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| **Date:** | 20 October 2017 |
| **Time:** | 09:00 am – 05:00pm |
| **Venue:** | Li Ka Shing Library Proj. Rm 4-06 |
| **Attendees:** | Hani (Project Manager) Andy, Daniel, Xu Ying, Hong Yuan |
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| **Agenda:** | 1. Finalise JSON login, heatmap, bootstrap upload & update, breakdown and top-K popular place 2. Test JSON login, heatmap, bootstrap upload & update, breakdown and top-K popular place 3. Coding automatic group identification (AGI) function 4. Testing automatic group identification (AGI) function 5. Update test cases and test results 6. Update task metrics and bug metrics 7. Prepare for Application Demo and Progress Update |
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|  | | | **Due Date** |
| 1. | Coding JSON top-K next place & top-K companion | Andy & HongYuan | 27 Oct |
| 2. | Test JSON top-K next place & top-K companion | Andy & HongYuan | 27 Oct |
| 3. | Coding automatic group identification (AGI) function | Daniel & Xu Ying | 27 Oct |
| 4. | Test automatic group identification (AGI function) | Daniel & Xu Ying | 27 Oct |
| 5. | Integrate automatic group identification function | Daniel & Xu Ying | 27 Oct |
| 6. | Integrate the app |  |  |
| 7. | Test the app |  |  |
| 8. | Deploy the app to the cloud |  |  |

The meeting began at 9.00am.

We started off the meeting by pulling the last version of the software from git. Afterwards, they started to test their assigned functions searching for any potential bugs that might exist. We firstly tested the JSON login, heatmap, bootstrap upload & update and breakdown and top-K popular place function. Subsequently, we tested the tested the automatic group identification function. Lastly, we tested the whole app and deployed it to the cloud. After solving all the bugs in the testing, we then updated both our test case & results as well as task & bug metrics. Following that, we prepared for the next milestone, Application Demo and Progress Update by recording the video and updating the slides.

We then started go through our next week schedule and booked the rooms for meeting. Finally, we ended off the meeting by assigning tasks to both pair programming team with a deadline on 27 October 2017.

The meeting was adjourned at 5.00pm. These minutes will be circulated and adopted if there are no amendments reports in the next three days.

Prepared by,

Hani

Vetted and edited by,

**Hong Yuan**