



# Time Sheet

**Employee Name:** Jack Mckeown**Employee Role:** Testing & Integration Manager

Date	Activity	Start Time	End Time	Total Hours
19/02/18	Meeting	12pm	1pm	1
19/02/18	Tender Presentation	3.05pm	3.20pm	0.25
20/02/18	Work on Testing & Integration Plan	4pm	5pm	1
21/02/18	Work on Testing & Integration Plan	5pm	7pm	2
22/02/18	Lab	3pm	5pm	2
23/02/18	Personal Work	4pm	6pm	2
25/02/18	Personal Work	10am	12pm	2
TOTALS:				10.25

I certify that these hours are a true and accurate record of all time worked during the pay period.

Employee Signature

Date: 26/2/18

Project Manager Signature:

Date: 26/2/2018

