

**LANGARA FACULTY ASSOCIATION  
BOARD OF DIRECTOR  
DRAFT  
MINUTES**

**DATE: Wednesday, May 20<sup>th</sup>, 2020  
TIME: 10:00 a.m.  
PLACE: VIRTUAL**

**Chair:** A. Curtis

**Present:** P. Aroca-Ouellette, J. Douglas, C. Huth, D. Kean, B. Koehler, T. Lewis, J. Smith

**Regrets:** S. McLean

**1. ADOPTION OF AGENDA**

**MOTION: J. Smith/T. Lewis**

That the agenda of May 20<sup>th</sup>, 2020 meeting be adopted with addition.

**CARRIED**

**2. ADOPTION OF MINUTES OF MAY 13<sup>th</sup>, 2020 MEETING**

**MOTION: D. Kean/T. Lewis**

That the minutes of May 13<sup>th</sup>, 2020 meeting be adopted as amended.

**3. CURRENT STATE OF COLLEGE - COVID-19**

T. Lewis noted that a faculty in the English department expressed concern about plagiarism arisen from online teaching and wondered whether faculty should report any incidence of academic integrity for documentation. The College should be encouraged to maintain and protect academic integrity.

P. Aroca-Ouellette shared comments on faculty remote proctoring students. She noted that it is important for the institution to articulate publicly the objections to faculty using third party proctored exam choice. She also supported that there should be some sort of documentation for academic integrity to assist faculty in resolving any suspicious integrity issue.

B. Koehler spoke from TCDC's point of view that utilizing a remote online proctoring system for students to write their exams generates a large number of issues around privacy. There is a need for an institutional wide statement to define the privacy implications of using remote proctoring.

D. Kean reported that he represented S. McLean to sit in an Academic Integrity Committee meeting that comprises of M. Ross, G. Krause, M. Gianacopoulos and J. Bowers. The Committee had a lengthy discussion about remote proctoring. At the end of discussion, the Committee agreed not to recommend the endorsement of third party proctoring to the Senior Leadership

Team. M. Ross drafted and sent the minutes reflecting the recommendation to the SLT. TCDC will prepare a document outlining guidelines for invigilating online exams.

Board members suggested S. McLean bring forward the following items to the next Academic Integrity Committee meeting for discussion:

- B. Koehler – Invigilation.
- T. Lewis – Encourage college-wide faculty to report academic integrity so that faculty have documentation on file if there is a change in any incidence.
- C. Huth – Ask the College to provide more support and resources to assist faculty who have student misconduct and plagiarism issues.
- J. Smith – Reach out to faculty who teach this summer and talk to them to get a sense of what their actual experiences are regarding the online teaching mode.

4. **PRESIDENTS' COUNCIL REPORT**

To be deferred to next meeting.

5. **CONTRACT MAINTENANCE**

D. Kean reported that he is assisting a department regarding enrolment.

J. Douglas reported that she is assisting a faculty regarding sick leave. She is assisting a department to provide direction on selection process for the Chair.

A. Curtis received questions from faculty about parking charges and tax implications and she directed them to check with Facilities.

6. **BARGAINING**

D. Kean reported that the College responded to the last proposal presented by the Bargaining Team.

A Bargaining Update Meeting took place on May 19 at 9:30 a.m. The next Bargaining Update meeting will be held today at 3:30 p.m.

7. **OTHER BUSINESS**

- J. Smith sought input from the Board regarding a new phase of program review process for a 6-week course. She showed particular concern about a question on the survey. She will write to S. Wiebe suggesting that the survey be delayed to the fall, and the LFA will be in touch with her for further discussion.

There being no other business, the meeting was adjourned at 11:00 a.m.