



## INDIVIDUAL APPRAISAL REPORT

PERSONAL DETAILS			
<b>Staff Number:</b>	NLC20150366	<b>Staff Name:</b>	Rose Chepngetich
<b>ID Number:</b>	27053414	<b>Employee E-mail:</b>	rose.bii@landcommission.go.ke
<b>Appraisal Type:</b>	ANNUAL FINANCIAL YEAR	<b>Appraisal Period:</b>	2023-2024
<b>Terms of Service:</b>	Permanent and Pensionable	<b>Gender:</b>	Female
<b>Work Station</b>	27-Uasin Gishu County	<b>Job Grade:</b>	NLC8
<b>Dept/Directorate</b>	CCO	<b>Appraisal Status</b>	Immediate Supervisor Reviewed
<b>Immediate Supervisor:</b>	Andrew Cheruiyot Rotich	<b>Immediate Supervisor Designation:</b>	County Coordinator
<b>Second Supervisor:</b>	Andrew Rotich Cheruiyot	<b>Supervisor Designation:</b>	County Coordinator

DEPARTMENTAL OBJECTIVES
To enhance access to alienated and alienated public land for development
To develop comprehensive public land inventory and database.
To secure public institutional land
To regularize urban land allocation.
To enhance corporate image of the commission through the county office.
To strengthen internal systems and processes for efficient service delivery.
To ensure financial sustainability.
To improve work environment.
To provide redress to ;land disputes.
To mainstream land use planning in the National and County development agenda.

AGREED PERFORMANCE TARGETS					
Agreed Performance Target	Performance Indicator	Results Achieved	Agreed Actual Results Achieved	Appraisee's Rating	Agreed Rating
To conduct ground status reports with of identifying 4 public institutions for recovery from 1st July to 30th June ,2023	-Number of ground Status reports.			0	0
To receive ,review & recommend 5 applications for extension and renewal of leases to land Administration & management directorate for processing from 1st July ,2023 To 30th June,2024	-Number of applications submitted to Land Administration &Administration Directorate.			0	0



### INDIVIDUAL APPRAISAL REPORT

To develop 4 reports on disputes and handled through the use of ADR/TDR in the county(received and processed)from 1st July 2023 To 30th June ,2024 on ADR	-Number of sessions handled on ADR/TDR -Minutes -Number of disputes solved.			0	0
TO PREPARE AND SUBMIT 4 QUARTERLY REPORTS ON THE PERFORMANCE OF THE COUNTY.	-Number of quarterly reports submitted.			0	0
To prepare and submit 1 annual report on the performance of the County	county Annual Report			0	0
To hold/attend 4 forums/meetings to sensitize public on NLC mandates ,service delivery timelines,commission charter between 1st July 2023 to 30th June 2024	-Number of awareness forums /meetings.			0	0
<b>Total Appraisee Score on Performance Targets</b>				<b>0.00</b>	<b>0.00</b>
<b>Mean Appraisal Scores</b>				<b>0%</b>	<b>0%</b>

APPRAISEE'S COMMENTS ON TARGET SETTING	IMMEDIATE SUPERVISOR'S ON TARGET SETTING
Targets are achievable.	Target well stated and achievable

APPRAISEE'S COMMENTS ON PERFORMANCE AT THE END OF THE YEAR INCLUDING ANY FACTORS THAT HINDERED PERFORMANCE	IMMEDIATE SUPERVISOR'S COMMENTS ON APPRAISEE'S PERFORMANCE AT THE END OF THE YEAR INCLUDING ANY FACTORS THAT HINDERED PERFORMANCE

MID YEAR REVIEW			
Agreed Performance Target	Performance Indicator	Target changed or Added	Remarks

MID YEAR APPRAISEES'S COMMENTS	MID YEAR IMMEDIATE SUPERVISORS COMMENTS
--------------------------------	---

VALUES AND STAFF COMPETENCIES APPRAISAL		
Criteria Cluster	Appraisee's Values and Competencies	Immediate Supervisor Comments

APPRAISEE'S COMMENTS ON VALUES AND COMPETENCIES	IMMEDIATE SUPERVISOR COMMENTS ON APPRAISEE'S ATTRIBUTES/ATTITUDE
TARGET SET CONSISTENTLY	

STAFF TRAINING AND DEVELOPMENT NEEDS		
Training & Development Needs	Duration	Type of Training
RECORD MANAGEMENT COURSE	3 weeks	RECORD MANAGEMENT
Effective office Administration skills course	2 weeks	ADMINISTRATIVE
ETHICS VALUES &INTEGRITY DEVELOPMENT PROGRAM	1 week	ADMINISTRATIVE



## INDIVIDUAL APPRAISAL REPORT

APPRAISEE'S COMMENTS ON TRAINING & DEVELOPMENT NEEDS	IMMEDIATE SUPERVISOR COMMENTS ON TRAINING & DEVELOPMENT NEEDS
NEED FOR REQUESTED COURSES.	
SECOND SUPERVISOR COMMENTS AND RECOMMENDATIONS	
Second Supervisor Comments	Second Supervisor Recommendations