



Republic of the Philippines  
Province of Batangas  
**LGU SAN NICOLAS, BATANGAS**



## CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Mr. \_\_\_\_\_ has assumed the duties and responsibilities as \_\_\_\_\_ of \_\_\_\_\_ effective \_\_\_\_\_.

This certification is issued in connection with the issuance of the appointment of Mr. \_\_\_\_\_ as \_\_\_\_\_.

Done this \_\_\_\_ day of \_\_\_\_\_ **2026** in **SAN NICOLAS, BATANGAS.**

**HON. LESTER D. DE SAGUN**  
Municipal Mayor

Attested by:

**CHRISTOPHER A. BARRION**  
MGDH I - HRMO

Date: Date of Assumption

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*