

Telehealth Appointment Prep Checklist

1. On the day of your visit, sign into your patient portal and complete your Pre-Visit Validation 15 minutes before your appointment.
 2. After Pre-Visit Validation is complete, you will have the option to complete your co-pay. If you choose not to pay, your practice will send you a bill.
 3. Click the Begin Visit button (Button will not be active until 15 min prior to the scheduled appointment time)
- Remember to:
 - Find a quiet, private space free from distractions.
 - Set your camera up at eye level for complete visibility of your face.
 - Adjust your lighting, close blinds, and limit natural light.
 - Be on time and log in early for your virtual visit.
 - Communicate clearly during your appointment by speaking slowly and clearly into the microphone.