

# Michael Osorio

## BILINGUAL RECRUITER

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Medellin, Colombia

Bilingual recruiter with a lot of energy to develop his position to the maximum capacity, I have performed well for being a person who seeks a healthy and active environment and always has an excellent attitude toward both staff and clients, in addition to having a charisma that allows me a better connection and relationship. As far I have developed skills in different areas that I've learned in my previous and actual job, like understanding people's needs and how to provide the optimal solutions.

## EDUCATION

**Studies of 4 Semesters of  
Astronomy.  
2018-2021**

Universidad de Antioquia

**French Classes.  
2021 - Currently**

Alliance Française

**English Classes.  
2015 - Currently**

Particular Classes

**High School Graduate.  
2017**

I.E. José Maria Bernal

## EXPERIENCE

**Bilingual Recruiter  
Jul 2022 - Currently**

*Solvo Global*

Multitasking and time management skills and abilities to manage social media and job platforms.

**Assistant of Architecture  
Nov 2021 - Jun 2022**

*Equinox Arquitectura S.A.S.*

*Responsible of Projects Follow-up and in Charge of Customer Service.  
Providing dealing skills and fast problem solving.*

**Customer Service  
Dec 2017 - Aug 2018**

*Foto & Videos S.A.S.*

In charge of customer service. Skills like communication and responsibility.

## SKILLS

### Languages

- English level B2
- French level A2
- Native Spanish

### Soft skills

- Communication
- Leadership
- Assertive
- Organizational
- Work ethic
- Motivating

### Hard Skills

- Microsoft Suite
- Social Media
- Sketchup (Beginner)