



Date: 3 May 2018 3pm

- **Present:** LM, LT, JM, TT, JW, OM, JT
- **Apologies:**
- **Absent:** --

1. Actions from previous meetings

ID	Assigned	Notes

2. Reports

2.1 Report from Project Manager

2.1.1	LM	- Keep user stories updated on github through issues
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2.2 Report from Lead Developer

2.2.1	LT	
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2.3 Report from QA & Documentation Manager

2.3.1	JT	
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2.4 Report from Testing & Integration Manager

2.4.1	JM	Keep testing reports up to date <ul style="list-style-type: none">- (Android)Suggested route scrapped- Do we want leaderboards to show friends or all users? - no friends list so all users.
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2.5 Report from GUI Developer

2.5.1	JW	<ul style="list-style-type: none">- Will implement Text-to-Speech and implement big text for accessibility. Make UI obvious (big icons etc)- Rewards taken out to a certain extent - business poi's will still be able to upload their content containing rewards, but will be shown
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		in their bPOI images - not saved to user profile.
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2.6 Report from Marketing Manager

2.6.1	OM	- Discussed and agreed quality and format of app content
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2.7 Report from Finance Manager

2.7.1	TT	<ul style="list-style-type: none">- Financial Report 3 will be completed and uploaded to the drive.- Keep doing timesheets for the final summary report- Discussion with OM re s03
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3. Any Other Business

3.1.1		
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