



Silent Auction Guidelines

1. To bid you must first complete a Bidding Form. You may download/print one from our website or ask the Bookstore Staff Volunteer for one. Turn in the completed Bidding Form to a Bookstore Staff Volunteer during open bookstore hours to get your bidding number.
2. As with on line purchasing, you will be bidding based on our description and pictures. A sample from a set may be displayed in the store. If you wish to look more closely at an item than placement allows, please seek the assistance of bookstore volunteers. (Excessive handling can damage books.) All known defects and details of the items have been indicated on posters throughout the bookstore and on our web page.
3. To Bid: complete the labeled columns in the starting bid line or in the line following the highest current bid: First name, Bidding number and Bid amount. All bids must be at least \$4.00 higher than the previous bid to be valid. You may bid as many times as you wish until the auction closes.
4. Please do not scratch out or attempt to "fix" any other bidder's bid. If you find an invalid bid or make a mistake during bidding seek assistance from a bookstore staff member.
5. The auction closes on the date and at the time posted for the current auction. At closing time the highest bid on the bid sheet will be declared the winner. If not present, the winning bidder will be notified by telephone and/or email.
6. The winner must examine all auction items in the bookstore within seven days of notification or the bid is forfeited and the next highest bidder will be notified.
7. During the examination the winner must either take final acceptance or withdraw the bid. Cash payment is due at final acceptance and the winner takes possession at that time.
8. If a winning bid is withdrawn for any reason, the next highest bidder will be notified and so on until the sale is complete.
9. Please do not remove or relocate sample auction items.
10. These Auction Guidelines and information on the current Auction may also be found on our website: www.friendsoflamesalibrary.org.
11. If conflict arises over identifying the valid bid for an item(s), FOL staff or officers have the sole discretion to determine the winner or to impose an alternate method of closing the item for interested parties. Board Members of the Friends of the La Mesa Library are not eligible to participate in the auction.

PLEASE DO NOT ASK OUR BUSY LIBRARY STAFF ABOUT THE AUCTION

The Auctions are A Fund Raising Activity for the La Mesa Library Sponsored and Directed by
The Friends Of The La Mesa Library.