# LAURA JENNINGS

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#### **SUMMARY**

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#### **SKILLS**

- Flexible and Adaptable
- Transactions and Cash Handling
- Customer Service
- Team Player

#### **EDUCATION**

#### Coder Academy

Brisbane • Expected in 03/2023

Web Development

#### **WORK HISTORY**

Hungry Jacks - Burger King

Brisbane, QLD • 08/2013 - Current

- Worked flexible hours; night, weekend, and holiday shifts.
- Maintained energy and enthusiasm in fast-paced environment.

#### **BPOS** - Printer

Brisbane, QLD • 02/2019 - 07/2021

- Multi-tasked to keep all assigned projects running effectively and efficiently.
- Examined job orders to determine quantity, stock specifications, colors and special printing instructions.

## Heidi's Mobile Grooming - Dog Groomer

- Brisbane, QLD 02/2017 05/2018
- Greeted pet owners and went over available services, outlined costs and determined special needs of animals under care.
- Followed effective process for bathing and grooming dogs to remove dirt, loose hair, parasites and hair mats.

Doolittles Pet Retreat - Kennel Hand

### Brisbane, QLD • 10/2015 - 07/2017

- Monitored animal behavior and completed examinations to identify illnesses, injuries or potential diseases.
- Maintained and updated daily log of time spent with dogs for calculating payments, itemizing activities and services provided.