Requirements Document Sign-Off Form

Software Engineering Project

Project Information

· Project Name:

Client Name:

Signature: __

• Date: 03 06

Client Contact Information:

Client Agreement for Requirements Document

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This form is intended for the project client to formally agree that the provided Requirements Document accurately describes the requirements for the Minimum Viable Product (MVP) envisioned.

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Agreement Details
 By signing this form, I, the undersigned, confirm that: The Requirements Document provided to me accurately reflects the requirements for the Minimum Viable Product that I envision. I have reviewed and understood all the requirements listed in the document. I agree to the scope and limitations of the project as described in the Requirements Document. Any future changes to the requirements will be communicated and agreed upon in writing with the project team.
Client Signature
hereby sign off on the provided Requirements Document: Client Signature:
Project Team Acknowledgment
The project team acknowledges receipt of this signed form and agrees to proceed with the project as per the described requirements: Project Team Representative Name: