

# Time Sheet

**Employee Name:** Ollie Martin

**Employee Role:** Marketing Manager


Date	Activity	Start Time	End Time	Total Hours
12/13/18	Meeting	4pm	5pm	1
12/3/18	XML			4
13/3/18	XML			3
14/3/18	XML			2
15/3/18	XML			2
16/3/18	Meeting			0.5
TOTALS:				12.5

I certify that these hours are a true and accurate record of all time worked during the pay period.

Employee Signature

Date: 16/3/18



Project Manager Signature:   
Date: 18/3/18

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