## Minutes of JAD meeting

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| Group Members Nguyen Hoang Dang  Tran Tuan Khoi  Lam Minh Triet  Tran Trong Hieu  Thai Hong Tien | Meeting Date August 31th 2018  Start time:  10 am  End time:  12 pm | Meeting Topic/Objectives  * Divine work for each team member * Understand how to use DART Model to explain the process of co-creation * Justify two co-creatives practices for designing the service |

Present at Meeting:

Full members

Absent:

No

Actions from previous meeting:

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| **Action:**   * Introduce the company choice and their current services. * Describe the new IT service for the company. * Provide 5 key element of that service. | **Who?**   * Hoang Dang * Tuan Khoi * Minh Triet * Hong Tien * Trong Hieu | **Completed Y/N?**   * Yes * Yes * Yes |

Actions from this meeting.

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| **Decisions/Actions:**   * Analyse the idea to build up the DART model * Justify 2 co-creatives practice for designing the services. | **Who?**   * Minh Triet * Hong Tien * Trong Hieu * Hoang Dang * Tuan Khoi | **When by?**  Sep 4th  Sep 14th |