

Hi, my name is Cleo

I design, paint, draw, animate, build, code, ideate and iterate my way to creative solutions.

Profile Summary

- Skilled at creative problem-solving and facilitating creative thinking in groups
- Adept at rapid prototyping and carrying designs from low to high fidelity
- Flexible and collaborative in team environments, enthusiastic to learn from others
- Dedicated to delivering high quality, on spec projects that wow
- Technical experience in a variety of creative mediums and styles

Skills

- Visual Design / Illustration
- Creative Problem-Solving
- Motion Graphics
- Wireframe Production
- Communication
- Rapid Prototyping
- User Empathy

Tools

- Adobe Suite: Photoshop, Illustrator, After Effects, InDesign, XD, Premiere
- HTML5, CSS3, JavaScript, jQuery, ZIM.js
- Understanding of back-end development
- Cinema 4D, Sketchup
- InVision, Github, Asana
- Proficient on MacOS and WindowsOS

Education

Sheridan College

Oakville, ON

Interactive Media Management

Graduate Certificate (3.9 GPA)

September 2018 - April 2019

Bachelor of Illustration

Honours Degree (3.8 GPA)

September 2014 - April 2018

Creative Problem Solving

Undergraduate Certificate

September 2015 - January 2018

References

Amanda Bhajan

Sheridan Student Union - Services Manager
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Suzanna Brusikiewicz

Thought Cafe - Co-Founder, CCO
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When I am not playing D&D or scoping out the best local pizza, I dedicate my time to fueling my curiosity with new technologies.

Experience

Thought Cafe - Toronto, ON

Design Intern

May 2017 - August 2017

- Created characters, props, text, and layout illustrations for the YouTube series Crash Course, using Adobe Illustrator
- Worked from script notes in a team of four illustrators and animators to produce Crash Course Big History II, Film History I, English Literature IV
- Co-created nine textbook cover designs for 'Crash Course Curriculum' US History, using own and studio assets
- Followed established studio process to compose scenes and rig characters for animation pipeline using Adobe After Effects
- On own initiative, optimized studio work flow by cataloguing previously made studio assets

Freelance Illustrator

February 2018 - September 2018

- Continued work on Crash Course episodes part-time during final year of degree studies
- Completed project goals and illustration revisions within 2-4 day deadlines

Sheridan Student Union - Oakville, ON

Customer Service Team Lead

September 2017 - Present

- Managed the Oakville Sheridan Student Union (SSU) customer service team, led scrum meetings and facilitated conflict resolution
- Passionately ideated and led new projects for the services team, such as a partnership with a local food bank to reduce food waste
- Trained new customer service team employees
- Awarded with Sheridan Student Union 'Employee of the Year' in 2018

Customer Service Representative

August 2014 - August 2017

- Processed health and dental insurance claims for students
- Scheduled appointments for students in need of legal services and meetings with SSU department managers
- Booked rooms and tables for club activities using Outlook
- Responded to calls and emails inquiring about SSU services and events with professionalism
- Logged daily activities and duties performed and how unique situations were handled
- Consistently explored and implemented methods to improve SSU services for students