Lattapan Rachatapoonsawat

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SUMMARY

Frontend web developer with expertise in React, JavaScript, CSS3, and HTML5 (including TailwindCSS). Seeking a role to design practical solutions, utilizing modern frontend technologies and frameworks. Experienced in optimizing client-side performance, using Git, Github and APIs. Committed to continuous learning and equipped with excellent communication skills and a collaborative mindset to thrive in a team environment.

EXPERIENCE

Office Administrative Assistant
HD Hyundai Electric Co., Ltd.   **July 2018 - July 2023, Bangkok, Bangkok City, Thailand**
· Managed office operations and coordinated with external agencies.
· Performed essentail accounting tasks
· Assisted with visa, work permit, and government affairs processes.
· Conducted market research by analyzing relevant news articles.

Hospitality (Front-of-House)
Niagara's Finest Thai and My Little Asia   **June 2017 - March 2018, Ontario, Canada**
· Developed strong interpersonal and communication skills through regular interaction with guests and team members.
· Thrived in a fast-paced environment, excelling during busy periods and maintaining attention to detail.
· Demonstrated strong problem-solving skills by addressing customer concerns and resolving issues promptly.

Assistant to the Managing Director
Mercantile-Marine Contracts Co., Ltd.   **June 2016 - May 2017, Phuket, Thailand**
· Oversaw task delegation and ensured timely completion by the team.
· Made drafted version of contract for various types of contracts.
· Assisted in recruitment efforts, including screening and evaluating potential hires.
· Communicated with customers, providing updates and delivering exceptional service.

PROJECTS

TalkBack, https://talk-back-ten.vercel.app/
Designer and Developer
· Developed an AI-powered chat assistant using React and OpenAI's text generation models.
· Implemented real-time translation of user input into various communication styles.
· Incorporated friendly suggestions and examples in the chosen style for enhanced user experience.
· Applied Tailwind CSS for responsive and visually appealing design.

Beauty Hive, https://beauty-hive.vercel.app/
Developer and Designer · Invalid date - Invalid date
· Developed a responsive, modern, and minimalistic website, Beauty Hive, showcasing makeup products from MakeupAPI.
· Implemented advanced API call techniques to optimize data fetching, reducing overload and enhancing performance.
· Utilized React Router for seamless navigation and improved user experience.

EDUCATION

Bachelor's degree, English Language and Literature/Letters
Burapha University · 2015

CERTIFICATIONS

IELTS (International English Language Testing System)
2022
Overall Band Score: 7.5

INVOLVEMENT

Volunteer
Yuvabadhana Foundation · October 2022 - December 2022
· Provided moral support and mentoring to children from underserved backgrounds who received scholarships from the foundation.

SKILLS

Industry Knowledge: Front-End Development, Contract Management, Recruiting, Quality Assurance, Stress Management, Customer Service, Time Management, Task Management

Hard Skills: HTML, CSS, JavaScript, React JS, Tailwind CSS