

The use of computers, including laptops, and the Internet can be unique and valuable tools that support the education of students in Minidoka County School District. With opportunities come the disadvantages and/or dangers of access to information and uses that may not be appropriate in the schools. The District will make reasonable effort to limit improper use and to shield students from access to inappropriate materials. The District will include a component of Internet safety for students that are integrated into the District's instructional program.

Pursuant to Idaho Code Section 33-131, the District has adopted the following internet and computer use policy and filed it with the state superintendent of public instruction to prohibit and prevent the use of school computers and other school owned technology-related services from sending, receiving, viewing or downloading materials that are deemed to be harmful to minor, as defined by section 18-1514 of the Idaho Code.

Administrative procedures have been adopted to enforce this policy and to handle complaints about such enforcement. Such procedures are available for review at the District Service Center.

### **PROCEDURES FOR USE**

1. The word "user" refers to anyone using a district computer, including, but not limited to, students, district employees, and visitors with prior approval to use the computers.
2. Individual computer/Internet users have the ultimate responsibility to use computer/Internet resources appropriately. All computer/Internet users are expected to use the network for purposes appropriate to the educational environment at all times. Users must refrain from any use that is not consistent with the policies, purposes, or objectives of the Minidoka County School District.
3. All district employees shall accept responsibility for monitoring student use on the Internet. It is the employee's responsibility to be aware of the sites students are accessing and provide appropriate supervision for any workstations he/she oversees.
4. There is no expected right to privacy with use of Minidoka County School District computer/Internet. Administrators and teachers have rights to view all files and correspondence of employees and students whom they supervise.
5. Each student must agree to abide by these policy provisions and sign and return the attached signature page to the school before being allowed to access the school's computers or the Internet. Students who are minors must also have a parent signature on the signature page in addition to their own.

**DISCIPLINARY MEASURES**

1. Any intentional action by a user that is determined to violate district policy or constitute an inappropriate use of the network or to improperly restrict or inhibit other users from using the network will result in disciplinary action and/or loss of use of the network and all district computers. Any disciplinary action will follow existing District policies and procedures.
2. A user will be required to reimburse the Minidoka County School District for any losses, costs, or damages, including attorney's fees, caused by inappropriate use of the network.
3. Any condition or activity not specifically listed that is not consistent with the policies, purposes, and objectives of the Minidoka County School District are prohibited.
4. Any violation of this policy will be handled by the building administrator where the violation occurred.

**RULES****1. Users shall:**

- Use accepted rules of network etiquette (Netiquette).
- Follow the same standard of conduct expected and required in a classroom and specific user instructions.
- Promptly disclose to your teacher or system administrator any security problems or potential security problems without demonstrating the problem to others. Also report any message you receive that is inappropriate or makes you feel uncomfortable.
- Respect the rights of copyright owners. Materials must not be placed, copied, or redistributed on the network without the authors or owners written permission. Permission must be specific in the document, on the network, or must be obtained directly from the author or owner. If you are unsure of copyright rules, ask a teacher.
- Report violations of rules.
- Use of news-groups chat-rooms, social media sites, personal sites and other systems including blogging for classroom instruction will only be allowed with approval from both the classroom teacher and building principal.
- Use district-owned computers, laptops, PDA's, cell phones, or other equipment at home only with the approval of both the classroom teacher and building principal.

**2. Users shall not:**

- Send or deliberately receive a message that is inconsistent with the school's code of conduct, written or implied, or agree to meet with someone you have met online.
- Use the network for commercial use, including agreeing to sell or offering for sale any goods or services that could be construed as commercial enterprise.
- Send or retrieve materials that are defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal, or that encourages the use of controlled or illegal substances.
- Send/receive information using someone else's name or password.
- Read other users mail or files without the user's permission.
- Reveal personal contact information about yourself or others including age, gender, address, telephone, school address, work address, social security number, etc.
- Plagiarize works that you find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were your own.
- Vandalize equipment or data of another user, the network, or any of the agencies or other networks that are connected to the Internet.
- Log in as another student or person.
- Share login information with other students or person.
- Share or copy files, unless directed by the instructor.
- Participate in Internet bullying or use any district-owned equipment for such purposes.
- Violate Idaho Code Section 18-2202, which prohibits any person from knowingly and without authorization to alter, damage, or destroy any computer, computer system, or computer network as described in section 18-2202 Idaho Code, or any computer software program, documentation or data contained in such computer, computer system, or computer network. A violation of the provisions of this section shall be punished pursuant to section 18-2202, which may result in a felony conviction.

**Filter Technology Selection**

The Board of Trustees shall select the technology for the District's computers to filter or block internet access to obscene materials, materials harmful to minors and materials that depict the sexual exploitation of a minor, as defined in chapter 15, title 18, Idaho Code.



**LEGAL REFERENCE: Idaho Code §§ 18-1514, 18-2202, 33-131**

**ADOPTED: December 16, 1997**

**AMENDED/REVISED: June 17, 2000; October 16, 2000; November 21, 2005;  
September 20, 2010; June 20, 2011**

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Please sign and return this portion of the document to the school.

I have read and do agree to abide by the provisions of the Minidoka County School District Policy No. 502.97.

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User Name (Print) First      Last

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School

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User Signature

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Date

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Parent Signature (if User is a Student)

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Date

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Student Grade Level

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Student 4 or 5-Digit ID Number

Student's First Hour Teacher \_\_\_\_\_