



INDIVIDUAL APPRAISAL REPORT

PERSONAL DETAILS			
Staff Number:	NLC20150404	Staff Name:	Kennedy Njau Njuguna
ID Number:	27677822	Employee E-mail:	kennedy.njau@landcommission.go.ke
Appraisal Type:	ANNUAL FINANCIAL YEAR	Appraisal Period:	2023-2024
Terms of Service:	Permanent and Pensionable	Gender:	Male
Work Station	21-Murang'a County	Job Grade:	NLC8
Dept/Directorate	CCO	Appraisal Status	Appraisee Reviewed
Immediate Supervisor:	Josephat Wasua Muendo	Immediate Supervisor Designation:	COUNTY COORDINATOR
Second Supervisor:	Josephat Wasua Muendo	Supervisor Designation:	COUNTY COORDINATOR

DEPARTMENTAL OBJECTIVES
1. TO SECURE PUBLIC INSTITUTIONAL LAND
2.TO ENHANCE ACCESS TO ALIENATED PUBLIC LAND FOR DEVELOPEMENT
3.TO DEVELOPE A COMPREHENSIVE PUBLIC LAND INVENTORY
4. TO MAINSTREAM LAND USE PLANNING IN THE NATIONAL AND COUNTY
5.TO REDRESS LAND DISPUTES
6. TO PROVIDE REDRESS TO LAND DISPUTES
6. TO ENHANCE CORPORATE IMAGE OF THE COMMISSION THROUGH COUNTY OIFFICE
7.TO IMPROVE WORK ENVIROMENT
8. TO ENSURE FINANCIAL SUSTAINABILITY

AGREED PERFORMANCE TARGETS					
Agreed Performance Target	Performance Indicator	Results Achieved	Agreed Actual Results Achieved	Appraisee's Rating	Agreed Rating
To prepare and update public land inventory in the County from July 2023 to 30th June	updated list of all public land in Muranga County			0	0
To receive and file renewal of leases applications	Number of applications received			0	0
To receive and file applications of public land institutions	number of applications received and filed			0	0
receive and file transfer and exchange of public land	number of applications received and filed			0	0
to receive and file regularization applications	number of regularized land parcel in Muranga County			0	0
Total Appraisee Score on Performance Targets				0.00	0.00
Mean Appraisal Scores				0%	0%



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APPRAISEE'S COMMENTS ON TARGET SETTING		IMMEDIATE SUPERVISOR'S ON TARGET SETTING	
TARGETS SET ACHIEVABLE			
APPRAISEE'S COMMENTS ON PERFORMANCE AT THE END OF THE YEAR INCLUDING ANY FACTORS THAT HINDERED PERFORMANCE		IMMEDIATE SUPERVISOR'S COMMENTS ON APPRAISEE'S PERFORMANCE AT THE END OF THE YEAR INCLUDING ANY FACTORS THAT HINDERED PERFORMANCE	
MID YEAR REVIEW			
Agreed Performance Target	Performance Indicator	Target changed or Added	Remarks
MID YEAR APPRAISEES'S COMMENTS		MID YEAR IMMEDIATE SUPERVISORS COMMENTS	
VALUES AND STAFF COMPETENCIES APPRAISAL			
Criteria Cluster	Appraisee's Values and Competencies	Immediate Supervisor Comments	
APPRAISEE'S COMMENTS ON VALUES AND COMPETENCIES		IMMEDIATE SUPERVISOR COMMENTS ON APPRAISEE'S ATTRIBUTES/ATTITUDE	
targets set achievable			
STAFF TRAINING AND DEVELOPMENT NEEDS			
Training & Development Needs	Duration	Type of Training	
RECORDS MANAGEMENT	1 month	MANAGEMENT COURSE	
APPRAISEE'S COMMENTS ON TRAINING & DEVELOPMENT NEEDS		IMMEDIATE SUPERVISOR COMMENTS ON TRAINING & DEVELOPMENT NEEDS	
INDUCTION			
SECOND SUPERVISOR COMMENTS AND RECOMMENDATIONS			
Second Supervisor Comments	Second Supervisor Recommendations		