WBTG Radio Retrospective

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# 1.0 Introduction

This is an analysis of the WBTG Radio project that was carried out by UNA students in the Spring 2018 semester. Our goal with this retrospective is to determine whether or not this project was successful on both a project management and system standpoint. This will give us a better understanding of the strategy we should take while conducting our own Capstone Projects.

### 1.1 Project Brief

###### Project Name: WBTG Radio Website Launch

###### Client: Chuck Bradford

Duration: Feb. 16th, 2018 - Mar. 2018

Project Type: Website Development

Deliverables: <http://www.wbgt.com/>

Project Members:

###### Zach Young – Lead Developer

###### Barclay Wallace - Project Manager

###### Harrison Womack – Lead Web Design

###### Abdulla Aldossary – Lead Tester

###### Project Objectives: WBTG Radio station has entered into a website design agreement with said team for the sole purpose of enhancing the clients’ online visibility by improving the clients online experience, creating a new and improved environment, allow the client to add enhancements to the website, and finally to make sure that the website is visible and working across search engines.

# 2.0 Analysis

### 2.1 Project Management Assessment

#### 2.1.1 Project Documentation

**Business Case**

* Included as “Management Report”

**Project Charter**

* Not Included

There is no clear project charter, however there are documents, including a Contract, Handoff Agreement, and Management

**Project Management Plan**

* Included as “Managerial Report”

The Managerial Report contains the responsibilities of each member

**Work Breakdown Structure**

* Not Included

**Gantt Chart**

* Not Included

**Risk Register**

* Not Included

**Quality Assurance Matrix**

* Not Included

**Change Request**

* Not Included

**Kanban Card**

* Not Included

**Product Backlog**

* Not Included

**Issue List**

* Not Included

**Handoff Agreement**

* Included

There is a handoff agreement detailing what was done for the client and the skills necessary to continue on their project.

#### 2.1.2 Project Management Success

Based on the project documentation included for this project, we have determined that the WBTG Radio Website Launch is **not** successful. However, the client seemed pleased with the work and was able to edit the webpage as per their agreement.

### 2.2 System Documentation

**Source Code**

* Not Included

The only way to view the source code of the webpage is by using the browser tools.

**ReadMe**

* Not Included

**Website Product Document**

* Not Included

### 2.2.1 Product Success Determination

Based on the information provided in the Managerial Report and what little system documentation is included, we believe that the system was a success. The team met all requirements that the client had laid out. Even though there was not any documented source code on this side, they did leave well documented source code with the WBTG manger, so that they could edit the website at anytime in the future.

### 2.2.2 System Iteration Readiness

The project has little documentation and without the source code that was left to the managers of WBTG, it would prove very difficult to pick up where this team left off and begin again. Someone fluent in web design could probably piece together the puzzle but would not be an easy task to take on generally speaking.

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# 3.0 Conclusion

The Assessments are based on the amount of documentation provided, and the information covered in the documents.

### 3.1 Project Quality Assessment

Most of the documents provided repeated the same information. There was no clear framework that was used for their project. Project charter among other things were left out of the reports.

Based on the project management documentation, we conclude that the overall quality of the project was poor, given that the documentation was missing key pieces of the project management framework.

### 3.2 System Quality Assessment

The system for the project was for the most part very successful. The team met all the laid-out requirements that the client had for them. They redesigned the webpage, made it more user friendly, and allowed it to be searched by search engines on the web. The client was happy with the end results of the webpage, making the teams overall system implementation a success.