

Lauryn Kamler

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EDUCATION

University of Missouri

Master of Science in Learning Technologies and Design (*In Progress*)
Graduate Certificate in User Experience and Usability (UXU) (*In Progress*)

Columbia, Missouri

Expected Graduation Date:
May 2025

University of Missouri

Bachelor of Arts in History
Minor in Classical Studies
Certificate in Multicultural Studies
Certificate in American Constitutional Democracy

Columbia, Missouri

GPA: 3.649

Dean's List for 5 Semesters

Graduation Date: May 2019

IES Abroad

History and Film Studies

London, United Kingdom

June 2017 - July 2017

WORK EXPERIENCE

University of Missouri School of Medicine

Student Support Specialist II - Department of Medicine

Columbia, Missouri

November 2023 - Present

- Supported M3 Clerkship and M4 students during their Internal Medicine rotation.
- Scheduled and set up technology for daily lectures for in person and zoom students in Medicine Clerkship.
- Prepared orientation materials for M3 and M4 students.
- Collected and entered evaluation information of M4 students.
- Organized 450+ applications from 80+ students; Gave monthly orientation to 30+ total visiting students and answered any questions before they arrived for the 2024-2025 academic year.
- Provided support to visiting M4 students before, during, and after their time with MU.

University of Missouri School of Medicine

Office Support Assistant IV - Division of Gastroenterology

Columbia, Missouri

March 2023 - November 2023

- Provided support for doctors and fellows within the Department of Gastroenterology and Hepatology.
- Performed general office duties such as answering phones, responding to faxes, performing mail duties.
- Created schedules and entered information into an online database.

University of Missouri Health Care

Office Support Specialist - Department of Pathology

Columbia, Missouri

May 2022 - March 2023

- Performed administrative support tasks for Pathologists, residents and post-sophomore fellows.
- Pulled histological slides for review in a timely and accurate manner and completed weekly cancer tracking mailing to physicians within the University Healthcare system using Microsoft Word and Excel.

Flat Branch Home Loans

Post-Closing Specialist

Columbia, Missouri

December 2019 - April 2021

- Reviewed mortgages and title policies to ensure accuracy, obtaining corrected documents as needed.
- Performed audit and collection of documents using Encompass LOS and Microsoft Excel.

Harry S. Truman Presidential Library and Museum

Museum Unit and Education Unit Intern

Independence, Missouri

June 2018 - July 2018

- Aided diverse groups of patrons at museum events and assisted with educational programming at the White House Decision Center.