



AHMAD HAIDAR ALATAS

INFORMATION TECHNOLOGY

PERSONAL PROFILE

Extremely motivated to constantly develop my skills and grow professionally. I am confident in my ability to come up and share with interesting ideas for IT solution.

CONTACT



53100 IIUM Jalan
Gombak, Kuala
Lumpur, Malaysia



ahmad1haidar@hotmail.com



+60176992282



Ahmad Alattas

EDUCATION

- International Islamic University Malaysia (IIUM)
Bachelor in Information Technology (Hons)
- Zaid bin Arqam, General High School.
- Alhudaibya, General Secondary School
- Abe Eobedah bin Amer, Genral Primery School.

SKILLS

- Exceptional communication and networking skills
- Successful working in a team environment, as well as independently
- The ability to work under pressure and multi-task
- The ability to follow instructions and deliver quality results
- The ability to speak and write in three languages, Arabic, English and Bahasa Melayu.
- The ability to read and interact with programming languages (Java, C++, JSP, web development and SQL)
- Basic skills in Photoshop and video editing.
- Audit and control
- Assess and manage the risks
- Skills in Computer and Windows troubleshooting

AHMAD HAIDAR ALATAS

INFORMATION TECHNOLOGY

LANGUAGES

ARABIC: NATIVE

ENGLISH: FULL

BAHASA INDONESIA: Good

BAHASA MALAYSIA: Good

HOBBIES & INTEREST

- Reading Books
- Cooking
- Traveling
- Social
- Learn new language
- Learn new culture

WORK EXPERIENCE

Noor Almostqbal Group Sdn.Bhd. Customer Service

JUN 2015 - DEC 2019

- Contact, communicate and update the customer through phone calls and social media apps
- Filing and share the files through email and online clouding.
- Coordinating between customers and drivers
- Coordinate and solve issues any issues face the costumers.

Arabic Lab - IRKHS

SEP 2014 - AUG 2015

- Plan and Built a database system for all papers in/out.
- Systematized new applications requests and updates.
- Costumer relation and services.
- Arrange the office equipments.

Lahjan Group

MAR 2018 - MAR 2019

- Troubleshooting and maintain all devices .
- Emailing and contacting companies.
- Prepare letters and translate them (English to Arabic - Arabic to English)
- Build and setup a local network.
- Maintain and built websites.

International Educational Scientific and Cultural Organization (IESCO)

FEB 2019 - AUGUST 2019

- Edit short videos regarding online campaign.
- Update and maintain the website.
- Update and maintain the social media accounts.
- Research and prepare articles
- Troubleshoot and maintain all computers in the office.

IT security

