

CURRICULUM - VITAE

DANIYA RAZA

ACCOUNT RECEIVABLE

6A, Moosa Apartments

Zakir Nagar lane 6, Okhla

South Delhi, New Delhi- 110025

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CAREER OBJECTIVE

To build career in a growing organization, where I can get opportunities to prove my ability by accepting challenges. I am truly passionate about knowing the new things.

EDUCATIONAL OUALIFICATIONS

- 10th passed from CBSE Board.
- 12th passed from CBSE Board.
- One year diploma in Software Programming.
- Certificate in Retail Management.
- Pursuing BBA from Jamia Millia Islamia (Final year)

WORK EXPERIENCE As an AR

• Pacific BPO an Accesshealthcare

March 3rd 2023- Present

- Working on Hospital billing and having good knowledge of UB-04 claim form.
- Working on multiple denials.
- Having good knowledge of Epic software.
- Good knowledge about TCN calling software.
- Give software training to new joiners also check their work.

SKILLS

- Medical billing knowledge
- HIPPA Compliance
- Account receivable management
- Patient account follow-up
- Denial management
- Reconsideration through portals
- Patient's letters

STRENGTH

- Honest, Polite Reliable and always ready to help others.
- Capable to fulfil designed responsibilities in the best possible manner.
- Quick learner, and determined.
- Hardworking person good interpersonal relationship.
- Believe in teamwork.

PERSONAL PROFILE

Father's name	.	Mr. S. Raza
Date of birth	.	13 th February. 2000
Gender	-	Female
Marital status	-	Married
Languages known	.	English, Hindi
Nationality	.	Indian

DECLARATION

I hereby declare that all the above information is true to the best of my knowledge and belief.

Place: New Delhi

Date:

(DANIYA RAZA)