



Time Sheet

Employee Name: Jonathan train

Employee Role: QA manager

Date	Activity	Start Time	End Time	Total Hours
22/1/18	meeting	2pm	3pm	1
25/1/18	lab	3pm	5pm	2
26/1/18	QA manual	6pm	8pm	2
TOTALS:				5

I certify that these hours are a true and accurate record of all time worked during the pay period.

Employee Signature

Date: 29/1/18

Project Manager Signature:

Date: 29/2/2018