

**MINUTES OF A MEETING OF SHAVINGTON-CUM-GRESTY PARISH COUNCIL
HELD ON 7 OCTOBER 2015 IN SHAVINGTON VILLAGE HALL, SHAVINGTON, CREWE**

PRESENT:	Councillor P Yoxall	Chairman
	Councillor V Adams	Councillor E Ankers
	Councillor S Cheshire	Councillor B Gibbs
	Councillor K Gibbs	Councillor R Hancock
	Councillor W McIntyre	
IN ATTENDANCE:	Borough Councillor S Edgar	Ward Councillor – Shavington
	PC John Roberts	
	PCSO Vicky Fearnley	
	Two members of the public	
APOLOGIES:	Councillors G McIntyre, W Cooper, B Melling and A Yoxall	

86 DECLARATION OF INTERESTS

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Councillors B Gibbs and K Gibbs each declared a personal interest in planning application No. 15/2147N – 71 Main Road, Shavington, on the basis that they were related to the applicant.

No other declarations were made.

87 PUBLIC QUESTION TIME

Members of the public were able to ask questions, or address the Parish Council, in respect of any item on the agenda, or any business relevant to the Parish Council's business and the local area.

The following issues were raised:

- Wybunbury/Shavington Triangle.
- Footways not cleared.
- Traffic – Crewe Road.
- Query in respect of planning application 15/4064N (item for discussion later on the agenda).
- Play Centre (adjacent to ABP Motor Sport) potential hazard for motorists as the 'exit' and 'entry' signs were unclear. Councillor S Edgar undertook to contact the garage. The Clerk would write to the garage proprietor.

88 POLICE MATTERS

PC John Roberts and PCSO Vicky Fearnley reported on policing matters in the parish. It was also reported that PCSO Peter Corbett had returned to work and would start his beat duties from 12 October.

A Member commented on unauthorised car-parking outside the Chip Shop; PC Roberts agreed to discuss this with the owner of the shop.

(Note: PC Roberts and PCSO Fearnley withdrew from the meeting at this point in the proceedings.)

89 MINUTES – 9 SEPTEMBER 2015

RESOLVED: That the Minutes of the Meeting held on 9 September 2015 be approved as a correct record and signed by the Chairman.

90 MATTERS ARISING

The following updates were reported:

90.1 PCSOs – Deployment (Minute No. 74)

The Clerk had written to John Dwyer, Police and Crime Commissioner (PCC) and expected to be able to report to the November meeting. The letter had referenced the fact that the Service Level Agreement for two PCSOs would end in March 2016, and, given that the PCC had undertaken to provide one PCSO for each parish, this potentially meant that the Parish Council would only need to fund one PCSO for the next three-year period, rather than two.

90.2 School Car Park (Minute No. 68 and 76)

The former Clerk had written to the school and a response was awaited.

90.3 Disabled Toilets – Village Hall (Minute No. 77)

The Clerk reported that she had been able to identify a community fund which would be an appropriate source for a contribution towards the cost of the disabled toilets scheme. Further details would be provided to the Village Hall Management Committee.

The Clerk had contacted J R Tonks to ask the company to carry out boreholes to establish the thickness of the walls. A response was awaited; the Clerk would make a follow-up call to Mr Tonks.

91 VILLAGE HALL MANAGEMENT COMMITTEE MINUTES

The Minutes of the Village Hall Management Committee meeting held on 23 September 2015 were submitted. In accordance with local council procedures, the Committee would approve the Minutes at its next meeting.

The Clerk received a sum of £1,682.50 from Councillor W McIntyre. The income, which would be deposited with the Parish Council's bankers, related to use of the Village Hall.

92 PARISH IMPROVEMENT SCHEMES (FUNDED THROUGH S.106 AGREEMENTS or THE COMMUNITY INFRASTRUCTURE LEVY)

The Parish Council considered the joint report been prepared by Councillors Benjamin Gibbs and Bob Melling. The report presented a list of improvement schemes which were appropriate for funding through Section 106 contributions or the Community Infrastructure Levy (CIL).

The report was supported and Councillor Gibbs undertook to provide a more detailed report at the next meeting. It was acknowledged that this encroached into the Neighbourhood Plan process. The Clerk was asked to:

- Issue copies of accepted Neighbourhood Plans to Members.
- Contact the Parish Council's planning consultant to enquire if he would be willing to assist in the Neighbourhood Plan process.
- Provide information in respect of grant availability to support the process.
- Report on criteria for Neighbourhood Plans.

93 FINANCIAL MATTERS

93.1 Authorisation of Payments

RESOLVED: That the following payments be authorised:

£1,030.56	HM Revenue & Customs (payable by 19 October 2015)	Tax/NI for the quarter (August, September, October) as follows:
		£260.69 5 August 2015
		£260.69 5 September 2015
		£509.18 5 October 2015

At the meeting held on 9 September a cheque for £782.07 had been authorised. The correct amount for the period was £1,030.56. The cheque for £782.07 had now been cancelled.

£21.00	A J Hardy Ltd.	Payroll processing September (2 payslips, 12 starter, 1 leaver, 12 FPS submission)
£809.22	Mrs C M Jones	Net salary - October
£25.00	C Willetts	Website maintenance
£43.00	D Espley	Quarterly safety inspection of play area.
£123.83	British Gas	2 June – 3 September 2015 (£117.94 net: £5.89 VAT)
£853.00	M Webster & Son	Grounds maintenance work September 2015
£212.00	Mrs B Fraser	Village Hall cleaning
£60.00	Mrs H Baker	Relief village hall cleaner
£21.46	L & R Electrical Supplies Ltd.	Purchase of flood-lamp (£17.88 net: £3.58 VAT)
£88.56	Weaver Business Machines	Maintenance of photocopier.
£18.00	P Yoxall	Expenses
£7.60	W McIntyre	Expenses

93.2 Amendments to Bank Mandate

The Parish Council was asked to approve a change in the bank mandate as follows with effect from 1 October 2015:

Remove 'Christopher M Moulton' as the correspondent.
Add 'Carol M Jones' as the correspondent.

The changes would allow the Clerk to correspond with the Parish Council's bankers.

RESOLVED: That the name of 'Christopher M Moulton' be removed as the correspondent on the Parish Council's bank accounts, and the name of 'Carol M Jones' be added.

94 PLANNING MATTERS

94.1 Planning Applications

The Parish Council was invited to comment on the following planning applications:

15/4185N Rope Farm, Rope Hall Lane, Rope, Crewe, CW2 5DA
Alterations to Unit Two

It was noted that this was application was outside the parish and the Council therefore declined to comment on it.

15/4060N Land off Crewe Road, Shavington
Reserved Matters application in respect of appearance, landscaping,
layout and scale for the construction of 275 dwellings including
landscaping, recreation and amenity open space.

The Chairman reported on a site visit held earlier in the day, with the applicant's representative at which time, the representative had agreed to meet three groups of residents on separate occasions to outline the plans for the site. The groups would be predominantly the residents of Brook Avenue, Crewe Road and The Orchards. This meeting would be for the Parish Council to arrange.

Members were disappointed to note from the plans that houses of 2½ storeys were proposed, but the applicant's representative had assured the Chairman that there would be no such houses.

The application was to be considered by the CEC Strategic Planning Board and Councillor Edgar offered to request a deferral of a determination if the Parish Council considered that there were sufficient grounds to justify a delay.

Reference was made to a retaining wall around the development, a matter which had been raised by a member of the public earlier in the meeting.

RESOLVED: That the Parish Council object to planning application No. 15/4060N on the following grounds:

- There is a potential for flooding at Swill Brook as the proposed development is on a flood-plane.
- The development proposes houses which are 2½ storeys and this would adversely affect the character of the parish.

15/4353N 22A Main Road, Shavington
Proposed new detached house

RESOLVED: That no objections be raised in respect of planning application No. 15/4353N, but the Local Planning Authority (Cheshire East Council) be asked to ensure that as the entrance was shared, it should be of sufficient size to allow access and egress for both properties.

15/2147N Land to the rear of 71 Main Road, Shavington
Outline planning permission for development of up to 43 dwellings of
Mixed type and tenure with 30% affordable housing provision
(Re-submission of 14/1669N)

It was noted that planning application No. 15/2147N had been considered by the Southern Planning Committee on 30 September 2015 and had been refused. This application had previously been submitted to the Parish Council at which time, no observations were made.

95 **WEBSITE**

It was reported that the following tabs had been added to the Parish Council's website:

- Agendas
- Finance
- Committees (to include the Minutes of four of the Committees)
 - Finance
 - Planning
 - Village Hall
 - Environment

Arising out of discussion, the possibility of adding a Facebook and Twitter account to the website was suggested. The Clerk undertook to carry out some research into a protocol which would need to be adopted for both accounts.

96 BUS SERVICES (NOS 6 AND 44)

Councillor Sheila Cheshire had received complaints that the bus service operated by two bus companies was failing to provide the timetabled service.

It was accepted that a reduced bus service offered by some operators was an economic necessity; however, Members considered that it was essential that even with a reduced service, the companies should be observing the published timetables to avoid leaving passengers stranded in Nantwich, unable to return.

RESOLVED: That the Clerk contact each of the bus companies operating in Shavington to request that they observe their published timetables.

97 WORKPLACE PENSIONS

The law on workplace pensions had changed. Under the Pensions Act 2008 and associated regulations, every employer with at least one member of staff must automatically enrol those who were eligible, into a workplace pension scheme and contribute towards it.

The Clerk's information report was submitted. It was noted that the staging date for the Council was 1 January 2017 (this was the date on which the Council would be required to comply with the Regulations). The Pensions Regulator would provide regular updates from 12 months prior to staging date (ie from January 2016). There was, therefore, by action required by the Council at this time.

98 SHARED ITEMS/BOROUGH COUNCILLOR'S REPORT

Members were invited to share information. This was also an opportunity for Borough Councillor S Edgar to report on Cheshire East Council matters of interest.

- The Clerk was asked to prepare a half-page article for the next edition of 'Village Voice'. The deadline date for copy was Friday, 9 October.
- The Clerk had received a letter from a resident expressing concern at the delay in installing a post box in the village. Members reported that it was expected to be in place within the next month.
- A Member referenced 'Piccadilly' and the maintenance of the land which was owned by CEC. The work would be carried out by ANSA staff.
- **AGREED:** That an item be placed on the next agenda for the Council to consider acquiring an automated external defibrillator.
- The Clerk was asked to arrange for the purchase of a replacement lamp for the village hall.

99 DATE OF NEXT MEETING

4 November 2015

Councillor R Hancock gave advance apologies for the November and December meetings.

The Chairman suspended the meeting at this point in the proceedings to raise a matter which required input from Borough Councillor S Edgar.

The meeting then resumed and Councillor Edgar withdrew from the meeting.

100 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That, in accordance with Paragraph 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item, owing to the confidential nature of the business to be transacted, and the public interest would not be served in disclosing the information.

101 VINE TREE PLAY AREA

(Reason for exclusion: Likely to reveal the identity of individuals)

A response from two of the key-holders was awaited. The Clerk would follow-up this matter and report to the next meeting.

.....Chairman

The meeting commenced at 7.15 pm and concluded at 9.55 pm