

INSTRUCTURE

Services Order Form

6330 South 3000 East, Suite 700, Salt Lake City, UT 84121, United States

Order #: Q-75155-1
Date: 2/26/2019
Offer Valid Through: 8/31/2019

Order Form For Victoria College

Address: 2200 E. Red River
City: Victoria
State/Province: Texas
Zip/Postal Code: 77901
Country: United States

Order Information
Billing Frequency: Annual Upfront
Payment Terms: Net 30

Billing Contact

Name: _____
Email: _____
Phone: _____

Primary Contact

Name: Helen Dvorak
Email: helen.dvorak@victoriacollege.edu
Phone: (361) 572-6481

Year 1

Description	Start Date	End Date	Metric	Qty	Price	Amount
Canvas Cloud Subscription	10/1/2019	9/30/2020	FTE	2,364	USD 11.20	USD 26,476.80
Recurring Sub-Total						USD 26,476.80
Year 1 Total						USD 26,476.80

Year 2

Description	Start Date	End Date	Metric	Qty	Price	Amount
Canvas Cloud Subscription	10/1/2020	9/30/2021	FTE	2,364	USD 11.54	USD 27,280.56
Recurring Sub-Total						USD 27,280.56
Year 2 Total						USD 27,280.56

Year 3

Description	Start Date	End Date	Metric	Qty	Price	Amount
Canvas Cloud Subscription	10/1/2021	9/30/2022	FTE	2,364	USD 11.89	USD 28,107.96
Recurring Sub-Total						USD 28,107.96
Year 3 Total						USD 28,107.96
Grand Total:						USD 81,865.32

Deliverable	Description	Expiration
Canvas Cloud Subscription	FTE means the number of full-time equivalent students calculated in accordance with the definition published by the Integrated Postsecondary Education Data System.	N/A

The items above must be completed during the time period beginning on the later of the Effective Date or the initial Start Date specified in this Order Form and ending pursuant to the time frame set forth in the Expiration column above.

Subscription	Metric	Description
Canvas	FTE	FTE means the number of full-time equivalent students calculated in accordance with the definition published by the Integrated Postsecondary Education Data System.

Product	Description
Canvas Cloud Subscription	Storage included in the annual subscription fee is (i) Unlimited files and database storage, and (ii) 500 MB per (FTE/User/Enrollment/Seat) multimedia storage. Additional multimedia storage can be purchased for USD \$1.00 per 1GB per year.

Duration: Instructure may begin providing the services on the later of: (i) ninety (90) days prior to the earliest start date; or (ii) the date of the last signature on this Order Form ("Effective Date"). Notwithstanding the foregoing, any third-party content purchased under this order form will be made available on the applicable start date listed above.

Miscellaneous: Instructure's support terms are available as follows:
 Canvas & Catalog: <https://www.canvaslms.com/policies/support-terms>
 Bridge: <https://www.getbridge.com/support-terms>

PURCHASE ORDER INFORMATION	TAX INFORMATION
Is a Purchase Order required for the purchase or payment of the products on this order form? Please Enter (Yes or No): <u>Yes</u>	Check here if your company is tax exempt: <input checked="" type="checkbox"/> Please email any/all exemption certifications to ar@instructure.com .
If yes, please enter PO Number: <u>PO will need to be generated after Sept. 1 each academic year.</u>	

By executing this Order Form, each party agrees to be legally bound by this Order Form and the applicable terms and conditions.

Victoria College

Signature:	<u>[Signature]</u>
Name:	<u>David Hinds</u>
Title:	<u>President</u>
Date:	<u>3/21/19</u>

Instructure, Inc.

Signature:	_____
Name:	_____
Title:	_____
Date:	_____

