



**University of North Dakota
Office of Extended Learning
UND-Kaplan Test Prep Agreement**

This Agreement, made on March 1, 2020, between the College of Education and Human Development (“Academic Department”), and the Office of Extended Learning ("University") for the logistical processes related to offering UND-Kaplan Test Prep Courses.

Academic Department, and University Agree to the Following:

1. Principles

- a. The Kaplan courses contract resides with UND’s Office of Extended Learning.
- b. Office of Extended Learning will work with the College of Education and Human Development for offering appropriate Kaplan Test Prep Courses.
- c. Kaplan Test Prep Courses may be offered to UND’s non-credit students and other students in the Upper Midwest.

2. Academic Department Responsibilities

- a. Market the course (Praxis Self-Paced Plus) to their current and prospective students.

3. University Responsibilities

For Courses delivered through University, University is responsible for:

- a. Administration and delivery logistics of the UND-Kaplan Test Prep Course, including registering students, maintaining records and databases, customer service in terms of registration and withdrawal, additional marketing (with Kaplan prior approval) and sales (beyond what the College of Education and Human Development is doing).
- b. Providing enrollment rosters to Kaplan and College of Education and Human Development.
- c. Paying Kaplan invoices on a monthly basis.
- d. Paying College of Education and Human Development a surcharge on a monthly basis (provided any courses have sold).
- e. Assist College of Education and Human Development as needed with general marketing information and answers to questions.
- f. Update our website to include Kaplan-UND Test Prep Course information, registration information and registration URL.

4. Term of Agreement and Course of Study

The term of this Agreement will be from the date the Course is opened for enrollment through March 1, 2023 (for three years), to be reviewed yearly.

5. Compensation

- a. University will charge the student \$450 (retails for \$499) for the Praxis Self-Paced Plus Course. University shall pay Kaplan \$340 for the course and the College of Education and Human Development \$20.00 for each student that enrolls through the College of Education and Human Development registration URL, provided by OEL.
- b. This payment will be made on a monthly basis (once course has been sold), and will coincide with the date on which the Kaplan Invoice is being paid by University.

6. Termination

University retains the right to terminate this Agreement at any time, by providing 30 days prior written notice. The Dean of the College of Education retains the right to terminate this Agreement at any time, with the understanding that the Academic Department will continue to comply with its responsibilities as set out in this agreement. Termination of this Agreement will not affect the status of the underlying Kaplan Contract.

7. Appendices

The underlying Kaplan Contract shall be deemed to be appended to this Agreement. A copy will be provided to the Academic Department upon request.



Gretchen Schatz Date
Assoc. Director, Office of Extended Learning



Lynette Krenelka 3/30/2020 Date
Executive Director, TTaDA

Cindy Juntunen Date
Dean of the College of Education and Human Development

Debbie Storrs Date
Sr. Vice Provost, Academic Affairs