

**MINUTES OF A MEETING OF SHAVINGTON-CUM-GRESTY PARISH COUNCIL
HELD ON 4 NOVEMBER 2015 IN SHAVINGTON VILLAGE HALL, SHAVINGTON, CREWE**

PRESENT:

Councillor P Yoxall
Councillor G McIntyre

Chairman
Vice-Chairman

Councillor V Adams
Councillor S Cheshire
Councillor B Gibbs
Councillor W McIntyre
Councillor A Yoxall

Councillor E Ankers
Councillor W Cooper
Councillor K Gibbs
Councillor R Melling

IN ATTENDANCE:

Borough Councillor S Edgar
Two members of the public

Ward Councillor – Shavington

APOLOGIES:

Councillor R Hancock

102 DECLARATION OF INTERESTS

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

103 PUBLIC QUESTION TIME

Members of the public were able to ask questions or address the Parish Council, in respect of any item on the agenda, or any business relevant to the Parish Council's business and the local area.

The following issues were raised:

- Untidy footway in the vicinity of the Persimmon Homes development.
- New estate on Rope Lane; trees appear to have been removed.
- Street-sweeping. This was 'on request' and Councillor Edgar undertook to report that a street-sweep was required.
- Faulty street lights.

104 POLICE MATTERS

There were no Police Officers in attendance. Members commented that PCSOs did not appear to be carrying out duties in Gresty.

105 MINUTES – 7 OCTOBER 2015

RESOLVED: That the Minutes of the Meeting held on 7 October 2015 be approved as a correct record and signed by the Chairman.

106 MATTERS ARISING

106.1 PCSOs – Deployment

The Clerk had followed up her earlier letter to John Dwyer, Police and Crime Commissioner in respect of (a) the deployment of PCSOs; and (b) the requirement for two PCSOs in the financial year 2016-2017. A response had not yet been received.

This issue had financial implications for the 2016-2017 budget. The Clerk would report to the Finance Committee at its meeting to be held on 9 December 2015.

106.2 Disabled Toilets – Village Hall

The Clerk would report on grant funding to the next ordinary meeting of the Village Hall Management Committee which was 25 November 2015. As this had financial implications for the Parish Council's budget in 2016-2017, this would also be reported to the Finance Committee at its meeting on 9 December 2015.

106.3 Entry/Exit Signs – Motorsport

Councillor Edgar had contacted the two businesses on this site, both of which had agreed to reinforce the message on the 'entry' and 'exit' signs.

106.4 Bus Services – Shavington to Nantwich

The Clerk had written to both D&G Bus Company and GHA Buses requesting that their services be as published on their timetables.

Arising out of discussion, the Clerk was asked to contact Arriva to enquire into the possibility of it operating a Shavington to Nantwich service which would connect with buses to Chester.

107 COMMITTEE MEETINGS

107.1 Village Hall Management Committee

The Minutes of an Extra-ordinary Meeting of the Village Hall Management Committee held on 28 October 2015 were received and noted.

107.2 Finance Committee

The Finance Committee met on 21 October 2015 to give initial consideration to the budget for 2016-2017. The Minutes were not submitted as they would be of little value without the detailed finance schedules. The next meeting of the Committee was 9 December 2015 and the Minutes and full financial proposals would be submitted to the Parish Council meeting on 6 January 2016.

108 NEIGHBOURHOOD PLANNING

At the October meeting, Members asked the Clerk to prepare information to enable the Parish Council to consider if it wished to proceed with preparing a Neighbourhood Plan which, when completed, would have legal status as it must be adopted by the Borough Council as part of its Local Development Plan.

The Clerk's report, together with a draft special-edition Neighbourhood Plan newsletter was submitted for consideration. It was noted that prior to commencement of a Neighbourhood Plan, the support of the local community was required; otherwise, the Council could not prepare a plan.

RESOLVED: (a) That the Parish Council prepare a Neighbourhood Plan for the area;

(b) That a public meeting be held on Monday, 30 November 2015 in the Village Hall at 7.00 pm;

(c) That the newsletter submitted be approved for distribution to each household in the parish, subject to some minor design changes;

(d) That Councillor Edgar be thanked for his offer to provide his own distribution list for the parish;

(e) That the Clerk arrange for distribution of the newsletter by a commercial company if possible; and in the event of the company being unable to deliver, the Clerk notify parish councillors, following which an alternative means of delivery would need to be considered.

109 WEBSITE – SOCIAL MEDIA PROTOCOL

At the October meeting, Members considered the possibility of including Facebook and Twitter accounts on the Parish Council's website. The Clerk's report was submitted and provided guidance on how councillors should use social media.

During discussion, a Member commented that adding Facebook and Twitter accounts to the Parish Council's website was inadequate. The Council should be working towards the creation of a comprehensive communications policy to embrace all social media as a means of including those residents within the parish who used social media as their main communication tool. As a project, this could take approximately 12 months to complete, although incremental changes could be adopted as and when presented to the Council.

No specific decision was made. Members were broadly supportive of the proposal as a means of enhancing communication with residents which was currently carried out through the Village Voice, the website and the notice-boards.

The Clerk and Councillor B Gibbs would liaise on the preparation of an appropriate communications policy for submission to the Parish Council in due course.

110 FINANCIAL MATTERS

RESOLVED: That the following payments be authorised:

£50.00	Royal British Legion	Wreaths for Remembrance Sunday
£30.00	Shavington Academy	Payment in respect of the 'Last Post' by the bugler at Remembrance Sunday.
£30.00	Shavington Academy	Environmental award
£90.00	Shavington Village Festival Committee	Four x centre-page adverts in 'Village Voice' (Cheque payable to Mrs C Jones)
£147.00	Shavington Village Festival Committee	Advertising in 'Village Voice' – October issue
£11,800.00	The Police and Crime Commissioner for Cheshire	Payment for the provision of PCSO services (half-year) for the period 1 April – 30 September 2015.
£809.22	Mrs C M Jones	Net salary - October
£853.00	M Webster & Son	Grounds maintenance work October 2015 (£710.84 net and £142.16 VAT)
£25.00	C Willetts	Website maintenance
£88.56	Weaver Business Machines Ltd.	Servicing charge (£73.80 net and £14.76 VAT)
£123.83	British Gas	2 June – 3 September 2015 (£117.94 net: £5.89 VAT)
£232.68	Scottish Power	For the period 25 June to 30 September 2015 (£221.60 net plus £11.08 VAT)
£103.92	ASH Waste Services (Oct)	Waste collection (£86.60 net plus £17.32 VAT)
£84.38	ASH Waste Services (Nov)	Waste collection (£70.32 net plus £14.06 VAT)
£315.00	Mrs B Fraser	Cleaning of the Village Hall

Note: In approving the payments to ASH Waste Services, the Clerk was asked to enquire about the variation in charges between October and November.

111 PLANNING

111.1 Planning Applications for Consultation

The Parish Council was invited to comment on the following planning applications:

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|----------|--|
| 15/4477N | 252 Newcastle Road (Oakland House), Blakelow
Proposed detached house |
| <hr/> | |
| 15/4765N | 34 Crewe Road, Shavington, Crewe, CW2 5JB
Two proposed advertisements on road frontage, one facing each direction
Of traffic. Advertisements display company logo, name and directional
Guidance to entrance of business premises (re-submission of 15/3083N) |
| <hr/> | |
| 15/4785N | 10 Wessex Close, Shavington, Crewe, CW2 5HX
Single-storey extension to lounge area to front and conversion of
Garage and insertion of window to front elevation |
| <hr/> | |

RESOLVED: That no objections be raised in respect of planning applications Nos. 15/4477N, 15/4765N and 15/4785N.

111.2 Update on Planning Application 15/4046N (Land off Crewe Road, Shavington – 275 dwellings including landscaping, recreation and amenity open space)

Copies of proposed amendments to the scheme had been forwarded to Members by Caroline Musker of Nathaniel Lichfield & Partners; and the Clerk reported receipt of correspondence from some residents in respect of this application.

It was reported that Parish Councillor W McIntyre had hand-delivered letters to residents who were affected by the development, notifying them of a meeting to be held on Monday 9 November at 7.00 pm in the Village Hall when residents would be able to express their concerns about the development.

(Note: Councillor W Cooper withdrew from the meeting at this point in the proceedings.)

112 CHRISTMAS DECORATION OF ST MARK'S CHURCH

Councillor R Hancock (who was not present) had requested the inclusion of this item on the agenda and invited Members to take part in the community decoration of the church. Councillor Hancock reported that last year she decorated a large tree with photographs of councillors and photographs of Council-owned/led aspects of village life. This year, the Church had asked if Members would be prepared to decorate a large star which would be up to 1 metre in diameter and would need to be ready for 1 December.

Members were invited to contact Councillor Hancock if they were available to assist.

(Note: Councillor W Cooper re-joined the meeting.)

113 ARRANGEMENTS FOR REMEMBRANCE SUNDAY – 8 NOVEMBER 2015

Members discussed the Remembrance Sunday service to be held at St Mark's Church. Arrangements for setting out the village hall and the provision of refreshments at the conclusion of the Remembrance Service were agreed.

114 CORRESPONDENCE

The following items of correspondence had been received:

- PACE Newsletter (Cheshire East Council's newsletter)
- Sandbach Town Council's draft Neighbourhood Plan with links to five other 'live neighbourhood plans (forwarded to Members by e-mail).
- Befriending poster published on behalf of the Alzheimer's Society

The following two items of correspondence were consultation documents and would be added to the agenda for the December meeting to enable any observations to be forwarded to each of the authorities.

- Cheshire Fire Authority: consultation on its draft Integrated Risk Management Plan. Consultation was open until 28 December 2015.
- Cheshire East Council Pre-Budget Report (2016-2017). Comments were invited by 15 February 2016.

115 SHARED ITEMS/BOROUGH COUNCILLOR'S REPORT

Members were invited to share information which was not available at the time of publication of the agenda, or to report on attendance at recent meetings of outside bodies. This was also an opportunity for Borough Councillor S Edgar to report on Cheshire East Council matters of interest.

The following matters were raised:

- Councillor Hancock had been contacted by a resident who was concerned that the Parish Council might be continuing to contribute to the MUGA at Shavington Leisure Centre. The resident had commented that it was rarely used since the school had erected the fence which separated itself from the Leisure Centre.

It was confirmed that the Parish Council made no financial contribution.

- The post-box had not yet been installed. There had been some technical problems with siting the post-box and Councillor Edgar would be meeting with officials at the proposed site for the new post-box on 5 November. In the meantime, Councillor S Edgar was making arrangements for a temporary post-box to be set up in the Co-op Store as an interim measure for the Christmas period.
- There were proposals for a one-way traffic system around 'Sugar Loaf'. CE Highways was currently designing the proposal which was to be funded through S.106 money. The scheme would be submitted to the Parish Council for approval.

(Note: Councillor S Edgar withdrew from the meeting at this point in the proceedings.)

- The Clerk was asked to make enquiries about the provision of new 'Shavington-cum-Gresty' parish boundary signs.
- It was reported that Peter Jones, a resident who had supported the Parish Council over many years in respect of planning applications, was leaving the area. The Clerk was asked to write to Mr Jones expressing the Parish Council's gratitude for his assistance over the years and to wish him well for the future.
- The Clerk reported that she had made application for an automated external defibrillator (AED). The British Heart Foundation was currently offering these free-of-charge to appropriate organisations. The Clerk would report further at the December meeting.

116 DATE OF NEXT MEETING

2 December 2015

117 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That the press and public be excluded from the meeting during consideration of the following item, in accordance with Paragraph 1(2) of the Public Bodies (Admission to Meetings) Act 1960, owing to the confidential nature of the business to be transacted, and the public interest would not be served in disclosing the information.

118 VINE TREE PLAY AREA

(Reason for exclusion: Likely to reveal the identity of individuals)

The Parish Council considered a briefing note from the Clerk who had written to the two key-holders asking them to suggest opening and closing times which would suit them whilst not disadvantaging the children who used the play area.

The key-holders had responded with suggested opening/closing times; the Chairman had suggested specific opening/closing times. During discussion, it transpired that there had been numerous occasions when the play area had remained unlocked and there had been no anti-social incidents which might warrant it being closed at specific times. In view of this, Members were minded to leave the play area unlocked, unless there were any future reported incidents in which case, the matter would be reconsidered.

RESOLVED: (a) That the Vine Tree play area remain unlocked allowing free access for users;

(b) That the Clerk write to the two key-holders referenced in the meeting, expressing the Parish Council's appreciation to them for acting as custodians of the play area for a number of years; and

(c) That the Parish Council record its thanks to Councillors P Yoxall and A Yoxall who also acted as key-holders for the play area.

119 FLY-TIPPING

The Clerk reported on action taken following a recent fly-tipping incident.

.....Chairman

The meeting commenced at 7.15 pm and concluded at 10.05 pm