

**MINUTES OF AN EXTRA-ORDINARY MEETING OF SHAVINGTON-CUM-GRESTY PARISH COUNCIL  
HELD ON 26 SEPTEMBER 2017 IN SHAVINGTON VILLAGE HALL, SHAVINGTON, CREWE**

**PRESENT:** Councillor W Cooper Chairman  
Councillor S Cheshire Councillor B Gibbs  
Councillor K Gibbs Councillor P Yoxall

**IN ATTENDANCE:** Seventeen members of the public

**APOLOGIES:** Councillors E Clayton and M Ferguson

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**115 DECLARATION OF INTERESTS**

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

At this point in the proceedings, Standing Orders were suspended to allow members of the public to address Councillors in respect of planning application No. 17/2483N – Elephant and Castle Inn, 289 Newcastle Road, Shavington, CW2 5DZ (Affordable housing development comprising 45 houses and ancillary works).

This planning application featured as item 4 on the agenda.

Although the deadline date for observations on this application had originally been 4 October 2017, it was now reported that the Planning Case Officer had agreed to the Parish Council's request to extend the deadline date to 5 October 2017 to allow observations made at the Council meeting to be held on 4 October, to be submitted to Cheshire East Council. For this reason, the item on this agenda would be withdrawn.

Note: Members of the public were able to make observations and then withdrew from the meeting.

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**116 ADDITION OF NAME TO WAR MEMORIAL PLAQUES IN THE VILLAGE HALL**

At the meeting held on 6 September 2017, the Clerk was asked to seek a formal quotation from Oxleys Stonemasons for the addition of the name 'Alfred Potts' to both plaques at the Village Hall. At the meeting, Councillor Peter Yoxall undertook to visit Oxleys to discuss the requirements for each of these two plaques.

Oxleys had declined to undertake this project as they did not have the specialism required. Mr Oxley referred Councillor Yoxall to a Mr William Burt who had the necessary skills, and, in fact, was the only appropriate person with the expertise within the geographical areas of Cheshire and Staffordshire. Councillor Yoxall met Mr Burt on site to discuss the work and at that time was given an oral estimate of between £750-£1,000. As the estimate was in excess of the amount which could be approved by the Clerk, in consultation with the Chairman (Financial Regulation 4.1) it had been necessary to call this additional meeting.

The Clerk had spoken with Mr Burt to request a formal written quotation, but he indicated that it was not possible at this stage to give a precise quotation. He estimated the work to take a few days and the final cost would be provided after completion of the work. Mr Burt had confirmed that he expected to be able to complete the work before Remembrance Sunday.

The Financial Regulations stated that under Regulation 11 (a) (ii) *contracts for specialist services such as are provided by solicitors, accountants, surveyors and planning consultants, are exempt from the requirement to seek three quotations*. The Clerk's opinion was that the expertise offered by Mr Burt would qualify as an exemption.

The Parish Council was asked to consider the estimate, in the knowledge that as this was not a priced quotation, the final cost could be in excess of £1,000.

**RESOLVED:** That Mr Burt's estimate for the addition of the name 'Alfred Potts' to the two war memorial plaques at the Village Hall, be authorised, in the expectation that the work would not be significantly in excess of £1,000.

DRAFT

.....Chairman

The meeting commenced at 7.05 pm and concluded at 8.00 pm