

Time Sheet

Employee Name: Lauren Tomasello

Employee Role: Lead Developer

Date	Activity	Start Time	End Time	Total Hours
12/2/18	Team Meeting	3pm	4pm	1
13/2/18	PWS Working Group	11am	1pm	2
13/2/18	PWS Drafting	4pm	4.30pm	0.5
13/2/18	PWS Drafting	11pm	12.30pm	2.5
14/2/18	PWS Drafting	7am	8.30am	1.5
14/2/18	PWS Drafting	11am	11.30am	0.5
14/2/18	Presentation Planning Meeting	1pm	2pm	1
14/2/18	PWS Drafting	5pm	7.30pm	2.5
14/2/18	PWS Drafting	10pm	12pm	2
15/2/18	Team Meeting	3pm	5pm	2
15/2/18	Presentation Drafting	3.30pm	5.30pm	2
17/2/18	Presentation Drafting	4pm	6pm	2
17/2/18	Presentation Drafting	6.30pm	8pm	1.5
17/2/18	Presentation Drafting	9pm	10pm	3
18/2/18	Presentation Review	1pm	4pm	3

18/2/18	Presentation Drafting	6pm	7pm	1
TOTALS:				27

I certify that these hours are a true and accurate record of all time worked during the pay period.

Employee Signature

Date: 18/2/18

Project Manager Signature:



Date: 18/2/2018