

# **Admin Portal – Final Scope (Developer Version)**

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## **1. Users & Accounts**

### **1.1 Family / Parent Accounts**

**View + Export + API Accessible**

- Account ID
- Parent / guardian name
- Email (verified / unverified)
- Phone number (verified / unverified)
- Account state
  - 30-Day Starter
  - Free
  - Paid Starter
  - Paid Elite
- Signup date
- Subscription start date
- Subscription end date
- Payment status (none on file / active / expired)
- Linked player profiles (count + Player IDs)

**Admin Actions**

- Suspend account
  - Delete account
  - Trigger compliance data deletion
  - Blacklist email (email can no longer be used to create accounts)
  - Blacklist phone number (phone can no longer be used to create accounts)
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### **1.2 Player Profiles**

**View + Export + API Accessible**

- Player ID
- First name
- Last name (stored regardless of public visibility)

- Birth year
- Position(s)
- Parent account ID
- Team
- Level
- Profile photo
- Coach verification status
- Social links

#### **Admin Actions**

- Delete player profile (without deleting parent account)
  - Remove player reviews
  - Remove profile photo (moderation)
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## 1.3 Coach Accounts

#### **View + Export + API Accessible**

- Coach ID
- Full name
- Email (verified / unverified)
- Phone number (verified / unverified)
- Team(s)
- Level(s)
- Birth year(s)
- CEP number
- CEP level
- Head coach uniqueness hash  
*(Birth Year + Team + Level)*
- Dispute count
- Revocation history
- Account status (active / revoked)

#### **Admin Actions**

- Delete team from coach account
- Suspend account
- Delete account
- Trigger compliance data deletion
- Blacklist email
- Blacklist phone number

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## 2. Subscriptions & Billing

### **View + Export + API Accessible**

- Total user count by:
  - Plan type (Individual / Family)
  - Tier (Free / Starter / Elite)
  - Billing cycle (Monthly / Annual)
- Payment method on file (yes / no)
- Trial expiration date (Day 30)
- Downgrade reason:
  - Non-payment
  - Cancellation

### **Admin Actions**

- Force cancel subscription
  - View billing history (read-only)
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## 3. Coach Verification

### 3.1 Verification Requests

### **View + Export + API Accessible**

- Player ID
- Coach ID
- Team
- Level
- Birth year
- Request timestamp
- Status:
  - Pending
  - Approved
  - Rejected
- Badge state (green / yellow / red)

### **Admin Actions**

- Override verification outcome (if incorrect selection was made)

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## 4. Facilities

### 4.1 Facility Submissions

**View + Export + API Accessible**

- Business name
- Location
- Amenities / services offered
- External website
- Submission date
- Status (pending / approved / rejected)

**Admin Actions**

- Approve facility (publishes to site and adds to master list)
  - Reject facility
  - Edit facility information before publish
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### 4.2 Facility Reviews

**View + Export + API Accessible**

- Review ID
- Facility ID
- Reviewer ID
- Star rating
- Submission date

**Admin Actions**

- Remove review
  - Restore review
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## 5. Ratings & Evaluations

### 5.1 Coach Ratings

**View + Export + API Accessible**

- Coach ID
- Aggregated rating values
- Rating count

**Admin Actions**

- Remove abusive ratings
  - Reset rating aggregation (edge cases only)
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### 5.2 Coach Evaluations of Players

**View + Export + API Accessible**

- Player ID
- Coach ID
- Request date

**Admin Actions**

- Remove evaluation
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## 6. Events

**View + Export + API Accessible**

- Event ID
- Created by (Coach ID)
- Event title
- Event type
- Date & time
- Location
- External links
- Image (optional)

**Admin Actions**

- Remove event
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## 7. Contact & Support Inbox

**View + Export + API Accessible**

- Message ID
  - Name
  - Email
  - Message body
  - Category:
    - Billing
    - Verification
    - Bug
    - General
  - Status (open / resolved)
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## 8. Compliance & Audit Logs

### 8.1 Data Compliance

**View + Export + API Accessible**

- Account deletion requests (GDPR / CCPA)
  - Deletion timestamps
  - Retention countdown (1 year)
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### 8.2 Activity Logs (Read-Only)

**View + Export + API Accessible**

- Logins
  - Verification actions
  - Subscription changes
  - Admin actions
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## 9. System Configuration (Backend-Managed Lists)

### **View + Edit + API Accessible**

Admins manage dropdown/reference data used across the platform.  
No free-text entry on the frontend.

#### Editable Reference Lists

- Teams
- Leagues
- Levels
- Birth years
- Positions
- Event types
- Facility amenities / services
- Rating category text

#### Rules

- Deactivated items remain attached to historical records
  - Items cannot be deleted if currently in use (soft disable only)
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## Notes for Development

- All **View + Export + API Accessible** sections must support:
  - Visibility in the portal
  - CSV export
  - Authenticated admin API endpoints
- Admin deletes are destructive only when explicitly triggered
- Blacklists must be enforced at signup and account update
- Dropdown lists must be ID-based (no string dependencies)