

# Lauryn Kamler

lrktmc@umsystem.edu

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## EDUCATION

### **University of Missouri**

Master of Science in Learning Technologies and Design (*In Progress*)  
Graduate Certificate in User Experience and Usability (UXU) (*In Progress*)

Columbia, Missouri

Expected Graduation Date:  
**May 2025**

### **University of Missouri**

Bachelor of Arts in History  
Minor in Classical Studies  
Certificate in Multicultural Studies  
Certificate in American Constitutional Democracy

Columbia, Missouri

GPA: 3.649

Dean's List for 5 Semesters

### **IES Abroad**

History and Film Studies

London, United Kingdom

June 2017 - July 2017

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## WORK EXPERIENCE

### **University of Missouri School of Medicine**

*Student Support Specialist II - Department of Medicine*

Columbia, Missouri

November 2023 - Present

- Supported M3 Clerkship and M4 students during their Internal Medicine rotation.
- Scheduled and set up technology for daily lectures for in person and zoom students in Medicine Clerkship.
- Prepared orientation materials for M3 and M4 students.
- Collected and entered evaluation information of M4 students.
- Organized 450+ applications from 80+ students; Gave monthly orientation to 30+ total visiting students and answered any questions before they arrived for the 2024-2025 academic year.
- Provided support to visiting M4 students before, during, and after their time with MU.

### **University of Missouri School of Medicine**

*Office Support Assistant IV - Division of Gastroenterology*

Columbia, Missouri

March 2023 - November 2023

- Provided support for doctors and fellows within the Department of Gastroenterology and Hepatology.
- Performed general office duties such as answering phones, responding to faxes, performing mail duties.
- Created schedules and entered information into an online database.

### **University of Missouri Health Care**

*Office Support Specialist - Department of Pathology*

Columbia, Missouri

May 2022 - March 2023

- Performed administrative support tasks for Pathologists, residents and post-sophomore fellows.
- Pulled histological slides for review in a timely and accurate manner and completed weekly cancer tracking mailing to physicians within the University Healthcare system using Microsoft Word and Excel.

### **Flat Branch Home Loans**

*Post-Closing Specialist*

Columbia, Missouri

December 2019 - April 2021

- Reviewed mortgages and title policies to ensure accuracy, obtaining corrected documents as needed.
- Performed audit and collection of documents using Encompass LOS and Microsoft Excel.

### **Harry S. Truman Presidential Library and Museum**

*Museum Unit and Education Unit Intern*

Independence, Missouri

June 2018 - July 2018

- Aided diverse groups of patrons at museum events and assisted with educational programming at the White House Decision Center.