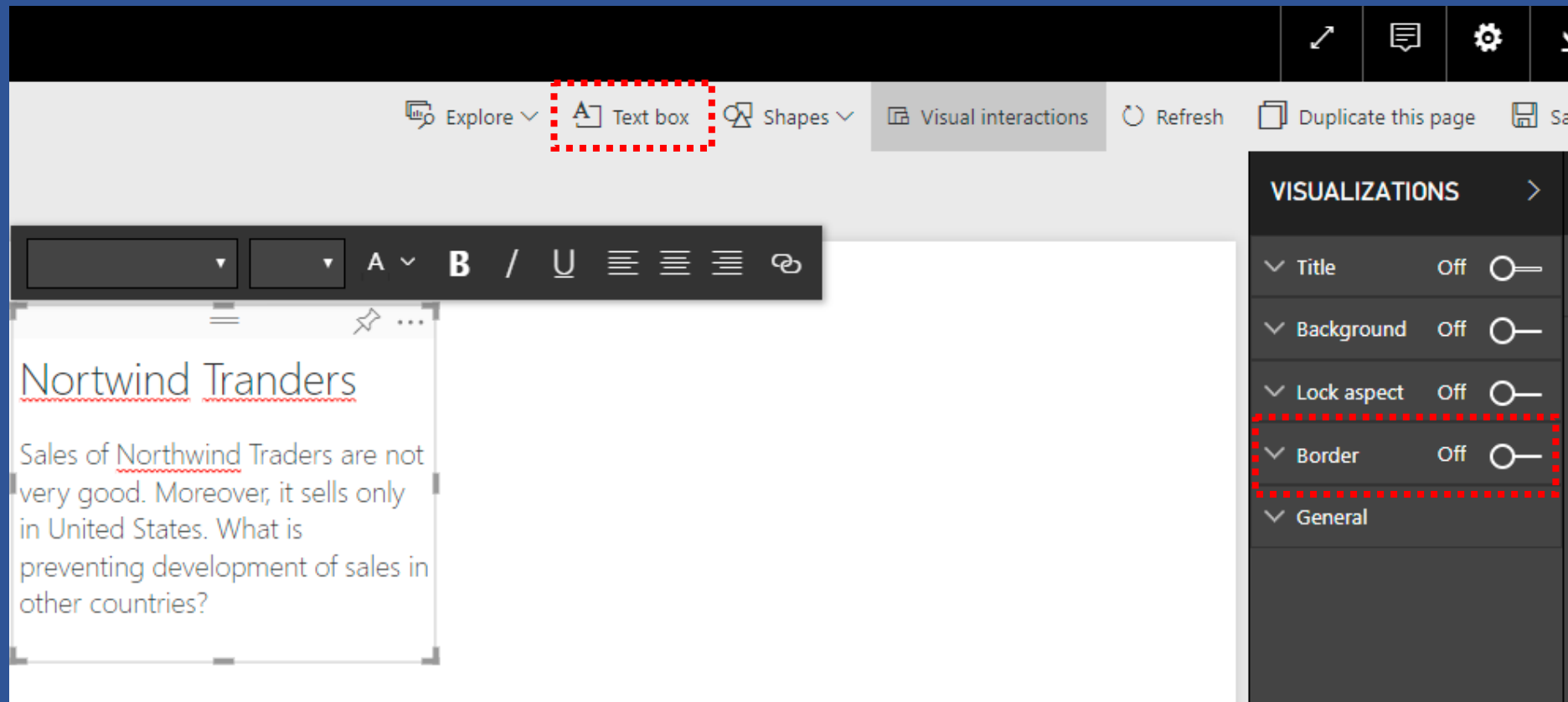


Decorating the report

Microsoft Power BI

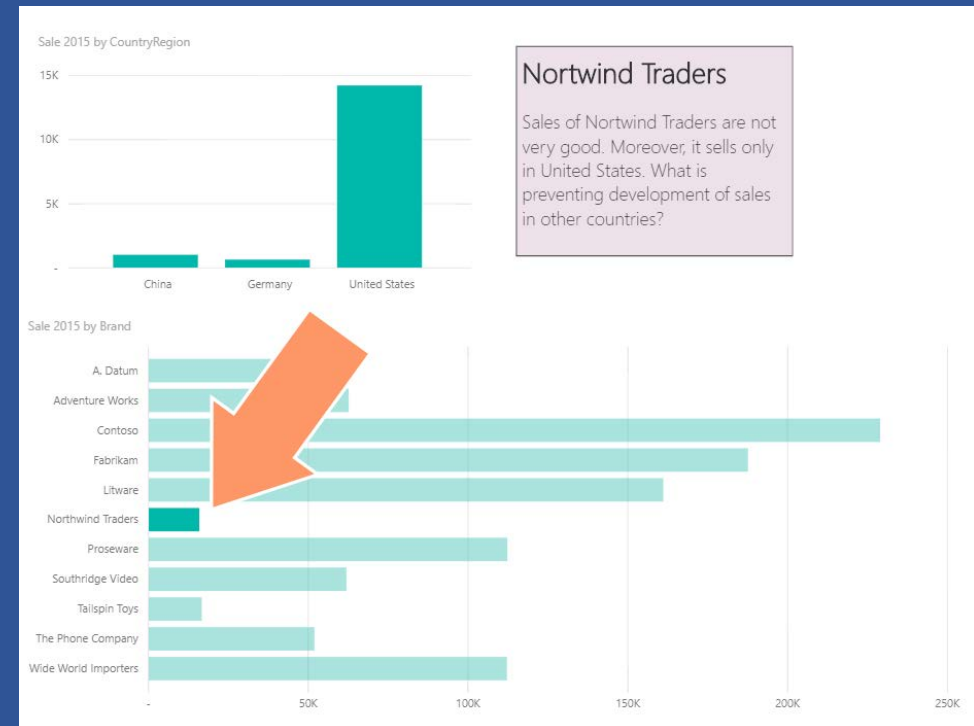
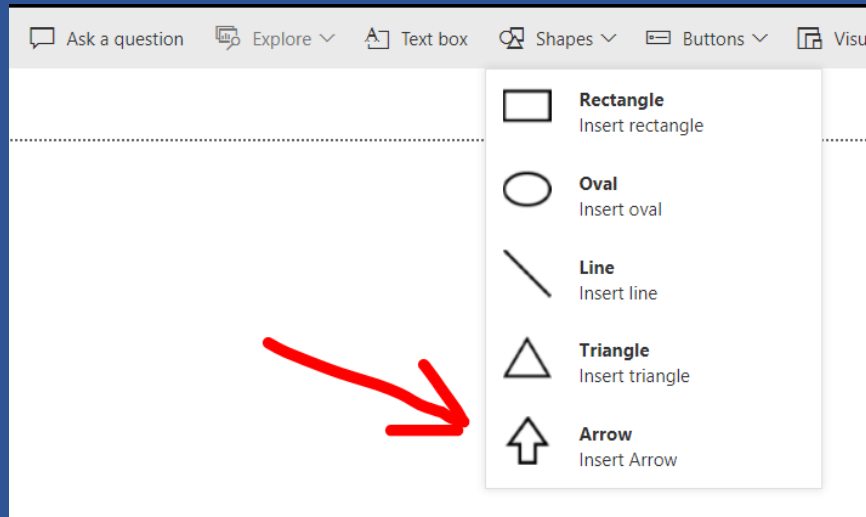
Adding text box

1. Change font size
2. Add border and background color



Microsoft Power BI

Adding arrow



Microsoft Power BI

Saving the report

Report name = Northwind Trader

The screenshot displays the Microsoft Power BI web interface. The top navigation bar shows 'Power BI' and 'My Workspace > report1'. The left sidebar contains navigation options: Favorites, Recent, Apps, Shared with me, Workspaces, and My Workspace (selected). Below these are sections for DASHBOARDS (loy1), REPORTS (report1, Titanic), WORKBOOKS (test1), and DATASETS (2015 Sales, TitanicBI). The 'File' menu is open, with the 'Save' option highlighted by a red dashed box. The menu options include: Save (Save this report), Save as (Save a copy of this report), Print (Print current page), Publish to web (Embed this report for public access by anyone on the Internet), Export to PowerPoint (Preview) (Export this report as a PowerPoint presentation), and Download report (Preview) (Download a .pbix copy). The background features a horizontal bar chart titled 'Sale 2015 by Brand' with data for various brands: A. Datum, Adventure Works, Contoso, Fabrikam, Litware, Northwind Traders, and Procurement. An orange arrow points to the 'Northwind Traders' bar. To the right of the chart is a text box titled 'Nortwind Traders' containing the text: 'Sales of Nortwind Traders are not very good. Moreover, it sells only in United States. What is preventing development of sales in other countries?'.

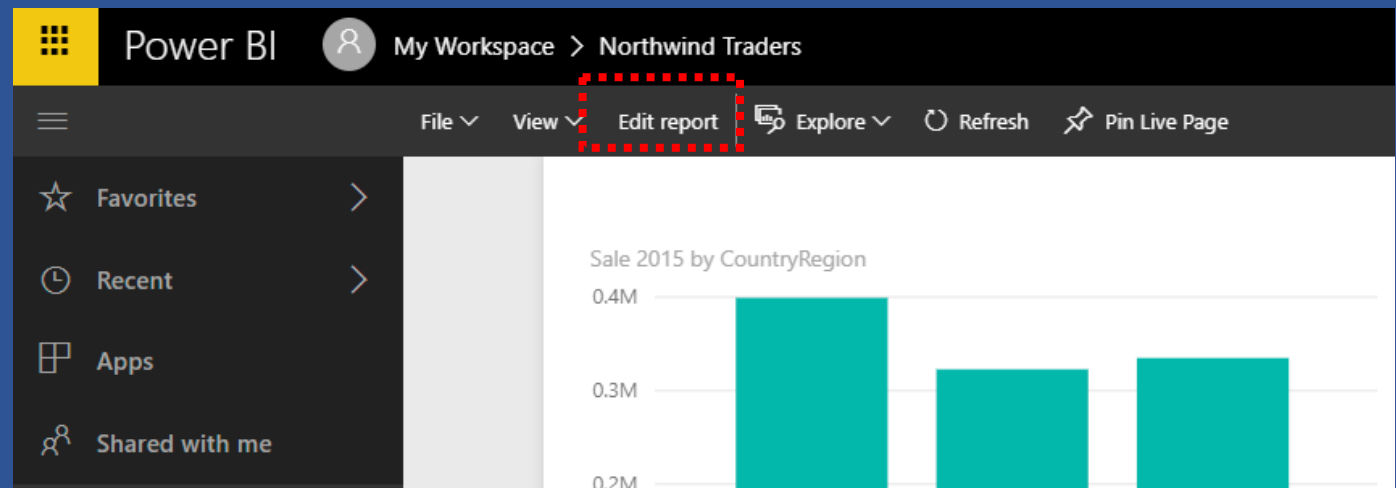
Brand	Sale
A. Datum	Low
Adventure Works	Low
Contoso	High
Fabrikam	Medium-High
Litware	Medium
Northwind Traders	Low
Procurement	Medium

Nortwind Traders

Sales of Nortwind Traders are not very good. Moreover, it sells only in United States. What is preventing development of sales in other countries?

Microsoft Power BI

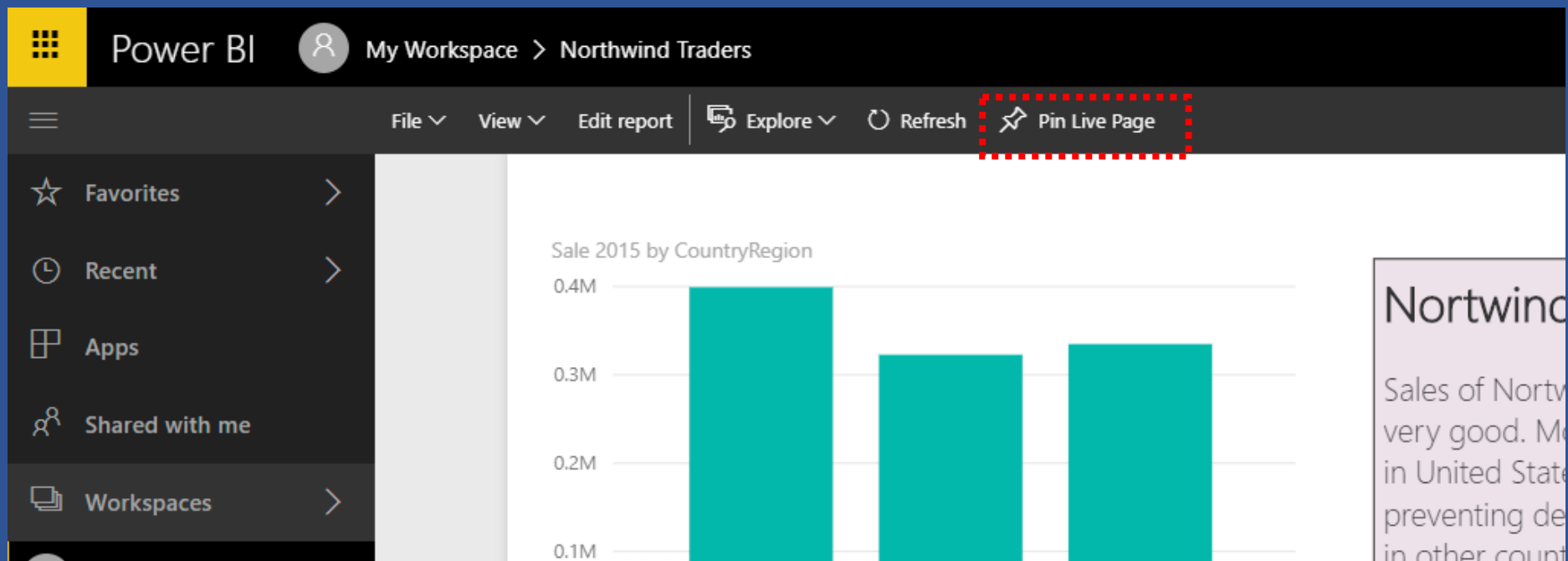
- After you save the report, it appears in the My Workspace pane, in the Reports section.
- You can now access it any time you sign in to Power BI.
- When you select a saved report, it opens and remains in read-only mode until you explicitly activate it for editing by clicking the Edit Report button.



Microsoft Power BI

Pinning a report

Click to pin a report as a live page



Microsoft Power BI

Pin Visual VS Pin Live Page

Pinning a visualization

- Power BI saves it as it is
- Not include the visual interactions
- Click a visualization to open the source report

Pinning Live Page

- Keep visual interactions between components
- Click Live Page will not open the source report

Microsoft Power BI

Exercise

