017.

The meeting was adjourned at 10.00pm. These minutes will be circulated and adopted if there are no amendments reports in the next three days.

Prepared by,

Xu Ying

Vetted and edited by,

**Andy**