This guide covers only **the key steps of the registration process for the event**. Please be aware that there are additional steps in the registration form that are not included in this guide. For complete registration, kindly follow the instructions on the registration form.

- 1. Go the registration site: <u>2024 NAACL Conference Registration June 16</u>
- 2. In Step 1 "Begin Registration" make sure you choose the following options. If you only have a paper accepted at an affinity group workshop (like LXNLP) <u>you are not</u> considered as an author/paper presenter. Affinity group workshop's papers are not considered part of the main conference. Therefore, you should select "No" in both options. Author/paper presenter are those who are presenting a paper in the main conference / main workshops. Select your attendance mode (in-person or virtual) and type (regular or student) accordingly.

The paper title will be included in your invitation letter. Do you have a paper accepted to the conference? * O Yes No Are you registering your paper as the author/paper presenter? * O Yes No Only one author/presenter needs to be registered for each paper. I plan to attend as a(n) * In-Person Attendee O Virtual Attendee Attendee Type * O Regular Attendee Student Attendee 3. In Step 2 "Personal Information", select either Full Conference or Tutorial only if you are only planning to attend our affinity group workshop (held on the tutorials day). Below are the options shown to someone who is a non-presenter, planning to

attend in-person and is a student:

○ Full Conference Student - In-Person - \$250.00

Tutorial Only - Student - In Person - \$75.00

○ Workshops Only (2 days) - Student - In-Person - \$150.00

○ Workshops (2 days) & Tutorials Only- Student - In-Person - \$200.00

Select a registrant type *

4. In Step 6 "D&I section", select Yes in the question shown below. LXNLP is a Special Affinity Group event. Input your Nationality / Country of Origin accordingly and make sure to select Latinx in AI to identify you as a participant in our workshop. Feel free to select any of the other options if you identify with them (even if you are not an active member in those affinity groups)
Are you planning a Special Affinities Group (SAG) event at the conference?

Are you planning a Special Affinities Group (SAG) event at the conference?
Yes
○ No
○ Maybe
Nationality / Country of Origin
Mexico
Are you a member / do you identify with any of the following affinity groups?
□ Queer in Al
□ Black in AI
☑ Latinx in Al
□ North Africans in NLP
□ Masakhane