|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SHIP:** | {shipName} | |  | **DATE:** | {reportDate} |
| **REPORT NO.:** | | {reportNo} |  | | |

| **MALFUNCTION INFORMATION** | |
| --- | --- |
| **DATE** | {malfunctionDateTime} |
| **CRITICAL EQUIPMENT?** | **YES /**  **NO** |
| **DESCRIPTION** | {malfunctionDescription} |

| **EQUIPMENT** | |
| --- | --- |
| **MANUFACTURER** | {equipmentManufacturer} |
| **MODEL** | {equipmentModel} |
| **SERIAL NO.** | {equipmentSerial} |

| **ACTIONS TAKEN** |
| --- |
| {actionsTaken} |

| **ROOT CAUSE** |
| --- |
| {rootCause} |

| **RELEVANT REQUISITIONS** |  |
| --- | --- |
| Shore assistance required | **YES /**  **NO** |
| Equipment landed ashore | **YES /**  **NO** |
| Are spares available onboard? | **YES /**  **NO** |
| Estimated close-out date | **{estimatedCloseOutDate}** |
| In next dry dock? | **YES /**  **NO** |

|  | **NAME** |  | **SIGNATURE** |  | **DATE** |
| --- | --- | --- | --- | --- | --- |
| **Chief Engineer** | {declaredChiefEngineerName} |  | {declaredChiefEngineerSignature} |  | {declaredChiefEngineerDate} |
| **Master** | {declaredMasterName} |  | {declaredMasterSignature} |  | {declaredMasterDate} |

| **REVIEWED BY** |
| --- |

|  | **NAME** |  | **SIGNATURE** |  | **DATE** |
| --- | --- | --- | --- | --- | --- |
| **Technical Superintendent** | {reviewedByTechnicalSuperIntendentName} |  | {reviewedByTechnicalSuperIntendentSignature} |  | {reviewedByTechnicalSuperIntendentDate} |
| **Technical Manager** | {reviewedByTechnicalManagerName} |  | {reviewedByTechnicalManagerSignature} |  | {reviewedByTechnicalManagerDate} |

| **FURTHER ACTIONS** |
| --- |
| {furtherActions} |

| **VERIFIED ONBOARD BY** |
| --- |

| **TITLE** |  | **NAME** |  | **SIGNATURE** |  | **DATE** |
| --- | --- | --- | --- | --- | --- | --- |
| {verifiedOnboardByTitle} |  | {verifiedOnboardByName} |  | {verifiedOnboardBySignature} |  | {verifiedOnboardByDate} |