

APPOINTMENT OF LEGAL ENTITY APPOINTED REPRESENTATIVE FORM

Before designating the Legal Entity Appointed Representative, please, read carefully all the document . It gives a detailed overview of the implications of designating a LEAR and the acts a LEAR can perform on behalf of your entity.

Should you have any questions regarding the process or any other topic concerning the LEAR and the verifiable credentials generated by the Marketplace, please contact us at legal.helpdesk@dome-markeplace.org.

You may also wish to read the [Practical Considerations for Entities on the appointment of "Legal Entity Appointed Representative Form"](#) where you can find some useful additional information.

LEAR APPOINTMENT FORM

Date: *[select date in YYYY MM DD format]*

Subject: designation of legal entity appointed representative (LEAR) in DOME Marketplace

I, the undersigned, Mr./Mrs. *[insert first name and last name]*, holding the *[insert country]* ID card number *[insert ID number]* acting, without any kind of limitation, for and on behalf of *[insert full legal name of the entity]* (hereinafter, the Company), having its registered office at *[insert full address of the registered office]*, in my capacity of *[name the source of the power of representation]*, after having read and understood the information below concerning the designation and the powers of a LEAR within the DOME Marketplace, do hereby designate as the LEAR of Company:

Name and surname:	
ID card number	
Complete postal address	
Email:	

ROLE AND POWERS OF THE LEAR

The Legal Entity Appointed Representative (hereinafter, the LEAR) is the person that any entity willing to onboard on the DOME Marketplace (hereinafter, the Marketplace) must designate to act, within the scope of the operation of the Marketplace, as the representative of the entity.

Designating a LEAR is the first step of the onboarding process of the Marketplace.

The LEAR will be responsible for providing and checking that all the information concerning the entity is accurate and remains up to date at any time.

The LEAR must have all the capacity and powers to legally represent and bind your entity she/he represents for:

- Signing contracts on behalf of the entity for the sale or lease of the entity's products and services of whatever nature;
- Signing contracts on behalf of the entity for the purchase of goods and services of whatever nature from third parties;
- Represent the entity before any other third party, be it an individual, a private entity or any public entity or public authority in any kind of proceedings, regardless of their nature (e.g., informal complaints, arbitration proceedings, jurisdictional proceedings, mediation, negotiation, administrative proceedings, etc.), either as claimant or defendant or interested party or otherwise;
- Accept payments in whichever form on behalf of the entity;
- Order payments on behalf of the entity;
- Make declarations on behalf of the entity, including the submission of offers or proposals (e.g., making a description of cloud or edge services in the Marketplace);
- Settling any complaint, claim or dispute on behalf of the entity;
- Delegate any of those faculties on other individuals.

Once the LEAR is correctly registered in the Marketplace, the system will generate for her/him a verifiable credential that univocally identifies the LEAR within the Marketplace and enables her/him to digitally sign documents and perform some actions in a secure and non-repudiable fashion vis-à-vis the Marketplace.

The LEAR will be entitled to delegate some of its faculties to other individuals, who will normally belong to your entity's organisation. Those delegated persons will also have verifiable credentials enabling them to act within the Marketplace on behalf of your entity within the scope of the delegation. The delegated persons shall not be entitled to further delegate any of their powers and/or faculties.

The entity shall be bound by any act or action or omission performed by the LEAR or the delegated representatives.

The contract with the Marketplace must be signed by means of the verifiable credential of the LEAR or an individual vested by the LEAR with the capacity of signing contracts on behalf of the entity.

The appointment of the LEAR is indefinite in time. Nonetheless, the entity can change its LEAR at any moment. Any acts, actions or omissions performed by the former LEAR will still be valid and binding on the entity represented by the LEAR.

It is the responsibility of the entity to revoke the designation of an individual as LEAR or as a delegated individual vested with powers to legally bind the entity within the scope of operation of the Marketplace once the entity does not wish to be represented within the Marketplace by such individuals.

In witness whereof I sign this appointment letter on the date set at the beginning of the letter.

For and on behalf of Company

Acceptance of the appointment by the
LEAR

Signed: Mr./Mrs. *[insert complete name and surname of the legal representative of Company]*

Accepted
Signed: Mr. Mrs. *[insert name and surname of the LEAR]*