

Laxmi Zalake

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Professional Summary

I am seeking a challenging and growth-oriented position within a reputed organization where I can effectively utilize my knowledge, skills, and experience to contribute to organizational goals. I possess strong communication skills, a high level of attention to detail, and a proactive approach to learning. My adaptability, strong work ethic, and commitment to excellence enable me to thrive in dynamic environments. I am dedicated to continuous improvement and delivering consistent value through my professional contributions.

- IT Support
- Troubleshooting
- Communication Skills
- Adaptability
- Team Collaboration
- Time Management
- Continuous Learning
- Microsoft Excel
- MSOffice

Education

Vishwakarma University Pune

Master of Computer Application
Pune | 2023-2025

DHB Soni College Solapur

Bachelors Of Science (Computer Science)
Solapur | 2020-2023

CB Khedgi College Akkalkot

HSC | Akkalkot | 2020

Mangrule High School Akkalkot

SSC | Akkalkot | 2018

Languages

- English (Proficiency)
- Hindi (Proficient)
- Marathi (Native)
- Kannada (Native)