



INDIVIDUAL APPRAISAL REPORT

| PERSONAL DETAILS | | | |
|-----------------------|---------------------------|-----------------------------------|------------------------------------|
| Staff Number: | NLC20210571 | Staff Name: | Cornelius Too |
| ID Number: | 25130857 | Employee E-mail: | cornelius.too@landcommission.go.ke |
| Appraisal Type: | ANNUAL FINANCIAL YEAR | Appraisal Period: | 2023-2024 |
| Terms of Service: | Permanent and Pensionable | Gender: | Male |
| Work Station | 47-Nairobi City County | Job Grade: | NLC6 |
| Dept/Directorate | CCO | Appraisal Status | Appraisee |
| Immediate Supervisor: | Andrew Cheruiyot Rotich | Immediate Supervisor Designation: | County Coordinator |
| Second Supervisor: | Andrew Rotich Cheruiyot | Supervisor Designation: | County Coordinator |

DEPARTMENTAL OBJECTIVES

| Agreed Performance Targets | | | | | |
|----------------------------------------------|-----------------------|------------------|--------------------------------|--------------------|---------------|
| Agreed Performance Target | Performance Indicator | Results Achieved | Agreed Actual Results Achieved | Appraisee's Rating | Agreed Rating |
| Total Appraisee Score on Performance Targets | | | | 0.00 | 0.00 |
| Mean Appraisal Scores | | | | 0% | 0% |

| APPRAISEE'S COMMENTS ON TARGET SETTING | IMMEDIATE SUPERVISOR'S ON TARGET SETTING |
|----------------------------------------|------------------------------------------|
|----------------------------------------|------------------------------------------|

| APPRAISEE'S COMMENTS ON PERFORMANCE AT THE END OF THE YEAR INCLUDING ANY FACTORS THAT HINDERED PERFORMANCE | IMMEDIATE SUPERVISOR'S COMMENTS ON APPRAISEE'S PERFORMANCE AT THE END OF THE YEAR INCLUDING ANY FACTORS THAT HINDERED PERFORMANCE |
|------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
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| MID YEAR REVIEW | | | |
|---------------------------|-----------------------|-------------------------|---------|
| Agreed Performance Target | Performance Indicator | Target changed or Added | Remarks |

| MID YEAR APPRAISEES'S COMMENTS | MID YEAR IMMEDIATE SUPERVISORS COMMENTS |
|--------------------------------|-----------------------------------------|
|--------------------------------|-----------------------------------------|

| VALUES AND STAFF COMPETENCIES APPRAISAL | | |
|-----------------------------------------|-------------------------------------|-------------------------------|
| Criteria Cluster | Appraisee's Values and Competencies | Immediate Supervisor Comments |

| APPRAISEE'S COMMENTS ON VALUES AND COMPETENCIES | IMMEDIATE SUPERVISOR COMMENTS ON APPRAISEE'S ATTRIBUTES/ATTITUDE |
|-------------------------------------------------|------------------------------------------------------------------|
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| STAFF TRAINING AND DEVELOPMENT NEEDS | | |
|--------------------------------------|----------|------------------|
| Training & Development Needs | Duration | Type of Training |



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| APPRAISEE'S COMMENTS ON TRAINING & DEVELOPMENT NEEDS | IMMEDIATE SUPERVISOR COMMENTS ON TRAINING & DEVELOPMENT NEEDS |
|-------------------------------------------------------|---------------------------------------------------------------|
| SECOND SUPERVISOR COMMENTS AND RECOMMENDATIONS | |
| Second Supervisor Comments | Second Supervisor Recommendations |
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