# Casey Latimere Kreicar

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### **Skills**

Website Design HTML5 (beginner), CSS3 (beginner), Git (CLI, Github)

**Operating Systems** GNU/Linux (Debian 12), Microsoft (Windows 11 24H2), Apple (macOS 10.15) Networking/Administrative HTTP server (Apache2), IPv4, TCP/IP, SSH, RDP, FTP, (CLI & Remmina)

**Programming Languages** Python3 (beginner)

Software 2D Drafting/3D Modeling (freeCAD, AutoCAD), Video Editing (Kdenlive), Spreadsheets

## Work Experience

Virginia Commonwealth University Health Sciences Library - Richmond, Virginia

August 2021 - August 2023

Sunday Library Associate (Information/reference/access services)

Provide reference services to patrons, opening library duties, process physical resources/equipment for loan

Experience with ExLibris's Alma & Primo Integrated Library System (ILS) (fulfillment, data analytics, user management)

Knowledge of advanced inquiry for information databases (using boolean operators), Knowledge of APA 7 citation

Virginia Commonwealth University James Cabell Branch Library - Richmond, Virginia

July 2022 - May 2023

Computer Operations Technician

Maintain/update public use computers (familiarity with EnvisionWare, DeepFreeze, MDT, Ghost enterprise software)

Resolve staff/faculty/public hardware and software issues via ticketing system (springshare & cherwell)

Utilize task management software (Asana) to complete projects/collaborate with desktop support team

#### Chesterfield County Public Schools - Chesterfield, Virginia

November 2016 - September 2017

*Substitute Teacher (at various locations and various teaching positions)* 

Aid Students in understanding subject material, lead students through the learning process to accomplish objectives

Implement the established schedules and procedures specific to the school and assigned classroom

Teach lesson plan as outlined from materials received and perform all duties assigned by the absent teacher

#### Blue Ridge Community College - Weyers Cave, Virginia

August 2014 - December 2014

I.T. Help Desk Tier 1 Assistant (internship/work-study position)

Assisted in the resolution of faculty help desk tickets via shadowing an I.T. administrator help desk tier I employee

Installed hardware, wiped hard drives, upgraded classroom equipment (projectors, speakers, displays)

Inventoried incoming computer equipment, assembled student use workstations/public access computers throughout campus

#### The Home Depot - Colonial Heights & Harrisonburg, Virginia

March 2013 - May 2017

M.E.A. Merchandising Execution Associate and Store Sales Associate

Assisted customers with product selection and used an inventory database system to restock shelves

Trained new associates on specific job responsibilities for each department located within the store

## Education

Old Dominion University - Norfolk, Virginia

**August 2021 - August 2023** 

Master of Library and Information Studies

Virginia Commonwealth University - Richmond, Virginia

August 2017 - May 2021

Bachelor of Arts in Homeland Security and Emergency Preparedness

August 2014 - May 2016

Blue Ridge Community College - Weyers Cave, Virginia

Associate of Arts & Sciences in College/University Transfer



## References

- Stephen Barkley; former employer VCU Libraries (804) 828 -1705 /// srbarkley@vcu.edu
- Thomas McNulty; former employer VCU Libraries (804) 827 3626 /// tmcnulty@vcu.edu
- Timothy Siegal; former internship supervisor VCU Libraries (804) 827 3559 /// tjsiegal@vcu.edu
- Christopher Whyte; former professor VCU (571) 338 0442 /// cewhyte@vcu.edu

## **Relevant Coursework/Certifications**

- ITE 120: Principles of Information Systems Fundamentals of computer information systems, overview of software and
- CAD 151 Engineering Drawing Fundamentals I
- CSMC 210: Computers and Programming Introduction to object-oriented programming using Python3,
  structured programming logic and design techniques, critical thinking and problem-solving skills, flowcharting, pseudocode
- HSEP 314: Cyber Security Policy Legal and policy issues associated with cyber attacks, exploitation, detection and defense. Introduction to research and developing topics related to security and economic policy
- MATH 101 College Algebra Basic concepts of algebra, equations, inequalities, basic polynomial, and exponential functions
- MTH 151 Mathematics for the Liberal Arts I Topics in sets, logic, numeration, geometric systems, computer concepts
- MTH 240: Statistics Overview of statistics, probability distribution, estimations, correlation and regression analysis
- LIBS 677: Knowledge Organization and Access Develop the ability to apply the principles of classifying and cataloging
- LIBS 674: Library Management and Leadership Coursework on issues involving physical spaces, fiscal responsibilities,
- and personnel management
- Technical Drawing (High School class utilizing AutoCAD)
- Architectural Drawing (High School class utilizing AutoCAD)
- American Red Cross Training Services Certificate: Adult First Aid/CPR/AED 5/27/2022 5/27/2024
- freeCodeCamp: Responsive Web Design https://freecodecamp.org/certification/caseykreicar/responsive-web-design
- FEMA Emergency Management Institute Certifications: IS-00075, IS-00100.c, IS-00230.d, IS-00700.b, IS-00102.c, IS-00200.hca, IS-00454, IS-00800.c, IS-00860.c FEMA SID: 0004238519

