Unlock:

Individual Report

Version 1.0

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Authors

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Group Overview

My role meant I was very involved with all group members as I needed to monitor the progression of the project and make sure all deliverables were submitted on time. This meant organising team members and making sure they always had the resources to complete the task assigned to them. I took on the role for 2 reasons, firstly I am comfortable working with a team so therefore working closely with all team members and secondly I wanted to expand on the project management module to gain a better insight into the role.

Contribution to deliverables

- Functional specification
    - Team of four with Lauren Tomasello, James Winters and Ollie Martin.
- Gantt, work breakdown structure and PERT chart.
- Checked and signed off on timesheets.
- Tender presentation
    - Manage time keeping for presenters.
    - Helped generate answers for possible questions.
- Content generation
    - Kiosk side.
- Code
    - S02.0.0 - S02.2.0, S02.3.0
        - See a map with all major POI visible in the location - Click and drag on the map, Click on a POI.
    - S07.0.0 - S07.1.0, S07.2.0, S07.2.1, S07.3.0, S07.4.0, S07.5.0.
        - See opening times/prices for the location - See the description of the location, Scroll up and down the page, Watch videos related to the location, hear audio clips related to the location, see photos related to the location.
    - S08.0.0 - S08.1.0, S08.2.0, S08.3.0, S08.4.0.
        - Press a sPOI icon, Watch videos related to the sPOI, See photos related to the sPOI, Scroll up and down the page.
    - S09.0.0
        - Promote my business in the map (has to be a cafe/shop at the POI or nearby).
- Testing
    - S02.0.0
    - S07.0.0
    - S08.0.0
    - S09.0.0
    - UT1
    - UT3
    - UT4
    - KIT 1
    - KIT 2
    - KIT 3
    - KIT 5

- o KIT 6
- o KST 1
- o KST 2
- o KST 3
- o KST 5
- o KST 6
- o KST 7
- Sales Presentation
  - o Helped pan the kiosk demonstration structure.
  - o Manage time keeping for presenters (kept constant communication with John Train to indicate when to start the live stream).
- Minutes
  - o Helped to assimilate minutes from meetings into Unlock:York style documentation.
- QA Metrics - project management.
- helped head the end of iteration meeting.
- HTML tour
  - o Helped format all documentation (convert to pdf ect).

Responsibilities outside the job specification/things that went well
- Contracts
  - o Helped write client requirements and development plan for YSD.
- Produced a large amount of documentation for the group.
- All work was handed in on time.

Self-Critique

- Slow to start coding at first due to difficulty recalling certain aspects of java, however I quickly recalled the knowledge needed to continue after spending a few hours on self study. This could be prevented in the future with starting self study earlier in the process.
- I could have created a exam period timetable for the group to help better manage the team throughout the summer term, this would have lead to more effective progression during the summer term.

Conclusion

Overall I enjoyed working with my team to take our product idea from start to early access. I feel a lot more confident now if i had to completed a similar project in the future whether it be in university or work. Starting the project I wasn't sure what to fully expect with being project manager and now that the module is finished I have feel like I have a much better understanding of the role.