

Lattapan (Noey) Rachatapoonsawat

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SUMMARY

Frontend web developer with expertise in React, JavaScript, CSS3, HTML5 and TailwindCSS. Seeking a role to design practical solutions, utilizing modern frontend technologies and frameworks. Experienced in optimizing client-side performance, using Git, Github and APIs. Committed to continuous learning and equipped with excellent communication skills and a collaborative mindset to thrive in a team environment.

EXPERIENCE

Office Administrative Assistant

HD Hyundai Electric Co., Ltd.

July 2018 - July 2023, Bangkok, Bangkok City, Thailand

- Coordinated office operations and collaborated with external agencies.
- Created and updated physical records and digital files to maintain current, accurate, and compliant documentation.
- Managed essential accounting tasks to ensure smooth financial operations.
- Assisted with visa, work permit, and government affairs processes.
- Conducted market research, analyzing energy-related news articles in South East Asia, Australia and New Zealand.

Hospitality (Front-of-House)

Niagara's Finest Thai and My Little Asia

June 2017 - March 2018, Ontario, Canada

- Developed strong interpersonal and communication skills through regular interaction with guests and team members.
- Thrived in a fast-paced environment, excelling during busy periods and maintaining attention to detail.
- Demonstrated strong problem-solving skills by addressing customer concerns and resolving issues promptly.

Assistant to the Managing Director

Mercantile-Marine Contracts Co., Ltd.

June 2016 - May 2017, Phuket, Thailand

- Oversaw task delegation and ensured timely completion by the team.
- Made drafted version of various types maritime contracts between shipowners and charterers.
- Assisted in recruitment efforts, including screening and evaluating potential hires.
- Communicated with customers, providing updates and delivering exceptional service.

PROJECTS

TalkBack, <https://talk-back-ten.vercel.app/>

Designer and Developer

- Developed an AI-powered chat assistant using React and OpenAI's text generation models.
- Implemented real-time translation of user input into various communication styles.
- Incorporated friendly suggestions and examples in the chosen style for enhanced user experience.
- Applied Tailwind CSS for responsive and visually appealing design.

Beauty Hive, <https://beauty-hive.vercel.app/>

Developer and Designer • Invalid date - Invalid date

- Developed a responsive, modern, and minimalistic website, Beauty Hive, showcasing makeup products from MakeupAPI.
- Implemented advanced API call techniques to optimize data fetching, reducing overload and enhancing performance.
- Utilized React Router for seamless navigation and improved user experience.

EDUCATION

Bachelor's degree, English Language and Literature

Burapha University • 2015

CERTIFICATIONS

IELTS (International English Language Testing System)

2022

Overall Band Score: 7.5

INVOLVEMENT

Volunteer

Yuvabadhana Foundation • October 2022 - December 2022

- Provided moral support and mentoring to children from underserved backgrounds who received scholarships from the foundation.