

SKILLSET

- **Data analysis:** Tableau, SQL, R, Data Metrics
- **Industry:** IT, Financial Services, Healthcare
- **Softwares:** MS Office, MS Word, MS PowerPoint
- **Tools:** MS Project, JIRA, MS Visio, MS Excel, Google Docs
- **Analytics:** Business Analytics, Google Analytics (Certified)
- **Methodologies:** Project Lifecycle Management, Agile, CMS

CERTIFICATIONS

- Scaled Agile Framework - Agilist (SA), *Scaled Agile*
- Six Sigma – Green Belt, *San Jose State University*
- NCFM Financial and Securities Markets, *National Stock Exchange*
- Google Analytics, *Google Analytics Academy*

PROFESSIONAL EXPERIENCE

- Project Management Associate**, *Scalable Systems Research Labs, San Jose, CA* Jul. '17 - Present
- Monitoring & reporting on metrics, define & track KPIs, task and resource status; from inception to funding to launch
 - Documenting use cases, analyzing project critical paths, mapping corporate outcomes to project milestones
- Research Assistant (Process Analysis & Design)**, *San Jose State University, San Jose, CA* Sep. '16 – Nov. '16
- Identified process gaps and optimized cycle time for process flow using data analysis & lean methods.
- Business Analyst/Project Management**, *Miles Software Solutions Pvt. Ltd., Mumbai, India* Oct. '12 – Aug. '15
- ★ Received the 'Extra Miles Award' for going beyond call of duty to accomplish business results [Banking (SaaS) project]
 - Gathered requirements and designed a technical architecture involving Moneyware®, Salesforce and a Lending application; for a leading financial services firm. Created product roadmap & project cost estimation plan.
 - Accelerated product release by backlog prioritization and effective UAT coordination with cross-functional teams. Received client appreciation for early delivery.
 - Optimized estimation by creating detailed impact analysis reports for product customizations and enhancements.
 - Translated user needs and requirements into product features and specifications using data analysis.
 - Created product plan/roadmap, functional specification document (FSD) and user-manuals.
 - Provided end-user training and acted as product & subject matter expert (SME) for B2B clients.
 - Reduced the regression testing time by creating reusable MySQL queries to build test data for E2E validation.
- Products worked on: MoneyWare® (Wealth Management, Asset Management), Business Analytics Reporting (SAP BO)
- Quality Engineer/Project Management**, *Geodesic Ltd., Mumbai, India* Sep. '08 – Mar. '11
- Oversaw migration of development team from legacy bug-tracking tool to Bugzilla.
 - Created excel-based reporting tool using MS Excel VLOOKUP to report system wide status of executed test plans.
- Project: Portfolio Management (Capital Markets) web portal, eCommerce website
- Software Engineer**, *Skytech Solutions Pvt. Ltd., Mumbai, India* Jul. '07 – Aug. '08
- Developed a project using java and issue tracking using JIRA.

RELEVANT PROJECTS

- Master's Project: 'WherzitFrom': A mobile app that helps customers with their food preferences** May '17
- Finalized product needs through statistical analysis using Tableau, operational feasibility, decision tree and user interfaces using wireframes. Positioning strategies, alternative business models (cost/benefit & revenue)
- Six Sigma Improvement Project** for Steel Manufacturing Company May '16
- Reduced the total process lead time by 52% and improved the cycle time by 18% using 6σ methods
- Mapped current and future state operations using VSM Value stream Mapping
- Service Quality of Mobile Railway Ticketing Application** May '16
- Quantified the gap in actual and perceived service quality using R statistical tests & E-SERVQUAL dimensions
- Purchasing a Cloud Computing Service & Cloud Brokering Platform for an Organization** May '16
- Evaluated purchase decision by analyzing cloud alternatives using risk/profit trade-off method
- Supply Chain Analysis of Natural Gas Network in the US market** May '17
- Analyzed and Improved supply chain network using forecasting & optimization models using R
- Operations Planning and Control Project:** Forecasting, MRP (Material Resource Planning), optimization model Dec. '15
- Financial Methods & Analysis:** Evaluated financial health using financial ratios, ROI, percentage analysis May '16

EDUCATION

- Master of Science (Engineering Management)**, *San Jose State University, CA* May '17
- Product Management • Business Analytics • Advanced Systems Engineering • Statistics • Economics GPA: 3.86
- Master of Business Administration (Information Management)**, *University of Mumbai, India* May '14
- Project Management • ERP Systems • IT Strategy • Marketing Mgmt. • Data Mgmt. & System Software
- Bachelor of Engineering (Electronics and Telecommunications)**, *University of Mumbai, India* May '07