



INDIVIDUAL APPRAISAL REPORT

PERSONAL DETAILS			
Staff Number:	NLC20150320	Staff Name:	Nancy Gitari Kathure
ID Number:	28112060	Employee E-mail:	nancy.gatiri@landcommission.go.ke
Appraisal Type:	ANNUAL FINANCIAL YEAR	Appraisal Period:	2023-2024
Terms of Service:	Permanent and Pensionable	Gender:	Female
Work Station	21-Murang'a County	Job Grade:	NLC7
Dept/Directorate	CCO	Appraisal Status	Immediate Supervisor
Immediate Supervisor:	Joyce Njeri Kinyanjui	Immediate Supervisor Designation:	COUNTY COORDINATOR
Second Supervisor:	Joyce Kinyanjui N.	Supervisor Designation:	COUNTY COORDINATOR

DEPARTMENTAL OBJECTIVES

AGREED PERFORMANCE TARGETS					
Agreed Performance Target	Performance Indicator	Results Achieved	Agreed Actual Results Achieved	Appraisee's Rating	Agreed Rating
To record and maintain a list of County engagement meeting from 1st July 2023 to 30th June 2024	list of meetings maintained			0	0
To update a register of court cases from 1st July 2023 to 30th June 2024	court cases updated			0	0
To record and maintain 12ADR case list and ensure they are efficiently monitored and resolved from 1st July 2023 to 30th June 2024	number of ADR cases recorded and filed			0	0
To receive record and file public institution application for titling from July 2023 to June 2024	number of public parcels identified for processing			0	0
To receive record and file regularization /formulization applications from 1st July 2023 to 31st of June 2024	number of application received			0	0
Total Appraisee Score on Performance Targets				0.00	0.00
Mean Appraisal Scores				0%	0%

APPRAISEE'S COMMENTS ON TARGET SETTING	IMMEDIATE SUPERVISOR'S ON TARGET SETTING
	Targets set agreeable. To be reviewed Mid year

APPRAISEE'S COMMENTS ON PERFORMANCE AT THE END OF THE YEAR INCLUDING ANY FACTORS THAT HINDERED PERFORMANCE	IMMEDIATE SUPERVISOR'S COMMENTS ON APPRAISEE'S PERFORMANCE AT THE END OF THE YEAR INCLUDING ANY FACTORS THAT HINDERED PERFORMANCE



INDIVIDUAL APPRAISAL REPORT

MID YEAR REVIEW			
Agreed Performance Target	Performance Indicator	Target changed or Added	Remarks
To record and maintain a list of County engagement meeting from 1st July 2023 to 30th June 2024	list of meetings maintained	target not changed or added	target achievable
To update a register of court cases from 1st July 2023 to 30th June 2024	court cases updated	target not changed or added	target achieved
To record and maintain 12ADR case list and ensure they are efficiently monitored and resolved from 1st July 2023 to 30th June 2024	number of ADR cases recorded and filed	target not changed or added	Target achievable
To receive record and file public institution application for titling from July 2023 to June 2024	number of public parcels identified for processing	target not changed or added	Target achievable
To receive record and file regularization /formulization applications from 1st July 2023 to 31st of June 2024	number of application received	target not changed or added	Target achievable

MID YEAR APPRAISEES'S COMMENTS	MID YEAR IMMEDIATE SUPERVISORS COMMENTS
working hard to achieve the set targets	Appraisee to work towards achieving the set targets by end of financial year 2023/2024

VALUES AND STAFF COMPETENCIES APPRAISAL		
Criteria Cluster	Appraisee's Values and Competencies	Immediate Supervisor Comments

APPRAISEE'S COMMENTS ON VALUES AND COMPETENCIES	IMMEDIATE SUPERVISOR COMMENTS ON APPRAISEE'S ATTRIBUTES/ATTITUDE
---	--

STAFF TRAINING AND DEVELOPMENT NEEDS		
Training & Development Needs	Duration	Type of Training

APPRAISEE'S COMMENTS ON TRAINING & DEVELOPMENT NEEDS	IMMEDIATE SUPERVISOR COMMENTS ON TRAINING & DEVELOPMENT NEEDS
--	---

SECOND SUPERVISOR COMMENTS AND RECOMMENDATIONS	
Second Supervisor Comments	Second Supervisor Recommendations