

**MINUTES OF A MEETING OF SHAVINGTON-CUM-GRESTY PARISH COUNCIL  
HELD ON 5 JULY 2017 IN SHAVINGTON VILLAGE HALL, SHAVINGTON, CREWE**

<b>PRESENT:</b>	Councillor K Gibbs	In the Chair
	Councillor E Ankers	Councillor V Adams
	Councillor S Cheshire	Councillor B Gibbs
	Councillor R Hancock	Councillor M Ferguson
	Councillor G McIntyre	Councillor W McIntyre
	Councillor P Yoxall	
<b>IN ATTENDANCE:</b>	Borough Councillor S Edgar	
	Mr W Atteridge	Chairman of the Neighbourhood Plan Steering Group
	PCSO Lorraine Meggs	
	Three members of the public	
<b>APOLOGIES:</b>	Councillor W Cooper	
<b>ABSENT:</b>	Councillor E Clayton	

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**47 DEATH OF FORMER CLERK, CHRISTOPHER MOULTON**

It was reported, with sadness, that Christopher Moulton, the previous Parish Clerk, had died suddenly on 27 June 2017. He was 53 years of age.

Members stood for a moment's silence as a mark of respect.

**48 DECLARATION OF INTERESTS**

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Councillors S Cheshire, B Gibbs and K Gibbs each declared a personal interest in Minute No. 65 on the basis that they were affected by the proposals.

No other declarations were made.

**49 MINUTES – 5 JULY 2017**

**RESOLVED:** That the Minutes of the Meeting held on 7 June 2017 be approved as a correct record subject to the following amendments:

Add: Councillor P Yoxall under the list of those present.

Delete: Councillor E Ankers from the list of those present.

**50 POLICE MATTERS**

PCSO Lorraine Meggs was in attendance for this item and reported on various Police matters in the parish. Members had also been provided with a copy of the Beat Manager's report.

Speed data collected from the SID on Chestnut Avenue and Main Road was submitted for information. A Member asked if the SID could be moved to another location and he was asked to contact PCSO P Corbett direct.

Members were able to ask questions and these were responded to by PCSO Meggs. She was thanked for her attendance and then withdrew from the meeting.

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**51 MATTERS ARISING (Not detailed separately elsewhere on the agenda)**

There were no matters arising.

**52 MINUTES - COMMUNICATIONS COMMITTEE (21 JUNE 2017)**

The draft Minutes of the Communications Committee meeting held on 21 June 2017 were submitted.

Councillor B Gibbs (Chairman of the Committee) spoke to the minutes and attention was drawn to the following:

- A meeting for local groups and businesses was to be held at Wychwood Conference Centre on 19 July 2017. The venue was being provided free-of-charge. This was the most appropriate venue for the meeting as access to Wi-Fi and screen and projector were required and these were not currently available within the village.

It was noted that the newsletter to be issued before 1 September was currently being compiled. Information was required on –

- Best-Dress House at Christmas. Members of the Environment Committee confirmed that this would be run between 1-23 December. There were no specific criteria. The only criterion would be 'street appeal' which would be a matter of judgement for the Councillors who would carry out the drive-by inspections.
- Facilities offered in the Village Hall. Members of the Village Hall Management Committee confirmed that the Committee itself wished to provide the information for the newsletter.

**52 BOROUGH COUNCILLOR STEVE EDGAR**

Councillor S Edgar reported on the following matters:

- Post Office. Councillor Edgar was in communication with the Post office to try to establish when a service would re-commence in the village.
- Willowbrook Grove. Payment had been made by Taylor Wimpey for high-speed Internet connectivity and a date for its implementation was awaited.
- Drains had been jetted in the vicinity of Bargain Booze on Main Road. No obvious problems had been identified but an investigation dig was due to be carried out.
- Potential problem with sewers connection at Goodalls corner.
- The planning applications in respect of the Elephant and Castle had been called-in and this would result in the Southern Planning Committee determining the application. Councillor Edgar would speak against the applications.
- The building of the new Sydney Road bridge had been approved and would start in late 2018. This would be following completion of the Crewe Green and Cross Keys roundabouts.
- The Cheshire East Local Plan was due to be approved at full Council on 27 July 2017.

**53 PUBLIC QUESTION TIME**

Members of the public were able to ask questions, or address the Parish Council in respect of any item on the agenda, or any matter relevant to the Parish Council's business and the local area.

The following matters were raised and Councillor Edgar responded to some of the issues:

- Jack Mills Way. Complaints from new residents about lighting which glared directly into the houses.

- Jack Mills Way: Noise from railway track. Trees were to be planted as noise mitigation.
- Rev. Denise Harding requested permission to use the Village Hall car park on Sundays for a short period of time. Members agreed to the allocation of the car park to the Methodist Church on Sundays (until September) on occasions when it was not being used for functions.
- Rev. Harding reported that she had raised the issue of a Post Office service being delivered through the church, and was awaiting a response.
- It was reported that Shavington Primary School car park would be closed shortly, and when it re-opened, it would be subject to controlled access via a key-pad. The Clerk was asked to write to the Executive Head to express the Parish Council's disappointment that this facility, which had provided additional car parking for local residents, would be a significant loss to the community as a whole.

#### 54 NEIGHBOURHOOD PLAN

Mr W Atteridge, Chairman of the Neighbourhood Plan Steering Group, reported on recent progress on the Neighbourhood Plan which had now reached Regulation 7 stage. This was acceptance of the neighbourhood area by Cheshire East Council and would now be subject to a consultation period of six weeks.

#### 55 FUTURE ARRANGEMENTS FOR FUNDING OF PCSOS

Councillor Kevin Gibbs reported that he was currently carrying out background research to inform the questionnaire on PCSO services which was to be included in the next Parish Newsletter.

#### 56 FINANCIAL MATTERS

##### 56.1 Authorisation of Payments

**RESOLVED:** That the following payments be authorised:

##### **A Parish Council Payments**

£890.95	Mrs C M Jones	Net salary – June 2017
£282.86	HMRC	£222.80 Tax and £59.86 Employer's NI Contribution.
£15.00	A J Hardy Ltd	Monthly payroll service.
£45.00	D Espley	Vine Tree Playground inspection.
£875.50	M Webster & Son Ltd	Grounds maintenance (£729.58 net and £145.92 VAT)
£650.00	Ten & Bourne Ltd.	Balance on statement previously issued relating to various of items of design work.
£7,925.50	The Police & Crime Commissioner for Cheshire	First half-year payment for PCSO services (April – September 2017)

##### **B Village Hall Payments**

£265.00	Mrs B Fraser	Cleaning of the village hall
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£100.00	S Castellano 'Squeaky Clean'	Cleaning of village hall windows.
£108.97	United Utilities	Water and waste-water
£254.12	Scottish Power	Energy charges 15 March 2017-9 June 2017 (£242.02 net and £12.10 VAT)
£371.29	British Gas	Energy charges 2 March – 1 June 2017
£73.57	ASH Waste	Fortnightly collection of waste from village hall. (Invoice No. 438894) (£61.31 net and £12.26 VAT)
£11.00	Councillor V Adams	Hall supplies.
£162.00	B Williams	Replacement of lights in hall £135 net and £27.00 VAT

## 56.2 Financial Position at 30 June 2017

The Parish Council received the following documents which provided an update on the financial position at 30 June 2017. This was indicative only as bank statements up to and including 30 June 2017 were not yet available.

- Receipts and Payments Statement – 1 April – 30 June (Parish Council account)
- Receipts and Payments Statement – 1 April – 30 June (Village Hall account)
- Budget Monitoring Statement showing –
  - the overall financial position at 30 June 2017
  - revised estimates to 31 March 2018; and
  - the likely balance available on 1 April 2018.

The bank reconciliation was noted:

Parish Council Account		£
	B/fwd on 1 April 2017	83,041.87
ADD	Receipts	49,111.92
LESS	Payments	(13,686.90)
	<b>TOTAL</b>	<b><u>118,466.89</u></b>
	Balance at bank (28 June 2017)	122,116.89
LESS	Unpresented cheques	(3,650.00)
	<b>TOTAL</b>	<b><u>118,466.89</u></b>
Village Hall Account		
	B/fwd on 1 April 2017	4,951.88
ADD	Receipts	3,346.50
LESS	Payments	(2,951.95)
LESS	Disallowed cheque by bank	(199.50)
		<b><u>5,506.93</u></b>
	Balance at bank (28 June 2017)	5,506.93
	<b>TOTAL</b>	<b><u>5,506.93</u></b>

**RESOLVED:** That the financial position at 30 June 2017 be noted.

## 56.3 Investment of Parish Council Funds

In view of the expected significant funds likely to be available on 1 April 2018 (£44,000), the Clerk was reviewing the legislation which governed long-term investment of funds by local councils and would aim to report to the next meeting.

#### **56.4 Exclusion of Press and Public**

**RESOLVED:** That in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item, for the reason given, owing to the confidential nature of the business to transacted and the public interest would not be served in disclosing that information.

#### **56.5 Website Continued Support**

(Reason for exclusion: Discussion of details relating to an individual)

The Parish Council considered the Clerk's report which made recommendations in respect of continued support for the website.

**RESOLVED:** (a) That the fee payable to Mr C Willetts for website support be approved at £20.00 per hour; and

(b) That payment of £80.00 be approved as the fee for support during June 2017.

#### **56.6 Re-admittance of Press and Public**

**RESOLVED:** That the press and public be re-admitted to the meeting.

### **60 TRANSPARENCY CODE FOR SMALLER AUTHORITIES**

The Parish Council had previously received an information report on the Local Government Transparency Code 2015 which applied to all local authorities whose turnover was less than £25,000 per annum. The Parish Council's turnover was approximately £65,000 and the Council was not, therefore, subject to the requirements of the Code.

A Member had suggested that the Code represented best practice and the requirements should be adopted. The Clerk's report was submitted for consideration.

**RESOLVED:** That in the interests of best practice, the Local Transparency Code for Smaller Authorities, be adopted.

### **61 PLANNING MATTERS**

#### **61.1 Planning Applications**

The Parish Council was invited to comment on the following planning applications.

17/2811N	187 Crewe Road, Shavington, CW2 5AH Single storey extension to rear, alterations to garage roof and internal alterations.
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**RESOLVED:** That no objections be raised in respect of planning application No. 17/2811N.

17/3094N	15 Chestnut Avenue, Shavington, CW2 5BJ Rear ground floor extension.
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**RESOLVED:** That no objections be raised in respect of planning application No. 17/3094N, but Cheshire East Council be asked to ensure that building regulations were strictly adhered to.

17/3116N	138 Main Road, Shavington CW2 5DP Outline planning permission for construction of two detached two-storey dwellings and associated works.
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**RESOLVED:** That the following observations be submitted in respect of planning application No. 17/3116N:

- Adverse developmental effect on neighbouring properties.
- Highway issues: traffic generation, vehicular access, highway safety.
- Capacity of physical infrastructure, e.g. public drainage or water systems would be inadequate to cope.
- Flooding potential.

#### **61.2 Inspector's Final Report on the Examination of the Cheshire East Local Plan Strategy**

It was reported that Cheshire East Council (CEC) had now received the Inspector's Report on the Examination of the Cheshire East Local Plan Strategy Development Plan Document, dated 20 June 2017. The Inspector was the person appointed to carry out the independent examination under Section 20 of the Planning and Compulsory Purchase Act and this report contained his recommendations and the reasons for those recommendations. A series of documents had now been published and were available at [www.cheshireeast.gov.uk/localplan](http://www.cheshireeast.gov.uk/localplan) and could also be inspected at the following locations:

- Westfields, Middlewich Road, Sandbach CW11 1HZ;
- Macclesfield Town Hall, Market Place, Macclesfield SK10 1EA; and
- Delamere House, Delamere Street, Crewe CW1 2JZ.

The examination of the Local Plan Strategy (LPS) had now ended and Cheshire East Council would consider a report on the adoption of the LPS in the very near future.

#### **61.3 S.106 Funding for WESSEX CLOSE PLAY AREA (Planning Application 15/0876N – Land at Newcastle Road, Shavington)**

Judith Cosgrove, the S.106 Monitoring Officer at Cheshire East Council, had reported receipt of £10,000 *for improvements to the existing equipped children's play area at Wessex Close, in place of the provision of an equipped children's play area within the site (i.e. land at Newcastle Road), the need for which arises directly from the development.*

The Clerk had contacted Ms Cosgrove to enquire into the timescale for completion of the work. This was to be dealt with by the Council's Greenspaces Team and project delivery was at an early stage in the process.

#### **62 HS<sub>2</sub> HIGH SPEED RAIL (WEST MIDLANDS-CREWE) DEPOSIT OF BILL MATERIAL**

The Department for Transport was working towards the submission of a Bill to Parliament authorising the construction and operation of Phase 2a of HS<sub>2</sub>. The Standing Orders of both Houses of Parliament required that copies of the Bill and other material be deposited with local authorities (including parish councils) in whose area it was proposed to carry out works or to acquire land, compulsorily.

The Bill Deposit Manager had asked the Parish Council to consider the following:

- Format preferences (electronic, hard copy or a combination of both)
- Whether the Council would wish to nominate a library, should they be required to deposit a full hard copy
- Whether the Council would like a computer to view an electronic version of the material (for members of the public to view)
- The formal deposit location address where members of the public could view the material

**RESOLVED:** That the documents relating to the HS<sub>2</sub> Bill be deposited in Crewe Library.

#### **63 CLEAN TEAM**

Councillor Rene Hancock reported that the next Clean Team litter-pick would be on Saturday, 15 July when the Wessex Play area would be targeted. Councillor Benjamin Gibbs undertook to photograph the area and publicise it via social media.

**64 UP-DATE ON INSTALLATION OF VEHICLE-SPEED DISPLAY UNIT**

Councillor Kevin Gibbs was meeting a CE Highways engineer on site on 11 July to discuss the most appropriate location for the post, for the speed sign.

**65 WAITING RESTRICTIONS – NEWCASTLE ROAD/CREWE ROAD, SHAVINGTON**

At the June meeting, the Parish Council considered the proposed introduction of 'no waiting at any time' restrictions at the junction of Newcastle Road with Crewe Road, Shavington.

Comments made (Minute No. 42) were submitted to CEC and the Consultation Team had responded to the effect that the consultation was informal and related to proposed 'no waiting at any time' restrictions. There were no objections to the proposal and a draft report was being prepared seeking permission to advertise the proposal formally. This legal process allowed another period for objection and if any were received, a decision would be made at that time as to whether the scheme progressed as advertised, was amended, or abandoned.

If the scheme passed through the complete process and was approved for implementation, the team could carry out a further consultation with residents about H-bar road markings. A decision would need to be made at that time as to how far along the road these markings would be offered as part of the work, but this would depend on whether yellow lines were given the 'go-ahead'.

**66 SHARED ITEMS**

Members were able to share information which was not available for inclusion on the agenda.

- The Clerk was asked to follow-up with Shavington Primary School, the cutting back of the tree opposite the village hall.
- Members discussed the possibility of purchasing the land on which St Marks' Church currently stood to enable the Village Hall car park to be enlarged. The Clerk was asked to enquire into the process for applying for a loan through the Public Works Loan Board, and report to the next meeting.
- The Clerk was asked to invite the Reverend Michael Leydon to attend an informal meeting with Parish Councillors to discuss progress on the development of the new church/community building.

**67 DATE OF NEXT MEETING**

**2 AUGUST 2017**

**68 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item, for the reason given, owing to the confidential nature of the business to transacted and the public interest would not be served in disclosing that information.

**69 VILLAGE HALL**

**69.1 Removal of Seating**

This matter would be dealt with by the Village Hall Management Committee at its next meeting.

**69.2 Village Hall Projects**

The Clerk had received expressions of interest from three potential contractors, one of which had submitted a quotation for decoration of the hall.



**70 INFORMATION ITEM - LEGAL MATTER**

The Clerk outlined information in respect of a legal matter which had now been resolved. The issue had been raised by a solicitor who was of the opinion that this was a Parish Council matter, but following further information being provided to the solicitor, she had now accepted that this was for referral to the Borough Council.

DRAFT

.....Chairman

The meeting commenced at 7.15 pm and concluded at 9.45 pm