

Landon Tally

landonraytally@gmail.com | 1-812-384-7711

EDUCATION

Bachelor of Science in Computer Engineering Technology
Indiana State University – Terre Haute, IN

Graduated July 31, 2015

COMPUTER SKILLS

Languages: C, C++, R, Python 3, SQL, Bash, HTML5, CSS3, Javascript

Technologies: React, CSS Grid, Flexbox, Bootstrap, leaflet.js

Applications: Windows, Linux, VMWare, MySQL, R Studio, Microsoft Visual Studio, Microsoft Word, Microsoft Excel, Microsoft Powerpoint, Microsoft Access, Sony Vegas, Adobe Photoshop, GroupSpaces, Quickbooks

WORK EXPERIENCE

Bryan Rental, Inc: Bloomington, IN

January 2023 - Present

Position: Information Technology Specialist

- Created floor plans for commercial buildings and the graphics required to create signs using an industrial level printer and Adobe Photoshop.
- Created toy designs for potential products for the K&K Sales portion of the company.
- Performed data entry for inventory tax and monthly commission reports. Additionally, I created a python script using the matplotlib library to create a data analysis to quickly visualize how well the stores are doing on a monthly basis.
- Created a commercial real estate website using HTML5, CSS3, Javascript, Bootstrap5, and Leaflet.js.
- Created python scripts to help with every day office use, such as converting a Mozilla Thunderbird CSV file into a compatible format for Microsoft Outlook, scraping email addresses from an inbox, and comparing two different excel sheets to ensure that both users correctly typed the same information.
- Performed computer maintenance and IT support for issues around the office.
- Analyzed and fixed PHP code from a 20+ year old website.

Boston Scientific: Spencer, IN

January 2022 - January 2023

Position: Administrative Assistant

- Performed data entry to update and maintain a COVID database with employee information.
- Monitored incoming emails, responded, and organized the guidelines and protocols set for employees who were either positive with COVID or were a primary contact to someone who showed symptoms.
- Facilitated weekly COVID tests for Boston Scientific employees.
- Performed other duties as needed.

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William-Sanoma: Remote

October 2021 - January 2022

Position: Brand Ambassador

- Maintained customer accounts and record account information, processing any customer adjustments as needed.
- Handled customer complaints and provided alternatives/solutions to ensure resolution.
- Assisted customers in placing orders, fulfilling refunds, and handling exchanges.

Parker Real Estate Management: Bloomington, IN

March 2021 to October 2021

Position: Maintenance Coordinator Assistant

- Put together code to migrate data from Google Sheets to a Firebase database.
- Used Zapier to automate and organize maintenance requests received through the maintenance email and into a spreadsheet.
- Assisted in computer repairs and management.
- Entered, maintained, and updated information about various properties and tenants in a database.
- Coordinated with contractors and tenants for property repairs, work orders, and purchase orders.
- Obtained and managed certificates of insurance from various contractors.
- Performed real estate inspections and noted any repairs in detail.
- Supervised and managed schedules for seasonal inspectors.

Indiana State University: Terre Haute, Indiana

January 2018 to January 2019

Position: Bioinformatics Researcher

- Used a 5-parameter logistic regression model in R programming to create a code that would easily find the sublethal concentration point that would inhibit 50% of test subjects in a cell culture. This would cut down the process for the biology lab I worked in collaboration with by allowing them to simply plug in the numbers and receive their result.

Appen: Remote

September 2015 - March 2021

Position: Social Media Evaluator

- Performed web evaluations using spreadsheets, data entry, and web annotation tools.
- Reviewed and rated web content using a web application to support the measurement of search data relevance.

WORKSHOPS AND TRAINING ATTENDED

R Programming and Unix/Linux: May 29, 2018 - May 31, 2018 by Dr. Jeff Kinne

Statistics: June 4, 2018 - June 8, 2018 by Dr. Liz Brown

Bioinformatics and Machine Learning: July 12, 2018 - July 13, 2018 by Dr. Fuhai Li

Metabolite-Gene Integration Tools: July 26, 2018 - July 27, 2018 by Dr. Ewy Mathe