

**MINUTES OF A MEETING OF SHAVINGTON-CUM-GRESTY PARISH COUNCIL
HELD ON 2 DECEMBER 2015 IN SHAVINGTON VILLAGE HALL, SHAVINGTON, CREWE**

PRESENT:	Councillor P Yoxall	Chairman
	Councillor G McIntyre	Vice-Chairman
	Councillor V Adams	Councillor S Cheshire
	Councillor B Gibbs	Councillor K Gibbs
	Councillor W McIntyre	Councillor A Yoxall
IN ATTENDANCE:	Borough Councillor S Edgar	Ward Councillor – Shavington
	Two members of the public	
APOLOGIES:	Councillors E Ankers, W Cooper, R Hancock and R Melling	

120 DECLARATION OF INTERESTS

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

121 PUBLIC QUESTION TIME

Members of the public were able to ask questions or address the Parish Council, in respect of any item on the agenda, or any business relevant to the Parish Council's business and the local area.

The following issues were raised:

- It was asserted that illegal drug-dealing was taking place in the parish.
- Progress in respect of the one-way system around the Triangle. Councillor Edgar reported that a scheme was being drawn up and was likely to be funded through a S.106 agreement.
- Muddy roads (similar report at the November meeting)

122 POLICE MATTERS

There were no Police Officers in attendance.

Members reported on difficulties experienced as a consequence of cars being parked in close proximity to the traffic lights.

123 MINUTES – 4 NOVEMBER 2015

RESOLVED: That the Minutes of the Meeting held on 4 November 2015 be approved as a correct record and signed by the Chairman.

124 MATTERS ARISING

The following up-dates were noted.

- **PCSO Duties**

The Clerk reported to the Police that some residents had complained about the lack of 'visibility' of PCSOs in some parts of the parish. One of the Inspectors had contacted the Clerk and wished

to assure the Parish Council that following her investigation she was satisfied that the PCSOs fulfilled all their duties within the parish.

The Clerk was asked to request a breakdown of PCSO duties, together with information on their rota arrangements and the reasons why they might have been transferred out of the parish on occasions.

- **Bus Services**

D&G Bus Company had advised that the bus service between Shavington and Nantwich ceased on 22 August 2015. Since that date, all services had been provided by GHA Coaches, with the exception of one journey which the company operated to and from Malbank School.

The company continued to operate a daily route between Shavington and Crewe (Service 6).

The Clerk had written to Arriva, as requested, to enquire into the possibility of a Shavington to Nantwich service, to connect with buses to Chester. A response was awaited.

125 COMMITTEE MEETINGS

125.1 Village Hall Management Committee

The Minutes of the Village Hall Management Committee held on 25 November 2015 were received for information.

126 POLICE AND CRIME COMMISSIONER

A letter had now been received from the Police and Crime Commissioner (John Dwyer) in response to the Clerk's enquiry about the need, or otherwise, for two PCSOs to be funded with effect from March 2016 when the current service level agreement came to an end. A copy of the letter was submitted.

It was noted that Mr Dwyer had suggested that where Parish Councils, in general, were considering whether to renew the contract for PCSOs they might wish to consider renewing for a further 12-month period, to March 2017 in order that a proper assessment could be carried out by the Parish Council concerned, and the Police, as to how the new policing model (which came into effect on 6 July 2015) would impact arrangements in the parish.

Members were not satisfied with the response and the Clerk was asked to write to Mr Dwyer again requesting a more definitive response.

127 NEIGHBOURHOOD PLANNING

Members reported on the public meeting held on 30 November 2015 when approximately 30 members of the public attended, seven parish councillors and the Ward Councillor.

There had been significant criticism of the Parish Council itself owing to the non-delivery of the newsletter to several areas in the parish, including the following:

- Part of Main Road
- One side of Greenfields Avenue
- Camelot Grove
- Newcastle Road
- Weston Lane
- Park Estate

Notwithstanding the above, there had been wholehearted support for the preparation of a Neighbourhood Plan.

The following suggestions were made:

- To maintain the impetus, another public meeting should be arranged.
- A revised address list was required and the Clerk advised that CEC might be able to provide this.
- Explore the possibility of using the Village Link distribution list for the next newsletter.
- Information to be issued at an early opportunity to inform residents of the next steps.
- Terms of Reference for the Steering Group to be approved at the January 2016 meeting.
- February 2016: Set up the Steering Group. Councillors B Gibbs, K Gibbs and P Yoxall agreed to form part of the Parish Council membership of the Steering Group.
- March 2016:

RESOLVED: That draft Terms of Reference for a Steering Group be submitted to the January 2016 meeting.

128 GRANTS

128.1 Model Grants Application Form

The Parish Council was invited to consider adopting the model grants application form now submitted. This would be issued to each voluntary/community group which wished to make application for a grant from the Parish Council.

RESOLVED: That the Grants Application Form be adopted.

128.2 Request for Grant – Shavington Scouts

A request for a grant had been received from Shavington Scouts. Members noted that a grant of £100 was paid to the Scouts in September and a grant of £100 to Shavington Brownies, also in September.

Shavington Scouts was asking the Parish Council for a further grant. The Beavers, Cubs and Scouts participated in District activities and competitions, eg sports days, along with other groups from within South-West Cheshire. The purpose of the grant was to purchase T-shirts or polo shirts in the Group colour, with the name of the group printed on the back of each. This would enable the Beavers and Cubs to be identified easily by Leaders and District officials.

The cost was estimated to be £150 for the Beaver Section and £225 for the Cubs. The Group wished to start with purchases for the Beavers and if this proved successful, would then consider purchases for the Cubs.

The Parish Council was invited to consider making a contribution.

Members agreed to defer consideration of this item. The Clerk was asked to enquire into the following:

- Clarify ownership of the shirts. Would each Beaver Scout own their own T-shirt/polo shirt, or would they be laundered and passed on to other Beaver Scouts when a child ceased to be a member of the Scouts?

129 FINANCIAL MATTERS

129.1 Authorisation of Payments

RESOLVED: That the following payments be approved.

£809.22	Mrs C M Jones	Net salary – December 2015
£15.00	A J Hardy	Payroll processing.
£248.69	HMRC	Month 8 (ending 30 November 2015) £202.40 tax and £46.29 employer's NI contribution
£248.69	HMRC	Month 9 (ending 31 December 2015) £202.40 tax and £46.29 employer's NI contribution
£248.69	HMRC	Month 10 (ending 31 January 2016) £202.40 tax and £46.29 employer's NI contribution
£25.00	C Willetts	Website maintenance
£853.00	M Webster & Son	Grounds maintenance work October 2015 (£710.84 net and £142.16 VAT)
£257.00	Johnsons of Nantwich Ltd.	Printing of Neighbourhood Plan newsletter
£199.50	Mrs C M Jones	Reimbursement for payment for distribution of Neighbourhood Plan newsletter by The Leaflet Team.

Village Hall Payments

£45.00	Mr S McGarry	Window cleaning at village hall
£300.00	Mrs B Fraser	Cleaning of community hall
£82.76	Dowding & Plummer Ltd	Purchase of 5 litres of 'Diamond' polish for main hall floor and 17" white floor pads (£68.97 net and £13.79 VAT)
£141.60	North Staffs Fire Limited	Annual inspection of fire equipment (£118.00 net and £23.60 VAT)
£96.39	United Utilities	Water and Waste-water bill
£84.62	ASH Waste Services	Collection of waste from the village hall (£70.52 net £14.10 VAT)

129.2 Half-Year Payment for PCSO Services

At the previous meeting, a payment of £11,800 was approved as half-year payment for the provision of PCSO services. Subsequent to the meeting, the Chairman realised that this was in excess of the due payment and appeared to include a portion which should be met by Rope Parish Council. The matter had now been raised with Cheshire Constabulary. A response was awaited.

130 PLANNING

130.1 Planning Applications

The Parish Council was invited to comment on the following planning applications:

15/5293N 271 Newcastle Road, Wybunbury, CW5 7ET
Extension to home office used for business

The application appeared to represent, potentially, a contravention of green gap provisions. Councillor S Edgar undertook to call-in the application to enable it to be determined by Committee.

15/5104N 61 Ashcroft Avenue, Shavington, CW2 5HW
Two-store extension to side of dwelling

- 15/5392N 12 Mercian Close, Shavington CW2 5ES
Two-storey extension side and rear; internal alterations
- 15/5423N Gresty Lodge Barn, 347 Cree Road, Shavington, CW2 5AD
Retrospective application for erection of high wall to highway and
associated gates.

RESOLVED: That no objections be raised in respect of planning applications Nos. 15/5104N, 15/5392N and 15/5423N.

130.2 Street Naming and Numbering – Basford West

It was noted that under separate cover, parish councillors had been invited to suggest names for the new housing estate in Basford West. This had been a pre-formal consultation exercise and a new list had subsequently been received. It was this later list which was now the subject of formal consultation.

Members discussed the list and –

RESOLVED: That all the street names suggested for the new development be rejected.

Arising out of discussion, it was suggested that for the future, an advertisement be placed in the Village Voice, inviting residents to suggest appropriate street names for further developments in the parish. These could be retained and when the Parish Council was formally consulted on name suggestions, would use this as the source document.

131 DIVERSION OF PUBLIC FOOTPATHS

131.1 Footpath No. 11 Basford (part)

The Parish Council was being consulted on the proposed diversion of the above footpath.

The deadline date for comments was 7 December 2015. A copy of the letter from Cheshire East Council and plans of the diversion were submitted.

There were no objections to the diversion, but Members expressed confusion about the means of access to the new footpath from Shavington.

131.2 Footpath No. 2 – Parish of Rope, now in the parish of Shavington-cum-Gresty Footpath No. 7 (part) in the parish of Shavington-cum-Gresty

Confirmation had been received from Cheshire East Council of the above diversions. Members commented on potential danger as a result of this diversion. Councillor Edgar undertook to discuss this with the Public Rights of Way Unit and involve the Chairman in that discussion.

132 AUTOMATED EXTERNAL DEFIBRILLATOR (AED)

The Clerk had made application for the provision of an AED. The British Heart Foundation was currently offering these free-of-charge. The British Heart Foundation had acknowledged receipt of the application but no further information was available.

An AED must be available 24 hours a day and should, therefore, be affixed to an outside wall of a building where there was an electricity supply.

Members agreed that the Village Hall would be the most appropriate location.

133 CONSULTATION

The Parish Council was invited to submit observations on the following consultation documents:

➤ **Cheshire East Council Pre-Budget Report (2016-2017)**

Cheshire East Council had published its pre-budget report for 2016-2017, with a foreword by Councillor Peter Groves, Portfolio Holder for Finance and Assets. Feedback from Town and Parish Councils was invited by Monday, 15 February 2016.

This would be added to the agenda for the January 2016 meeting.

➤ **Cheshire Fire Authority: Consultation on its draft Integrated Risk Management Plan**

The Fire Authority was consulting on its draft Integrated Risk Management Plan. Comments were requested by 28 December 2015.

RESOLVED: That the Cheshire Fire Authority Integrated Risk Management Plan be supported.

134 CORRESPONDENCE

The following items of correspondence had been received:

- 'Thank-you' letter from Shavington Scouts for the grant of £100.
- 'Thank-you' letter from Must See Musicals for the grant of £50.
- Cheshire East Highways – list of contacts
- Police and Crime Commissioner update

135 SHARED ITEMS/BOROUGH COUNCILLOR'S REPORT

Members were invited to share information which was not available at the time of publication of the agenda, or to report on attendance at recent meetings of outside bodies. Issues raised included the following:

- The Parish Council's website required updating. A number of examples were given, following which Members were asked to contact the Clerk with specific items which should be added to the website.
- Friends of the late Michael Beeston (who had been killed in a road traffic collision) had asked about the possibility of a bench, together with commemorative plaque, being placed on the corner of Barons Road. The suggestion was that the friends would fund-raise to purchase the seat and plaque but the Parish Council would be asked to take over the continued maintenance and insurance of the seat.

Members supported the suggestion.

The Clerk advised that for the seat to be insured, it would need to be owned by the Parish Council, thereby making it an insurable interest. This matter had been raised by Councillor K Gibbs, who agreed to ask Michael Beeston's friends if they would be willing to transfer ownership of the seat to the Parish Council.

- There was a brief discussion about the provision of mobile vehicle-speed display units. This could be included as a provision in the budget for 2016-2017.
- Councillor Edgar reported on –
 - housing developments (and permissions) in the parish.
 - Archer counters were to be placed at strategic locations in the parish. (Archer counters recorded the speed and type of vehicles passing over the counters.) The results would be used to inform decisions on planning applications.

- There were issues at Shavington Academy. Councillor Edgar would be meeting with the Head Teacher and two other Ward Councillors (Councillors S Pochin and M J Simon).
- Car-parking on Lordsmill Road.
- Update on the post-box.

136 DATE OF NEXT MEETING

6 January 2016

.....Chairman

The meeting commenced at 7.20 pm and concluded at 9.45 pm