

# Lara DeStein

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## Summary

Recent graduate of Vanderbilt University's Coding Bootcamp with a passion for learning and personal growth seeking employment in front-end web development.

## Education

### Vanderbilt University Coding Bootcamp

Certificate program, August 2021-January 2022

A deeply engaging, online Full Stack Flex course that gives students the knowledge and skills to build dynamic end-to-end web applications and become a full stack web developer in 24 weeks.

### University of California, Davis

Bachelor of Arts in Psychology, September 2017

Extracurricular: Intramural Soccer, Crisis Hotline Volunteer

### Las Positas College

Associate of Arts: Psychology, May 2015

Associate of Arts: Liberal Arts with an Emphasis in Social Sciences, May 2015

Honors: Psi Beta, The National Honor Society in Psychology

Extracurricular: Member and officer of Psychology Club

## Experience

### Transitional Care Case Management (TCCM) TAR/Billing Manager, East Bay Innovations

April 2019-September 2021

The mission of East Bay Innovations is to empower individuals with disabilities to live in their own homes, work in jobs of their choosing, and be a part of their community.

Manage all treatment authorization requests and Plan of Treatments needed for clients to receive funding. Supervise Plan of treatment team. Collaborate with billing team, case managers, and outside agencies. Manage accounts payable for TCCM department. Help clients get set up with

Vital Link Services and manage Vital Link payments. collaborate with IT on database changes and needs. Create spreadsheets and invent systems to improve tracking and organization.

### **Executive Administrative Assistant, East Bay Innovations**

July 2018-June 2020

Maintain a helpful and collaborative attitude when interacting with all EBI staff, consumers, partners, and guests. Manage accounts receivable and payable. Participate in agency safety committee, conduct safety inspections and drills with HR manager. Compose employee bulletins. Track “non-negotiable” documentation and inform staff when their First Aid/CPR, TB test, Driver’s license, or proof of auto insurance have expired.

### **Community Living Assistant, East Bay Innovations**

October 2017-May 2019

Assist clients with community access and improving life skills. Provide emotional support and companionship. Help with money management, preparing healthy meals, and personal care. Assist in wheelchair transfers. Learned American Sign Language to effectively communicate with clients.

### **Volunteer, Suicide Prevention of Yolo County**

November 2016-November 2017

The mission of Suicide Prevention and Crisis Services of Yolo County is to provide crisis prevention and intervention, education and community outreach services to the residents of Yolo County.

Complete a 36-hour training program. Learn to manage issues of depression, suicide, family relationship conflicts and mental illness. Work more than 300 hours over a one-year period handling phone calls at the crisis center.

### **References**

Available upon request