

SHAVINGTON-CUM-GRESTY PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE VILLAGE HALL ON WEDNESDAY, 2nd APRIL 2014

Present: Councillors Mrs G McIntyre, Mrs S Cheshire, Mrs V Adams, S Hogben, D Miller, P Yoxall, Mrs A Yoxall, Mrs R Hancock, K Gibbs and W McIntyre (for Minutes 231 - 234).

Apologies for absence: Councillors R Clarke, B Melling, and W McIntyre (for Minutes 219 to 230).

Also in attendance: PC D Sambrook, PCSO V Moulton and seven members of the public.

219. DECLARATIONS OF INTEREST AND GRANTING OF DISPENSATIONS

Councillor Ms R Hancock declared an interest in Minute No.232 (Village Hall Bookings) since she was the President of the Shavington Village Festival Committee (and Shavington Drama Group, a user of the Hall, was a member of that body) and left the room during the discussion and decision on that item.

220. POLICING ISSUES

The Council welcomed PC D Sambrook and PCSO V Moulton and the officers presented a detailed verbal report on policing activity in the Parish during the previous month. Councillors noted the information in respect of crime and anti-social behaviour incidents.

PC D Sambrook reported that he had recently met with D Chan of Cheshire East Highways to discuss the possibility of yellow lining a section of Newcastle Road. Members also then raised some concerns over vehicle speeds in the Village, particularly along Main Road and asked PC Sambrook to carry out speed checks if further complaints were received.

Members then thanked the Officers for their attendance and input and wished PCSO V Moulton well in her duties in Shavington and Rope.

221. QUESTIONS/COMMENTS FROM THE PUBLIC

The Parish Council suspended the meeting to allow input from members of the public present, and Village Hall related matters, and suggestions for developing the website, were raised and discussed.

222. MINUTES

RESOLVED: a) That the Minutes of the Extraordinary General Meeting of the Parish Council held on 26th February 2014 be approved as a correct record subject to a correction at Minute 201 (Councillor Mrs R Hancock's position with the Shavington Village Festival Committee was its President and not its Chair), and signed by the Chair.

b) That the Minutes of the Parish Council Meeting held on 5th March 2014 be approved as a correct record, subject to a correction at Minute 206 (Councillor Mrs R Hancock's position with the Shavington Village Festival Committee was its President and not its Chair), and signed by the Chair.

c) That the Minutes of the Environment Committee Meeting held on 11th March 2014 be approved as a correct record, subject to the deletion of Councillor R Clarke from the apologies list, and signed by the Chair.

Matters arising

223. Notice Boards (213)

The Clerk reported that following the decision made at the last meeting Investigations were on-going into the purchase of six new off-the-shelf notice boards from reputable manufacturers, and that a report on prices and options would be presented to a future meeting.

224. VILLAGE HALL MATTERS

The Parish Council noted that some information on cctv cameras for the Village Hall car park had been obtained and that this matter, together with control of car parking by non-Hall users and the question of the annual rental fee for one half of the storage building would be discussed at the next meeting of the Committee.

The Council also discussed an initial scaled floorspace plan of the Village Hall toilets prepared by S Thorley which included a visual indication of the amount of space that would be required for disabled toilet provision. Members noted the sizes and how much of the available space this would use, and asked the Clerk to convey their views on a proposed three cubical solution (disabled, ladies and gentlemen's) to the architect for a further drawing to be prepared..

225. COMPLAINTS PROCEDURE

The Parish Council considered the detail of a proposed Complaints Procedure and also the establishment of a formal ad-hoc Complaints Committee which would sit to consider and determine complaints.

RESOLVED: a) That the Complaints procedure be adopted.

b) That an Ad-hoc Complaints Committee be established made up of three Councillors, one of which to be the Chair of the Parish Council. This would allow the remainder of the Council under the Chairmanship of the Vice-Chair of the Parish Council to consider any appeal that may be made against a decision of the Complaints Committee.

c) That for the remainder of the 2013/14 financial year the Committee membership be: Councillors Mrs G McIntyre, Mrs A Yoxall and K Gibbs.

226. CORRESPONDENCE

The Parish Council received and noted the following items of correspondence:

- i. A letter from Ash Waste Services explaining the effect of the increase in landfill tax from 1st April 2014 – the fee for emptying the Village Hall bin would increase by £1.97 per lift (approximately £100 per year).
- ii. An apology from the Town Clerk of Crewe Town Council following their incorrect siting of the new 'Welcome to Crewe' signs.
- iii. E-mail correspondence with Mr C Allman of Cheshire East Council concerning the lease on the allotments site in Gresty Lane.
- iv. Information from Cheshire East Council over the changes to consultation on planning applications which it was introducing from 1st April 2014.
- v. An e-mail notification of the date and venue of the next Town and Parish Council conference which was to be held on Thursday 1st May 2014 from 6pm (venue to be advised).
- vi. Notification of the repeal of S.150 (5) of the Local Government Act to remove the requirement for the cheques signing rule and thereby allow the use of electronic banking for Parish Councils. However, this would not impact on this Council since a decision had previously been made to retain the three Member signature rule on all cheques.
- vii. Notification that the Secretary of State for Communities and Local Government was planning to legislate to allow Parish Councillors to receive agendas electronically.
- viii. An e-mail letter from PCC John Dwyer inviting all Parish Council Chairs in the Cheshire East area to attend a meeting with him at the Methodist Church Hall, Macclesfield on 8th April commencing at 6.30pm.
- ix. A copy of Weston & Basford Parish Council's objections to Planning Application No.14/0610N – 56 dwellings at land north of Weston Lane.
- x. An e-mail from Ward Councillor D Brickhill concerning the presence of Badgers on the north of Weston Lane site.
- xi. An e-mail from Ward Councillor D Brickhill concerning improvement works to the timings of the traffic lights at the A500/Crewe Road junction.

- xii. An e-mail from Ward Councillor D Brickhill regarding a formal complaint he had lodged on behalf of all Shavington residents concerning the way in which the Planning Department performed at the Main Road 17dwelling appeal hearing on 18th March.

227. PLANNING MATTERS

The Parish Council noted that the Local Plan Strategy - Submission Version was approved by Cheshire East Council on 28th February 2014 and was now out for a formal six-week consultation period when representations could be made regarding its legal compliance and soundness, from Friday 14th March 2014 to 5pm on Friday 25th April 2014.

RESOLVED: That RJE Associates be commissioned to assess and review the content in the document that related to the Parish and prepare a detailed response on behalf of the Parish Council.

228. PLANNING APPLICATIONS – FUTURE CONSULTATION ARRANGEMENTS

The Clerk reported that from 1st April 2014 Cheshire East Council had changed the way it consulted Parish Councils over planning applications. For minor applications, such as house extensions and for schemes of less than 10 houses, it would no longer supply paper copies of the applications. Instead the applications would only be available on-line. However, Parish Councils would continue to receive a copy of the paper applications for major planning applications for large scale housing developments.

229. PLANNING APPLICATIONS

- i. **Planning application No.14/0183** - 4 detached houses and ancillary works at land adjacent to 16 Huntersfield

RESOLVED: That identical objections to those of the previous application be submitted to Cheshire East Council:

- ii. **Planning Application No. 14/0970N** - demolition of workshop and construction of 3 bed cottage at 8 Gresty Green Lane

RESOLVED: That no objections be made to the application.

- iii. **Planning Application No. 14/1228N** - demolition of garage and replacement with concrete double garage at 41 Wessex Close

RESOLVED: That no objections be made to the application.

- iv. **Planning Application No. 14/0959N** - two storey and first floor extension at Blakelow Farm, Newcastle Road

RESOLVED: That no objections be made to the application.

- v. **Planning Application No.14/1366N** - variation of condition 2 of planning application No.12/4115N, Crewe Green Link Road

RESOLVED: That no objections be made to the application.

230. FINANCIAL MATTERS

a) Payment of accounts

RESOLVED: That the following payments be approved:

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|------|---|---------|
| i. | Internet Central – annual website hosting and domain name | £215.86 |
| ii. | C Moulton – Clerk's salary April 2013 net | £643.19 |
| iii. | M Webster & Son – grounds maintenance work March 2014 | £824.82 |

iv.	Mr C Willetts – website maintenance	£25.00
v.	Weaver Business Machines photocopier maintenance	£76.68
vi.	AJH Accountancy, RTI services	£15.00
vii.	Mid-Cheshire Footpath Society annual subscription	£8.00
viii.	D Espley quarterly playground safety inspection	£40.00

b) RTI reporting

Following the decision made at the last meeting the Parish Council noted that Amanda Hardy of AJH Accountancy of Nantwich had been contracted to prepare payslips and submit monthly RTI returns to the HMRC; and also prepare the annual payroll year-end returns at a total cost of £205 per year.

c) Grant application

The Parish Council considered the detail of correspondence received from the Chairman of the Youth Club making application for further grant aid from the Parish Council.

RESOLVED: That a grant of £250, being the maximum available under the Parish Council's grant aid for local organisations scheme, be awarded to Shavington Youth Club.

231. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That in accordance with Section 19(2) of the Public Bodies (admissions to Meetings) Act 1960 the press and public be excluded from the meeting by virtue of the confidential nature of the business next to be transacted.

232. VILLAGE HALL BOOKINGS

Following the response sent to Must See Musicals in reply to its Freedom of Information request the meeting discussed the detail of further correspondence from the Group concerning the way in which the Council let the Hall.

The Clerk then reported on the outcome of his meeting with the Parish Council's legal representative on 1st April 2014 and the action being taken.

RESOLVED: That no further correspondence or be entered into with the Group until such time as the legal dispute was settled.

233. CLERK'S SALARY

The Parish Council reviewed the salary scale of the Clerk to the Council, noting that no change to the scale had been considered since 2010. A lengthy discussion took place in which the expertise required to manage the increasing and complex workload of the Council was acknowledged.

RESOLVED: That with effect from April 2014 the Clerk's salary scale be increased to Scale Point 24.

NB: The Clerk to the Council was not present during the discussion and decision on this item.

234. DATE OF NEXT MEETING

RESOLVED: That the Annual Meeting of the Parish Council be held at the Village Hall on Wednesday, 7th May 2014 at the rising of the Annual Parish Meeting, but not before 7.30pm.

There being no further business the Chair declared the meeting closed at 10.30pm.

Chair
7th May 2014