Time Sheet

Employee Name: Lauren Tomasello

Employee Role: Lead Developer

Date	Activity	Start Time	End Time	Total Hours
19/2/18	Presentation Review	12 noon	1pm	1
19/2/18	Tender Presentation	3pm	3.30pm	0.5
19/2/18	Team Meeting	3.30pm	4pm	0.5
20/2/18	Work Assignment Planning Meeting	5pm	6pm	1
21/2/18	Software Planning	8pm	9pm	1
22/2/18	Team Meeting	3pm	4pm	1
22/2/18	Contract Review / Software Purchasing Specification Planning	8pm	9pm	1
23/2/18	Contract Discussion	3pm	4pm	1
25/2/18	Development Time	12 noon	3pm	3

			TOTALS:	10

I certify that these hours are a true and accurate record of all time worked during the pay period.

Employee Signature   Date: 2/2/18

Project Manager Signature: _Lenrahan_
Date: 25/2/18