#### HUMBOLDT-UNIVERSITÄT ZU BERLIN



# LATEX for Linguists

LATEX 2: Objects & Crossreferences

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# Including a graphic

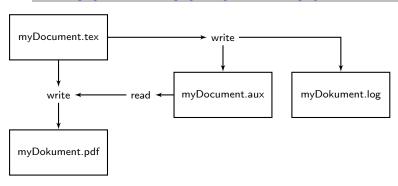
- Install the package graphicx: \usepackage{graphicx}
- To include the graphic, use the following command (**file ending**, i.e. .pdf, doesn't need to be added):

\includegraphics[size of graphic]{path/name of graphic}

# Including a graphic

- Install the **package** graphicx: \usepackage{graphicx}
- To include the graphic, use the following command (**file ending**, i.e. .pdf, doesn't need to be added):

\includegraphics[size of graphic]{path/name of graphic}

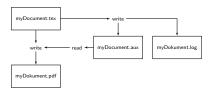


\includegraphics{LaTeX-flowchart-1.pdf}

# Rescaling the graphic

Rescaling **relative** to the **original size** with the option scale (scale=0.5 = 50% of the original size)

\includegraphics[scale=0.5]{LaTeX-flowchart-1.pdf}

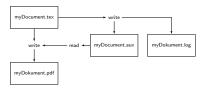


#### Rescaling the graphic

# Rescaling the graphic

#### Rescaling with absolute specification

```
\includegraphics[width=5cm]{LaTeX-flowchart-1.pdf}
\includegraphics[height=5cm]{LaTeX-flowchart-1.pdf}
```



#### Rescaling relative to the document size

```
\includegraphics[width=\linewidth] {LaTeX-flowchart-1.pdf}
\includegraphics[width=.2\linewidth] {LaTeX-flowchart-1.pdf}
\includegraphics[width=.2\textwidth] {LaTeX-flowchart-1.pdf}
```



# Formats and paths

- The following **formats** can be used with XeLATEX and PDFLATEX:
  - .pdf (vector graphics)
  - .png (raster graphics)
  - .jpg (raster graphics)

# Formats and paths

- The following **formats** can be used with XelaTEX and PDFlaTEX:
  - .pdf (vector graphics)
  - .png (raster graphics)
  - .jpg (raster graphics)
- You must specify the place where you have saved the graphic starting from the location of your .tex-file.
  - Graphic and .tex-file are in the same folder: \includegraphics{LaTeX-flowchart-1}
  - Graphic is in a folder graphics. This folder is in the same folder as your .tex-file:
    - \includegraphics{graphics/LaTeX-flowchart-1}
  - .tex-file is in a folder. This folder and your graphic are in the same folder: \includegraphics{../LaTeX-flowchart-1}

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#### **Tables**

- environment for tables: tabular
- optional argument for **position** of table
- obligatory argument for layout inside a column
- separation of table cells: &
- End of a row: \\

## **Tables**

- environment for tables: tabular
- optional argument for **position** of table
- obligatory argument for layout inside a column
- separation of table cells: &
- End of a row: \\

#### Example:

```
sample text
\begin{tabular}[t]{1|c|r}
0001 & 002 & 03 \\
\hline
0A & 000B & 00C \\
\hline
00i & 0ii & 000iii \\
\end{tabular}
```

sample text	0001	002	03
	0A	000B	00C
	00i	0ii	000iii

possible values for option: t (top, (1)), b (bottom, (2)), or c (center, (3)) –
 Default: c

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 Default: c

(1)	t: sample text	0001	002	03
	·	0A	000B	00C
		00i	0ii	000iii
		0001	002	03
	•	0A	000B	00C
(2)	ъ: sample text	00i	0ii	000iii

possible values for option: t (top, (1)), b (bottom, (2)), or c (center, (3)) –
 Default: c

(1)	t: sample text	0001	002	03
	·	0A	000B	00C
		00i	0ii	000iii
		0001	002	03
	•	0A	000B	00C
(2)	ь: sample text	00i	0ii	000iii
		0001	002	03
(3)	c: sample text	0A	000B	00C
	•	00i	0ii	000iii

- possible values for the **obligatory argument**: 1 (left), c (centered), r (right), p{length} (fixed width), optionally I (pipe, for vertical lines between columns)
- each column must have an alignment specification (i.e. 1, c, r, or p)

```
\begin{tabular}[t]{lc|r|p{1.5cm}}
00001 & 002 & 03 & 0004 \\
\hline
0A & 000B & 00C & 0000D\\
\hline
00i & 0000ii & 000iii & iv\\
\end{tabular}
```

00001	002	03	0004
0A	000B	00C	0000D
00i	0000ii	000iii	iv

#### Two more helpful commands for tables:

- With \multicolumn{number of colums}{alignment}{text} text can occupy more than one column.
- With \cline{cell number cell number} you can have horizontal lines specifying its begin (cell number) and end (cell number).

\begin{tabular}[t]{llr}
\multicolumn{2}{c}{ltem} & \\
\cline{1-2}
article & unit & price \\
\hline
proofreading & per words & 0.02 \\
layout & per page & 0.80 \\
printing & per page & 0.99 \\
typesetting & per article & 40.33 \\
\end{tabular}

Iter		
article	unit	price
proofreading	per words	0.02
layout	per page	0.80
printing	per page	0.99
typesetting	per article	40.33

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# Floating environments

• With floating environments, LATEX puts figures or tables in the best position to avoid gaps in the layout.

```
It is not necessary that this text has
any meaning.
\begin{table}[htbp]
\centering
\begin{tabular}[t]{1|1}
Eins & Zwei \\
\hline
Drei & Vier \\
\end{tabular}
\caption{Caption of my table}
\end{table}
```

It is not necessary that this text has any meaning.

Eins	Zwei
Drei	Vier

Table 1: Caption of my table

- floating for tables: table
- floating for figures: figure
- In the environment, the command \caption{} can be used.
- Optionally, preferences for the position can be given: h (here), t (top), b (bottom), p (new page).
- Inside the environment, you can specify the position of the figure/table

```
\begin{figure}[htbp]
\centering
\includegraphics{LaTeX-flowchart-1.pdf}
\caption{My first float}
\end{figure}
```

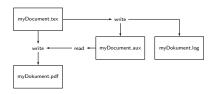
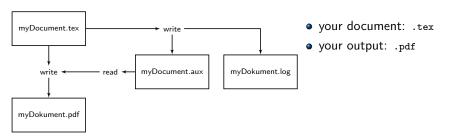


Fig. 1: My first float

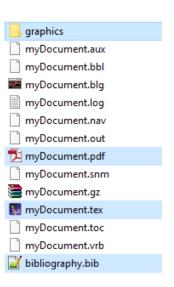
# How does LATEX work?

By compiling your document, LATEX creates further **auxiliary files** to improve the next compilations.



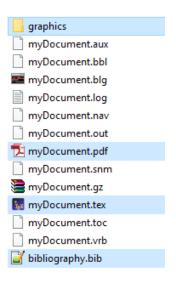
The auxiliary files can be **deleted** after your work is done. They will be created again when you compile.

- .log → information about the compiling process
- .bbl → information for the bibliography
- .nav → information for the navigation through slides
- .toc → information for the table of contents
- . .



The following files are important and **should not be deleted**. They are not created in the compiling process:

- .tex → this is the document you are working on.
- .pdf → you can delete your PDF, but this is what you normally want as your result
- .bib → this file contains your bibliography data base (if you have one)
- folder graphics → here could be your graphics (if you need some)



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## Document structure 1

A LATEX document consists of (at least) two parts: **preamble** and **body**.

## LATEX preamble

part of the document where global characteristics of the document are specified.

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A LATEX document consists of (at least) two parts: preamble and body.

## LATEX preamble

part of the document where global characteristics of the document are specified.

- The preamble **begins** (**obligatorily**) with the \documentclass{} command.
- In the preamble you will install packages for further LATEX functions.
- Optional (either in the preamble or in the body preferably in the preamble)
  - your own commands and
  - metadata
- The preamble ends with the command \begin{document}.

## LATEX pody

part of the document where **local characteristics** of the document are specified and where you write your document.

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part of the document where **local characteristics** of the document are specified and where you write your document.

- The body **begins** with the \begin{document} command (end of preambel).
- The body ends with \end{document}.

## LATEX pody

part of the document where **local characteristics** of the document are specified and where you write your document.

- The body **begins** with the \begin{document} command (end of preambel).
- The body ends with \end{document}.
- Everything following the command \end{document} will not be interpreted by \text{LTEX}.

#### Exercise

• Insert the following lines in your .tex file and compile.

#### \documentclass{scrartcl}

%%%%%%%%%%%%%PACKAGES%%%%%%%%%%%%%%

%%%%%%%%%%%%%%COMMANDS%%%%%%%%%%%%%%

%%%%%%%%%%%%META DATA%%%%%%%%%%%%%

%%%%%%%%%%%%END PREAMBLE%%%%%%%%%%%%%

%%%%%%%%%%BEGIN DOCUMENT%%%%%%%%%%%%%%

#### \begin{document}

This is my first \LaTeX\ file.

#### \end{document}

%%%%%%%%%%%END DOCUMENT%%%%%%%%%%%%%

• Write something after the \end{document} command and compile again.

## Document class

Global parameters of the layout can be specified in the documentclass command. The most commonly used classes are:

- book for books
- report for long scripts with different chapters
- article for articles, without chapters, only with sections
- letter for letters

#### Document class

Global parameters of the layout can be specified in the documentclass command. The most commonly used classes are:

- book for books
- report for long scripts with different chapters
- article for articles, without chapters, only with sections
- letter for letters

Variations of these classes (not in American formats) are provided by the KOMA-Script:

- scrbook for books
- scrreprt for long scripts with different chapters
- scrartcl for articles, without chapters, only with sections
- scrlttr2 for letters

Cf. Kohm and Morawski (2014) and https://www.komascript.de/

You can specify **options** in your documentclass command.

- Font size as default: 10pt, 11pt, 12pt
  Default → 10pt
- Paper format: letterpaper, a4paper Default → letterpaper

Specification of paper format in KOMA-Script classes: paper=a4, paper=letter

## Exercise

• Specify the following options for your document .tex file and compile.

%%%%%%%%%%%%END DOCUMENT%%%%%%%%%%%%

\end{document}

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## Commands

#### Syntax of commands:

- backslash
  - + command name
  - + optional arguments in square brackets
  - + obligatory arguments in curly brackets

```
\name[optional argument]{obligatory argument}
\name[opt1, opt2=value]{obl1}{obl2}

\textbf{bold}
\documentclass[10pt, paper=a4]{scrartcl}
```

In LaTeX, there are normally **3 types of commands**:

• simple commands: backslash + command name + optional arguments (square brackets) + obligatory arguments (curly brackets)

\name[optional]{obligatory}

\textit{Text in italics}

# In LaTeX, there are normally **3 types of commands**:

• simple commands: backslash + command name + optional arguments (square brackets) + obligatory arguments (curly brackets)

```
\name[optional]{obligatory} \textit{Text in italics}
```

environments: begin + end command.
 Command applies between begin and end.

```
\begin{environment} [optional] \begin{center}
... Hello world!
\end{environment} \end{center}
```

## In LaTeX, there are normally **3 types of commands**:

• simple commands: backslash + command name + optional arguments (square brackets) + obligatory arguments (curly brackets)

```
\name[optional]{obligatory}
```

\textit{Text in italics}

environments: begin + end command.
 Command applies between begin and end.

```
\begin{environment}[optional]
...
\end{environment}
```

```
\begin{center}
Hello world!
\end{center}
```

declarations: backslash + command name
 The scope of the command can be defined by an environment or with curly brackets.

```
\declaration ... \declaration ... \end{a}
```

{\Huge Hello world!} outside of scope

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### Meta data

Specifying the meta data of your document in the preamble:

```
\author{first name last name \and first name last name}
\title{my title}
\subtitle{my subtitle}
\date{14th Februar 2019}
```

Other options for date: \date{\today}, \date{}
 Default → \date{\today}

Use the command  $\mbox{\mbox{$\mbox{}\mbox{$ 

### Exercise

Specify the meta data f your document with two authors, use the \maketitle command, and try different commands for date.

\documentclass[10pt, paper=a4, abstracton]{scrartcl}

%%%%%%%%%%%%%PACKAGES%%%%%%%%%%%%%%%%%%%

%%%%%%%%%%%%META DATA%%%%%%%%%%%%%

\author{Sebastian Nordhoff \and Antonio Machicao y Priemer} \title{\LaTeX\ for Linguists}

\subtitle{My first \TeX\ document} \date{\today}

%%%%%%%%%%%%%END PREAMBLE%%%%%%%%%%%%%%

\begin{document}

\maketitle

# Headlines and paragraphs

### Commands for the structure of your text:

```
    \part[short title]{title} (only in book/scrbook and report/scrreprt)
    \chapter[short title]{title} (only in book/scrbook and report/scrreprt)
```

- \section[short title]{title}
- \subsection[short title]{title}
- \subsubsection[short title]{title}
- \paragraph[short title]{title}
- \subparagraph[short title]{title}

[short title] for table of contents and header

{title} for the title in your text

Headlines and paragraphs

- new paragraph:
  - \par ends a paragraph (and begins a new one)
  - twice ⟨ENTER⟩ (◄) key
- line break
  - \newline or \\ cause a line break without ending the paragraph
- \noindent prevents the indentation after a line break

## Table of contents

To **generate** a **table of contents** just include the following command in the body of your document at the position where you want the toc to appear. Let generates your toc taking the **information from your structuring commands** (e.g. \section[short title]{title}).

\tableofcontents

%%%%%%%%%%BEGIN DOCUMENT%%%%%%%%%%%%%%%

#### \begin{document}

#### \maketitle

#### \tableofcontents

#### \section[Introduction]{A short introduction}

This is an sample text. The only purpose of this text is to show how to work with \LaTeX . It is not necessary that this text has any meaning. It should only show some properties of the system we are using.

#### \subsection{A note on the data}

This is an sample text. The only purpose of this text is to show how to work with \LaTeX . It is not necessary that this text has any meaning. It should only show some properties of the system we are using.

#### \end{document}

%%%%%%%%%%%END DOCUMENT%%%%%%%%%%%%%

## **Footnotes**

To generate a footnote use the following command at the position where the **footnote index** should appear.

\footnote{content of the footnote}

### Example 1

This is an sample text. The only purpose of this text\footnote{A text (literary theory) is any object that can be read.} is to show how to work with footnotes in \LaTeX .\footnote{\LaTeX\ is a document preparation system.}

```
LATEX for Linguists
Document structure 2
Footnotes
```

### **Footnotes**

To generate a footnote use the following command at the position where the **footnote index** should appear.

```
\footnote{content of the footnote}
```

### Example 1

```
This is an sample text. The only purpose of this text\footnote{A text (literary theory) is any object that can be read.} is to show how to work with footnotes in \LaTeX .\footnote{\LaTeX\ is a document preparation system.}
```

### Example 2

```
This is an sample text. The only purpose of this text%

%
\footnote{A text (literary theory) is any object that can be read.} %

%
is to show how to work with footnotes in \LaTeX .%

%
\footnote{\LaTeX\ is a document preparation system.}%

%
```

Footnotes

## Exercise

Download the PDF myDocument-EX1.pdf and replicate it with the commands you have already learnt.

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# Characters & spaces

• The following characters can be used without problems:

```
a...z A...Z 0...9
. , : ; ? ! ' ' " ( ) [ ] + - * =
```

# Characters & spaces

• The following characters can be used without problems:

```
a...z A...Z 0...9
. , : ; ? ! ' ' " ( ) [ ] + - * =
```

• With XelaTeX, you can write **accents** and **umlauts** without further commands. Another option is to use commands for that:

```
\"A \"O \"a \"o \'a \'o \ss{} \^u \~n
or \"{A} {\"O} {\ss}
```

(4) ÄÖäöáòßûñorÄÖß

• The following characters have a **special meaning** in TEX. You must **escape** their function to use them.



 The following characters have a special meaning in TEX. You must escape their function to use them.

# \$ & \_ { } % \ < > / ~

escaping with backslash

\# \\$ \& \\_ \{ \} \%

 The following characters have a special meaning in TEX. You must escape their function to use them.

escaping with backslash

• escaping with macros or math mode

More on special characters:

https://en.wikibooks.org/wiki/LaTeX/Special\_Characters

# Space & line break

special treatment of spaces and line breaks to avoid typographic errors

- no difference between a blank and a tab
- Consecutive blanks are treated as only one blank.
- A blank at the beginning of a line is ignored.
- One **line break** (1x (ENTER)) is interpreted as a blank.
- One **empty line** (2x (ENTER)) is interpreted as the end of a paragraph.
- More than one empty line is interpreted as one empty line.

#### Example

This is a sample text with too many spaces. Here, I use one line break.

This is a sample text. Now, I use one blank line.

This is a sample text. Now, I use 3 blank lines.

This is a sample text.

### Example

This is a sample text with too many spaces. Here, I use one line break.

This is a sample text. Now, I use one blank line.

This is a sample text. Now, I use 3 blank lines.

This is a sample text.

This is a sample text with too many spaces. Here, I use one line break. This is a sample text. Now, I use one blank line.

This is a sample text. Now, I use 3 blank lines.

This is a sample text.

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# Commenting out

In LATEX, text following the character % in a line will be **ignored**.

- hiding code/text, without deleting it;
- finding errors in sections;
- avoiding blanks and empty lines in a long input line;
- writing comments without seeing it in the output.

```
This is a sample text. "This are just notes
"Here is a special characters and a command: & \small

A comment can divide a word:
Rindfleischetikettierungs", 5 morphemes
"berwachungsaufgaben", 6 morphemes
"bertragungsgesetz."
```

This is a sample text.

A comment can divide a word: Rindfleischetikettierungsüberwachungsaufgabenübertragungsgesetz.

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# Text formatting

```
\textbf{bold}
\textit{italics}
\texts1{slanted}
\emph{emphasized}
\underline{underline}
\texttt{typewriter}
\textsc{small caps}
ex\textsuperscript{up}
ex\textsubscript{down}
```

#### bold

italics slanted emphasized underline

typewriter

exup

 $ex_{down}$ 

```
{\tiny tiny}
{\scriptsize scsize}
{\footnotesize fnsize}
{\small small}
{\normalsize normal}
{\large large}
{\Large Large}
{\Large LARGE LARGE}
{\huge huge}
{\Huge Huge}
```

```
tinv
scsize
fnsize
small
normal
large
Large
LARGE
huge
```

The commands for font size can be used as **declarations** or as **environments**.

## Exercise

Download the PDF myDocument-EX2.pdf and replicate it with the commands you have already learnt.

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## Text environments

You will normally need the following environments:

- quotations,
- lists,
- abstracts,
- . . .

# Quotations

\begin{quote}

• In LATEX there are two environments for quotations quote and quotation.

This is a sentence before the \texttt{quote} environment.

This is a sentence after the \texttt{quote} environment.

 Both show a different output dependent on the document class (e.g. beamer vs. article).

```
Furthermore, each actual ''language'' will incorporate a periphery of borrowings, historical residues, inventions, and so on, which we can hardly expect to -- and indeed would not want to -- incorporate within a principled theory of UG. [\dots]

Viewed against the reality of what a particular person may have inside his head, core grammar is an idealization.

\hfill (Chomsky,~1981:~8)
\end{quote}
```

## List environments

LATEX has 3 pre-defined and 1 general list environments:

- itemize,
- enumerate,
- description,
- list.

Every environment begins with the \begin{ } and ends with the \end{ } command. Each point in the list begins with \item.

```
\begin{itemize}
\item syntax
\item semantics
\begin{itemize}
\item lexical semantics
\item propositional semantics
\end{itemize}
\item morphology
\end{itemize}
```

- syntax
- semantics
  - lexical semantics
  - propositional semantics
- morphology

The description list can be used for terms with their definitions.

```
\begin{description}
\item[Morpheme:] smallest grammatical unit in a language bearing a meaning
\begin{description}
\item[Allomorph:] phonetic variant of a morpheme
\end{description}
\item[Phoneme:] systematic unit of sound (or gesture in the case of sign
languages, see chereme) that distinguish one word from another in a particular
language
\end{description}
```

Morpheme: smallest grammatical unit in a language bearing a meaning Allomorph: phonetic variant of a morpheme

Phoneme: systematic unit of sound (or gesture in the case of sign languages, see chereme) that distinguish one word from another in a particular language

# Combining lists

Lists can be **combined** and **embedded** in other list types.

```
\begin{description}
\item[Morpheme:] smallest grammatical
unit in a language bearing a meaning
\begin{itemize}
\item minimal unit in morphology
\item subtypes:
\begin{enumerate}
\item roots
\item prefixes
\item suffixes
\item \dots
\end{enumerate}
\end{itemize}
\end{description}
```

Morpheme: smallest grammatical unit in a language bearing a meaning

- minimal unit in morphology
- subtypes:
  - roots
  - prefixes
  - suffixes
  - 4 . . .

# **Customizing lists**

Bullet points can be customized with an **optional parameter**.

```
\begin{itemize}
\item standard symbol
\item[+] customized
\item[$+$] customized
\item[$\checkmark$] customized
\end{itemize}
```

```
    standard symbol
```

- + customized
- + customized
- √ customized

```
\begin{enumerate}
\item standard symbol
\item[-] customized
\item[--] customized
\item standard symbol
\end{enumerate}
```

- standard symbol
  - customized
- customized
- customized
- standard symbol

### Abstract

For automatic abstracts, use the option abstracton in the \documentclass command.

#### \begin{abstract}

An abstract is a brief summary of a research article, thesis, or any in-depth analysis of a particular subject and is often used to help the reader quickly ascertain the paper's purpose.\par

When used, an abstract always appears at the beginning of a manuscript, acting as the point-of-entry for any given academic paper.

\end{abstract}

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An abstract is a brief summary of a research article, thesis, or any in-depth analysis of a particular subject and is often used to help the reader quickly ascertain the paper's purpose.

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## Exercise

Download the PDF myDocument-EX3.pdf and replicate it with the commands you have already learnt.

- Graphics
- 2 Tables
- Floating environments
- 4 Document structure 1
- Document class
- 6 Commands

- Document structure 2
- 8 Characters & spaces
- Ommenting out
- 10 Text formatting
- Text environments
- Installing packages

# Installing Packages

- The functions LATEX offers are restricted. Most **extra features** your will need are in **packages** that you can install in your TEX document.
- Packages must be installed in the **preamble** of your document.

\usepackage[parameter1, parameter2]{package name}

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#### \usepackage[parameter1, parameter2]{package name}

- Normally, (many) LATEX packages are **pre-installed** in your TEX distribution (e.g. MikTeX).
- (Almost) every other package with manual can be downloaded from CTAN —
  The Comprehensive TEX Archive Network (www.ctan.org)
- With the command usepackage your TEX distribution usually downloads automatically the package if necessary.

### This packages can be useful:

• Language package: babel \usepackage[ngerman, english]{babel}

• Font: libertine \usepackage{libertine}

Blind text: blindtext \usepackage{blindtext}

Sometimes the **order** in that packages have been installed can affect the compilation.

Also, not all packages are **compatible** with each other or with your compiler  $(XeT_EX \text{ vs. } PDF \LaTeX)$ .

## Exercise

Download the PDF myDocument-EX4.pdf and replicate it with the commands you have already learnt. Follow the instructions in the last section and install the packages.

# Quellen I

 Grafik: File Extensions – xkcd, A webcomic of romance, sarcasm, math, and language https://xkcd.com/1301/ [Zugriff: 10.04.2017]

Link: Akzente und Sonderzeichen in LaTeX.
 https://de.wikibooks.org/wiki/LaTeX/\_Akzente\_und\_Sonderzeichen
 [Zugriff: 10.10.2017]

Link: LATEX/Special Characters.
 https://en.wikibooks.org/wiki/LaTeX/Special\_Characters
 [Zugriff: 02.01.2019]

Link: CTAN - The Comprehensive T<sub>E</sub>X Archive Network .
 http://www.ctan.org/
 [Zugriff: 02.01.2019]

Software: MiKTeX https://miktex.org/ [Zugriff: 10.04.2017]

 Software: TeXstudio https://www.texstudio.org/ [Zugriff: 10.04.2017]

[Zugriff: 10.04.2017]

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Kohm, M. and J.-U. Morawski (2014). Die Anleitung: KOMA-Script. Online-Handbuch.

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