

## SHAVINGTON-CUM-GRESTY PARISH COUNCIL

### MINUTES OF A MEETING OF THE COMMUNICATIONS COMMITTEE HELD ON 17 OCTOBER 2017 IN THE VILLAGE HALL, SHAVINGTON

**PRESENT:** Councillor B Gibbs Chairman  
Councillor W Cooper  
Councillor K Gibbs  
Councillor M Ferguson

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#### 105 DECLARATIONS OF INTEREST

Members were invited to make any declarations of interest. The Clerk could offer advice but the decision to declare, or not, was for the parish councillor to decide based on the circumstances.

No declarations were made.

#### 106 MINUTES

**RESOLVED:** That the Minutes of the meeting held on 26 September 2017 be approved as a correct record, subject to the following amendment:

Minute No. 96 – Amend (a) of resolution to read:

*(a) That Ms Cooper be authorised to take photographs, based on an hourly rate of £30 per hour, for up to two hours per week;*

#### 107 MATTERS ARISING

##### Wi-Fi – Village Hall

It was noted that the Parish Council, at its meeting held on 4 October 2017, had approved the quotation submitted by KCOM for the provision of Wi-Fi in the Village Hall.

#### 108 CO-OPTION – REPRESENTATIVE FROM SHAVINGTON PRIMARY SCHOOL

In the absence of a representative from Shavington Primary School, this item was withdrawn from the agenda.

#### 109 CONTENT OF NEWSLETTER THREE

Members discussed and **AGREED** additional contents for the next newsletter as follows. The deadline date for articles to be submitted to the designers was 1 November 2017.

Clean Team – recent activities.

Councillor R Hancock

Best-Dressed House at Christmas.

Environment Committee

The Clerk was asked to arrange an emergency meeting of the Environment Committee to agree objective criteria for the judging of the competition. In the event of it not being possible to arrange a meeting an item would be placed on the agenda for the Parish Council meeting to be held on 1 November 2017.

Include Allotments site, if there was sufficient space; otherwise, defer to next edition.

Photographs to be provided by Nicola Cooper

Vine Tree Play Area: Invite residents to suggest ways in which the £5,000 allocation for 2017-2018 could be spent prior to 31 March 2018. Photographs of play area to be included.

Councillor B Gibbs

Arrangements to be made for head-shot photographs of parish councillors to be taken from 6.30 pm on 1 November 2017 (just prior to the Parish Council meeting).

Clerk to arrange with Nicola Cooper.

A silhouette would be included in the newsletter, for those Members who did not wish to be photographed.

**110 BUDGET PROVISION – 2018-2019**

The Committee was invited to formulate budget proposals for inclusion in the draft budget to be considered by the Finance Committee on 31 October 2017.

**RESOLVED:** That the Finance Committee be recommended to include the following in the draft budget for 2018-2019.

Members discussed the details for each item, but the budget lines would be as follows:

Newsletter:	£6,600.00
On-line (e.g. Website, Facebook)	£3,000.00
Council administration (e.g. e-mails/Wi-Fi costs)	£1,850.00
Community engagement	£2,000.00
<b>TOTAL</b>	<b><u>£13,450.00</u></b>

**111 DATE OF NEXT MEETING**

A provisional date of 29 November 2017 was agreed.

The meeting commenced at 7.15 pm and concluded at 8.30 pm