

# Lauryn Kamler

lrktmc@umsystem.edu

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## **EDUCATION**

### **University of Missouri**

Master of Science in Learning Technologies and Design (*In Progress*)  
Graduate Certificate in User Experience and Usability (UXU)

### **Columbia, Missouri**

Expected Graduation Date:  
**May 2025**

### **University of Missouri**

Bachelor of Arts in History  
Minor in Classical Studies  
Certificate in Multicultural Studies  
Certificate in American Constitutional Democracy

Columbia, Missouri

GPA: 3.649

Graduation Date: May 2019

Dean's List for 5 Semesters

### **IES Abroad**

History and Film Studies

London, United Kingdom

June 2017 - July 2017

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## **WORK EXPERIENCE**

### **University of Missouri Health Care**

*Office Support Specialist*

Columbia, Missouri

May 2022 - March 2023

- Performed administrative support tasks for Pathologists, residents and post-sophomore fellows.
- Pulled histological slides for review in a timely and accurate manner and completed weekly cancer tracking mailing to physicians within the University Healthcare system using Microsoft Word and Excel.

### **Flat Branch Home Loans**

*Post-Closing Specialist*

Columbia, Missouri

Dec. 2019 – April 2021

- Reviewed mortgages and title policies to ensure accuracy, obtaining corrected documents.
- Performed audit and collection of documents using Encompass LOS and Microsoft Excel.

### **University of Missouri Archives**

*Student Assistant*

Columbia, Missouri

Sept. 2018 – May 2019

- Researched and fulfilled patron requests using print and digital records and microfilm.
  - Organized and created collections, in digital and physical formats.
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## **INTERNSHIP AND VOLUNTEER EXPERIENCE**

### **Missouri State Archives**

*Intern*

Jefferson City, Missouri

June 2019 – July 2019

- Performed surface cleaning and humidification of historic documents.
- Organized historical information in digital databases using Microsoft Excel.

### **Harry S. Truman Presidential Library and Museum**

*Museum Unit and Education Unit Intern*

Independence, Missouri

June 2018 - July 2018

- Aided diverse groups of patrons at museum events and assisted with educational programming at the White House Decision Center.

### **A Way with Words and Numbers**

*Tutor*

Columbia, Missouri

Aug. 2017 - Dec. 2017

- Served as Reading and Mathematics Tutor for second and fourth grade students in Columbia Public Schools.