

**MINUTES OF A MEETING OF SHAVINGTON-CUM-GRESTY PARISH COUNCIL
HELD ON 1 MARCH 2017 IN SHAVINGTON VILLAGE HALL, SHAVINGTON, CREWE**

PRESENT:	Councillor G McIntyre	Chairman
	Councillor W McIntyre	Vice-Chairman
	Councillor V Adams	Councillor S Cheshire
	Councillor M Ferguson	Councillor R Hancock
	Councillor P Yoxall	
IN ATTENDANCE:	Borough Councillor S Edgar	
	Mr W Atteridge	Chairman – Neighbourhood Plan Steering Group
	PC Ollie Cross	
	13 members of the public	
APOLOGIES:	Councillors E Ankers, W Cooper, B Gibbs, K Gibbs and A Yoxall	

209 DECLARATION OF INTERESTS

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

210 POLICE MATTERS

PC Ollie Cross reported on criminal activity in the parish since the last meeting.

Members reported on parking problems experienced in the vicinity of the NISA shop, and Knights Way/Greenfields. Although such issues were now a civil matter to be dealt with by the Borough Council, PC Cross undertook to ask the PCSOs to deal with the matter, as far as they could, within their own powers.

(Note: PC Cross withdrew from the meeting at this point in the proceedings.)

211 MINUTES

RESOLVED: That the Minutes of the meeting held on 1 February 2017 and the Extra-ordinary meeting held on 7 February 2017 be approved as correct records.

212 MATTERS ARISING

212.1 Fixed Vehicle-Speed Display Unit

It was reported that there was no further update regarding the location to be approved by Cheshire East Highways. The invoice had now been received from TWM Traffic Control Systems. The Clerk had asked the company to store the equipment until the posts had been installed.

213 BOROUGH COUNCILLOR STEVE EDGAR

Councillor S Edgar reported on the following matters:

- The new Co-op store was due to be built in the Spring and Councillor Edgar asked Members for suggestions for use of the previous site when vacated.
- Receipt of S.106 funding in respect of Burlea Drive was imminent. Some of the funding had been ear-marked for a pedestrian crossing.

- S.106 funding from the Persimmon development had been allocated for a crossing on Newcastle Road/Cameron Avenue.
- £215,000 had been allocated for improving the night-time economy in Crewe and Nantwich. The funding had been allocated, incorrectly, for this purpose, but the error could not now be rectified.
- Edwards Close. There had been some complaints about parking; however, the situation was complicated as some of the houses were privately owned and some were part of the Wulvern housing stock. The possibility of installing double-yellow lines was being explored.
- Cheshire East Council was loaning funding to ANSA to enable equipment to be purchased for the Wessex Close Play Area.

214 PUBLIC QUESTION TIME

Members of the public were able to ask questions, or address the Parish Council in respect of any item on the agenda, or any matter relevant to the Parish Council's business and the local area.

Matters raised including the following:

- Planning application 15/2147N (71 Main Road). The appeal in respect of this application had been dismissed.
- Copies of a notice advertising a forthcoming planning appeal were displayed at the meeting and Members agreed that these could be displayed in the notice-boards.
- Overgrown hedge outside Bargain Booze.
- Rumble-strips on by-pass (vicinity of Woodnoth Drive).
- Overgrown hedge at Chatsworth Park. Councillor Edgar advised the meeting that there was a dispute over ownership of the hedge, but agreed to make enquiries and arrange for enforcement action to be taken if appropriate.

215 NEIGHBOURHOOD PLAN

Mr W Atteridge, Chairman of the Neighbourhood Plan Steering Group up-dated the Parish Council on progress.

A schedule showing Neighbourhood Plan spend to date was submitted. It was noted that of the £8,668 grant made by Groundwork UK, a total of £6,184 had been spent to date, and in accordance with the rules, the unspent portion (£2,484) must be returned to the organisation. Spending of the grant must be made within 6 months of the offer, or the end of the financial year, whichever was the earliest. The Parish Council would, of course, be able to submit renewed requests in due course.

During discussion of neighbourhood planning, reference was made to specially arranged sessions to be held at various locations in the borough, organised by Cheshire East Council. The Chairman of the Steering Group had received an e-mail. The Clerk was asked to check her own e-mail records and forward details to parish councillors.

216 FUTURE FUNDING OF PCSOs

The Parish Council was asked to agree a date for an informal meeting with Superintendent Peter Crowcroft to discuss future PCSO funding arrangements.

It was **AGREED** that parish councillors meet informally with Superintendent Peter Crowcroft on 8 March 2017 in the Village Hall, commencing at 7.15 pm.

217 COMMITTEES

217.1 Environment Committee

The Minutes of the Environment Committee meeting held on 7 February 2017 were submitted and the Parish Council was invited to consider the Committee's recommendations.

Clean Team: The Committee did not reach any firm conclusions and referred the matter back to the Parish Council for consideration.

Members discussed possible arrangements for the setting up of such a team. Councillor Hancock undertook to take the lead on this and to prepare an article for the next edition of the Village Voice to encourage residents to volunteer to become part of the team.

The Clerk would make enquiries of ANSA in respect of provision of litter-picking equipment. It was acknowledged that a risk-assessment would need to be carried out before any activities were undertaken.

Best-Dressed House at Christmas: Recommended to continue in December 2017.

RESOLVED: (a) That the Best Dressed House at Christmas be held again in December 2017, with two prizes being offered, namely, first prize £50 and second prize £30; and

(b) That the establishment of a Clean Team be supported, as discussed.

217.2 Village Hall Management Committee (See also Minute No. 224)

The Committee met on 22 February 2017 to revise the specification for the village hall adaptations.

The Committee also took the opportunity to consider the hire charges for the Village Hall. Members recalled that at the January 2017 meeting of the Parish Council, the hire charges were approved for increase with effect from 1 April 2017 from £9.50 per hour to £10.00 per hour. The Committee had reviewed this decision in view of the reaction of a number of regular users of the hall who had said that the increase would necessitate them moving to other premises.

In accordance with Standing Orders, the Parish Council's decision would stand for a six-month period until, and unless, a formal Rescission of Decision Notice was submitted to the Council; OR by a motion moved by a Committee of the Council. The Parish Council was, therefore, able to consider the Committee's recommendation.

RESOLVED: That the Village Hall Management Committee's recommendations be approved as follows:

- (a) That the hire charges for the Village Hall, be retained at £9.50 per hour for 2017-2018, for all regular users to acknowledge their continued support.
- (b) That the Parish Council's agreed increase in fee to £10 per hour with effect from 1 April 2017 be implemented for casual users only.
- (c) That hire of the upstairs Meeting Room be increased from £6 per session to £8 per session, with effect from 1 April 2017.

218 FINANCIAL MATTERS

218.1 Receipts and Payments Statement/Budget Monitoring

The Parish Council received a Receipts and Payments Statement for the period 1 April 2016 to 31 December 2016, together with a budget monitoring statement for the same period. The statements referred to both accounts, i.e. Parish Council account and Village Hall account.

218.2 Authorisation of Payments

RESOLVED: That the following payments be authorised:

A Parish Council Payments

£859.32	Mrs C M Jones	Net Salary (February 2017)
£269.51	HMRC	Tax/NI on Clerk's salary
£15.00	A J Hardy Ltd.	Payroll service.
£25.00	C Willetts	Website maintenance
£15.58	Mrs C M Jones	Reimbursement for purchase of new domain name for website (shavingtononline.co.uk)
£875.50	M Webster & Son Ltd	Grounds maintenance work (£710.84 net and £142.16 VAT)
£710.40	JDH Business Services Ltd.	Audit of accounts for 2014-2015 and 2015-2016 – fixed fee of £480.00. Audit report for Council (3.5 hours @ £32 per hour) - £112.00 VAT - £118.40
£5,016.00	TWM Traffic Control Systems	Payment for purchase of fixed vehicle-speed display unit. (£4,180.00 net plus £836.00 VAT)
£2,406.60	Cheshire Community Action	Payment for Neighbourhood Plan support Breakdown as follows:
	4 days' policy and justification preparation	£1,152.00
	1.5 days – attendance at meeting(s)	432.00
	1.5 days – analysis of questionnaire	432.00
	0.5 day – consultation	144.00
	0.5 day – analysis of evidence-base, including Local Plan	144.00
	OCSI report	45.00
	Mileage	57.60
	TOTAL	£2,406.60
£7,925.50	The Police & Crime Commissioner	Second-half year contribution to the PCSO service.
£1,294.00	Brave Little Tank	Cheque to be made payable to 'Ten & Bourne' Expenditure related to the Parish Council's communications project.

B Village Hall Payments

£225.00	Mrs B Fraser	Cleaning of the village hall – February
£73.57	ASH Waste	Collection of waste from village hall (Invoice 406611)
£50.00	Mike Webster & Son	Clearing of gutters at village hall (£41.67 net and £8.33 VAT)
£349.49	British Gas	Repairs at community hall (not covered by Careplan scheme) (£291.24 net and £58.25 VAT)
£50.00	S Castellano	Window cleaning

218.3 Quotation for Collection of Waste from the Village Hall

At the previous meeting, Members queried the high cost of collection of waste from the village hall. The Clerk had contacted Greenzone Facilities Management, which could provide the same service as that provided by ASH Waste, the current provider.

RESOLVED: That Greenzone Facilities Management be contracted to provide the waste collection service at the Village Hall, subject to clarification of the current contract arrangements with ASH Waste Services.

218.4 Purchase of Printer for Clerk

The Parish Council was asked to approve the purchase of a new printer for the Clerk. The printer currently used was owned by the Clerk but had now reached the end of its useful life.

The printer which was the most suitable for the Clerk's needs was an HP Colour LaserJet Pro M252dw and was £179.99, plus cover-plan for three years (£39.00); total cost £218.99.

RESOLVED: (a) That purchase of an HP Colour LaserJet Pro M252dw printer be approved at a total cost of £218.99; and

(b) That the Clerk be reimbursed for purchase of the printer, which would remain in the Parish Council's ownership and be added to the list of assets.

219 COMMUNICATIONS

The Parish Council was asked to approve new stationery which had been created as part of the re-branding project. A copy of the letter-headed paper and compliments slip was submitted for approval.

The Parish Council asked the Committee to reconsider the design, commenting that the coloured triangles on both the letter-headed paper and the compliments slip were over-dominant and the Coat of Arms was too small and not proportionate to the remainder of the design.

220 WESSEX CLOSE PLAY AREA

The Parish Council received a copy of the safety inspection report on the Wessex Play Area. This had been conducted on behalf of ANSA (company owned and controlled by Cheshire East Council) and was carried out on 15 November 2016.

Members were dissatisfied with the contents and did not agree with some of the findings based on their own inspection of the play area, and the observations, as reported by residents.

RESOLVED: That the Clerk write to Peter Bates, CEC Chief Operating Officer, expressing the Parish Council's grave concerns about the report and requesting that steps be taken to improve the Wessex Close Play Area at the earliest opportunity.

221 PLANNING MATTERS

221.1 Planning Applications

The Parish Council was invited to comment on the following planning applications.

17/0295N	Land at Shavington Villa, Rope Lane, Shavington CW2 5DT Residential development of up to 29 dwellings and associated infrastructure with access to be taken from Rope Lane.
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RESOLVED: That the Parish Council object to planning application 17/0295N on the following grounds:

- i. The applicant has retained a large garden area for Rope Villa a consequence of which has been to increase the housing density to a greater degree than appears on the application.
- ii. The line of sight is inadequate in terms of access and egress and will cause highway safety issues.
- iii. It is the main access to the only grocery shop in the village centre.
- iv. Road safety issues:
 - The development abuts the Santune development.
 - The route is a school walking route. It is also the bus route to South Cheshire College.
 - The line of sight is inadequate in terms of access and egress.
 - The Wain Homes' development (130 dwellings) is in close proximity.
 - Rope Lane is a relatively narrow road.
- v. Part of the development is outside the settlement boundary.
- vi. Emergency vehicles and refuse collection vehicles will have difficulty accessing the site.
- vii. There are power reductions in the evening for both gas and electric and the development will worsen the situation.
- viii. Water pressure is already inadequate and the development will also worsen this situation.
- ix. Inadequate infra-structure, viz: schools/doctors' surgery and there is no Post Office.
- x. Affordable housing should be 'pepper-potted' throughout the site.
- xi. Erosion of green gap which is in conflict with the Crewe & Nantwich Replacement Local Plan 2011.
- xii. Over-crowding on the site.
- xiii. This housing development is not needed. The parish has more housing than is required by the Local Plan and this application should be rejected on the grounds that the parish has now reached almost saturation level in respect of new housing.
- xiv. The Parish Council requests the Inspector to visit all the application sites both past and future to assess the cumulative effect.

17/0768N	68 Osborne Grove, Shavington, CW2 5BX Removal of existing conservatory and replace with single-storey extension to side/rear of dwelling.
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RESOLVED: That no objections be raised in respect of planning application Non. 17/0768N.

17/0498N	Land adjoining 20 Main Road, Shavington, CW2 5DY Outline application for proposed detached dwelling.
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This application was withdrawn from the agenda as it had been considered at the extra-ordinary meeting held on 7 February 2017.

17/0717N	179 Crewe Road, Shavington, CW2 5AH Retrospective re-submitted application for summer-house/'quiet room' (for autistic child) and garage/store room.
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RESOLVED: That the Council object to planning application No. 17/0717N on the basis that the development was 3.9m high, but the regulations indicated that if an out-building was within 2m of the property boundary, the whole building should not exceed 2.5m in height. Therefore, as the out-building was within 2m of the property, its height breached the regulations.

221.2 Planning Appeal

<https://acp.planninginspectorate.gov.uk/ViewCase.aspx?caseid=3157715>

It was reported that this appeal had been allowed on 3 February 2017.

16/0015N	Outline application for demolition of 46 Chestnut Avenue, Shavington and erection of 44 dwellings, including access and associated works. (Appeal Ref: APP/R0660/W/16/3157715)
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221.3 Southern Planning Committee – 1 March 2017

16/4787N Land to rear of 21 Main Road, Shavington, CW2 5DY
Construction of three detached dwellings on former garden to rear.

It was reported that at its meeting held on 1 March 2017 the Southern Planning Committee had approved this application, with conditions.

221.4 Southern Planning Committee – 29 March 2017 Application No. 16/4526N – 71 Main Road – application for 30 houses

This planning application was likely to be submitted to the Southern Planning Committee on 29 March 2017. Members were reminded that objections had been made on the following grounds:

- Erosion of green gap
- Over-crowding on the site.
- This housing development is not needed.
- The parish already has more housing than is required by the emerging Cheshire East Local Plan (both built and planned).
- The Council requests the Inspector to visit all the application sites both past and future to assess the cumulative effect.
- The land is the best and most versatile agricultural land.

221.5 Cheshire East Local Plan

Cheshire East Council had proposed a series of Main Modifications to the Local Plan Strategy – Proposed Changes (March 2016 version) which were considered necessary to make the Plan capable of adoption.

These modifications had now been published for six weeks of public consultation ending at 5.00 pm on Monday, 20 March 2017.

This was a significant policy document, and the Parish Council was asked to consider arranging an extra-ordinary meeting of the Parish Council, or to delegate authority to the Planning Committee to consider the various documents and submit observations on behalf of the Parish Council.

RESOLVED: That an extra-ordinary meeting of the Parish Council be arranged for 8 March 2017 to consider the Main Modifications to the Local Plan Strategy – Proposed Changes (March 2016 version), at the conclusion of the informal meeting with Superintendent Peter Crowcroft.

222 CORRESPONDENCE/INFORMATION ITEMS

The following items of correspondence had been received.

- PCSO Duty Rosters – e-mailed to Members 14 February 2017.
- Correspondent from a resident about overgrown tree on public footpath adjacent to the sub-station on Weston Lane (between Nos. 6 and 8). This had been reported to the Public Rights of Way Unit (PRWU) for action. A response had been received to the effect that this had now been inspected and the tree would be cut back.
- Town and Parish Councils Conference – 28 November 2016 (outcomes)

223 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following items, for the reasons given, owing to the confidential nature of the business to transacted and the public interest would not be served in disclosing that information.

224 VILLAGE HALL MANAGEMENT COMMITTEE

(Reason for exclusion: Contract arrangements between the Parish Council and a third party.)

As noted in Minute No. 217.2 above, the Village Hall Management Committee met on 22 February 2017 to revise the specification for the adaptations at the Village Hall.

The Clerk's report now submitted, set out the detailed revised specification for the work. Members discussed and agreed further minor amendments in the meeting.

RESOLVED: (a) That the specification for the three village hall projects as amended during the meeting be approved (attached as an appendix to the minutes of this meeting);

(b) That, notwithstanding that the Parish Council had previously agreed a contractor for the project, the quotation process be renewed to allow other contractors to submit quotations based on the revised specification; and

(c) That payments be phased as follows:

- 10% payable prior to commencement of the project.
- Further payments of 10% to be phased throughout the project at equal intervals.
- The final 10% to be withheld until satisfactory completion of the snagging process.

225 AUDIT REPORT – ACCOUNTS FOR 2015-2016

(Reason for exclusion: Likely to reveal the identity of individuals.)

The Parish Council received the report from JDH Business Services Ltd. following an additional audit of the accounts for both 2014-2015 and 2015-2016.

It was noted that there had been clerical errors in both financial years which would impact certified Annual Returns submitted to the external auditor (BDO LLP). The correct figures for both financial years were included in the report and it was recommended that BDO LLP be asked for advice as to the way forward.

RESOLVED: That the report be received and noted and action taken as indicated.

226 SHARED ITEMS

Members were able to share information which was not available for inclusion on the agenda.

The Clerk was asked to update the website. Membership listed for the Environment Committee and the Village Hall Management Committee was incorrect.

227 FUTURE MEETINGS

Extra-ordinary meeting:	8 March 2017	
Agenda items:	Local Plan observations	
Ordinary meeting	5 April 2017	

.....Chairman

The meeting commenced at 7.15 pm and concluded at 10.45 pm