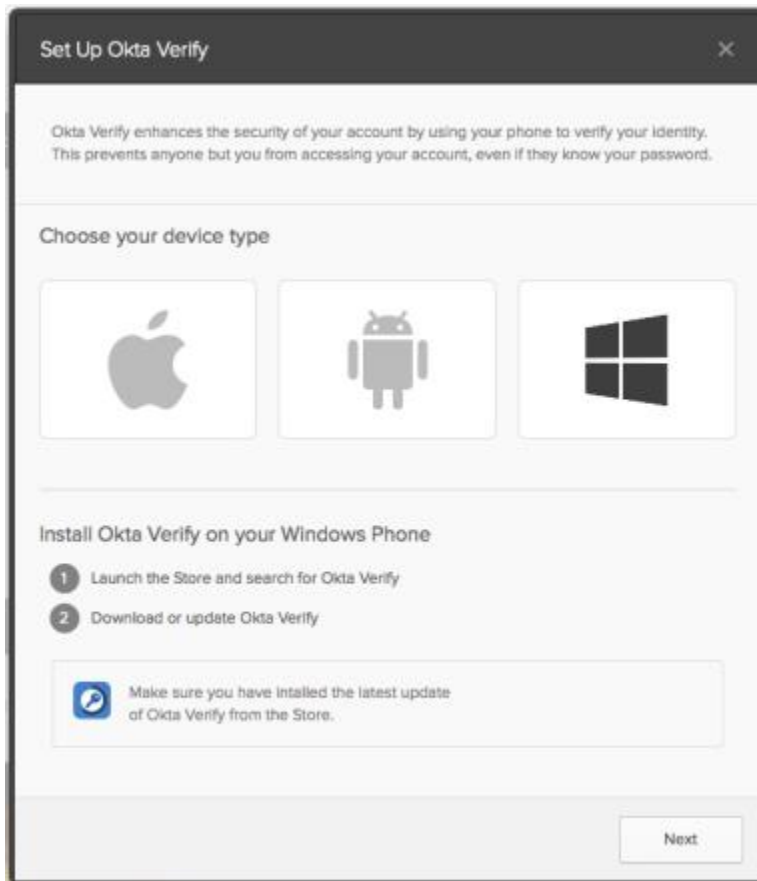


Okta Verify Multi Factor Enrollment

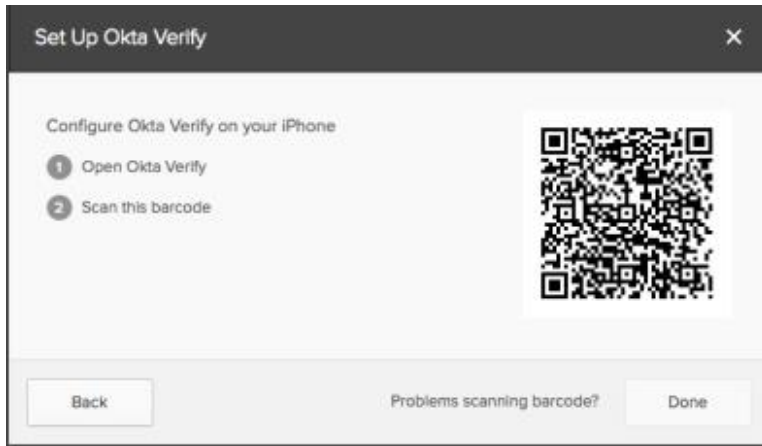
1. Log into your Okta dashboard via browser at Solairus.okta.com
2. From your **Okta Home** page, click the drop-down menu next to your name, then select **Settings**.
3. Scroll down to the **Extra Verification** section and click **Configure Factor** adjacent to **Okta Verify Mobile App**.

The **Set Up Okta Verify** screen appears.

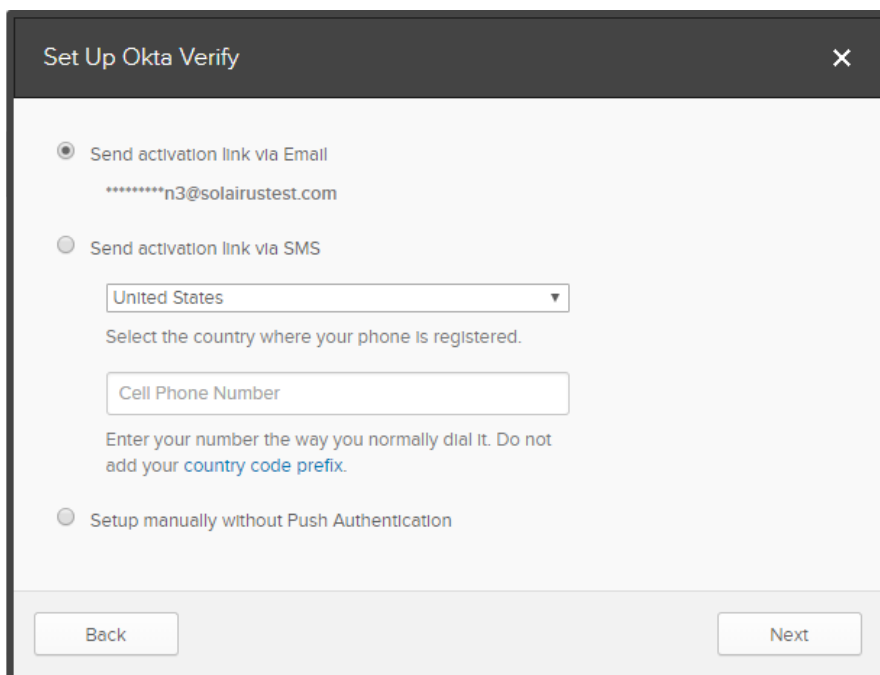
4. Choose your device type (Apple, Android, or Windows):



5. Follow the instructions on screen and Click **Next**.
6. Scan the bar code that appears with your device – Once you've scanned the barcode, your enrollment is complete. If you have issues scanning the bar code for any reason, click the **Problems scanning barcode?** link.



7. From this screen, you can select to have an activation link sent to an email address or a cellphone via SMS – select the method you would like to use select **Next** and follow the on-screen instructions.



The screenshot shows a window titled "Set Up Okta Verify" with a close button (X) in the top right corner. The main heading is "Set Up Okta Verify". Below this, there are three radio button options: "Send activation link via Email", "Send activation link via SMS", and "Setup manually without Push Authentication". The "Send activation link via Email" option is selected, and the email address "*****n3@solairustest.com" is displayed below it. The "Send activation link via SMS" option is also visible, with a dropdown menu showing "United States" and a text input field for "Cell Phone Number". Below the input field, there is a note: "Enter your number the way you normally dial it. Do not add your country code prefix." At the bottom, there are two buttons: "Back" and "Next".