

# LAYLA FRISCHMAN

Toronto, ON

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## Education

### University of Toronto

September 2019 – April 2023

*Bachelors of Applied Science in Industrial Engineering*

*Toronto, ON*

- Minor in Artificial Intelligence and Machine Learning

Dean's List

September 2020 – April 2021

Dean's Merit Scholarship Recipient

September 2019

### Relevant Coursework

- Fund. of OOP | A+
- Statistics | A+
- Data Modelling | A+
- Data Analytics | TBD

## Experience

### H&R Construction Management

May 2021 – August 2021

*Customer Care Administrator*

*Toronto, ON*

- Ensured accurate recording and tracking of work orders for use by all team members to support timely resolution of warrantable deficiencies
- Designed Excel tracking logs to record number of workers on site to improve quality of internal records
- Administrative department duties included scheduling meetings, publishing minutes, filing and other supportive activities

### The Tikvah Fund

February 2021 – March 2021

*Teaching Assistant*

*Remote*

- Served as point of contact regarding student participation, resolution of issues, and weekly email updates to enhance student enjoyment
- Supervised logistical and technical needs for students and instructor ensuring a smooth delivery of lecture content
- Provided instructor with feedback regarding student performance to improve class engagement and learning
- Facilitated and lead small discussion groups for students to strengthen their proficiency over class material

### University of Toronto

June 2020 – August 2020

*Podcast Researcher and Developer*

*Remote*

- Created detailed layout for podcast structure to be used as a teaching tool by UofT graduate students
- Synthesized numerous research studies on the topic of engineering intuition providing content to be discussed on podcast
- Conducted and assisted in podcast interviews

### Torah in Motion

June 2020 – August 2020

*Administrative Assistant*

*Remote*

- Digitized 100+ archived files and uploaded to organization website
- Increased organization's YouTube viewership by 200% through timely posting of daily lecture videos
- Amalgamated files from various locations to create well-ordered, easily accessible Google Drive
- Successfully organized logistics of daily speaker events

## Leadership and Achievements

### Jewish Engineering Society

November 2020 – Present

*Co-Founder*

*University of Toronto*

- Planned and executed multiple social events for 20+ students fostering a strong campus community
- Created original website (jes.skule.ca) containing resource hub and club updates to ensure clear distribution of club information

### University of Toronto Design League

April 2020 – September 2021

*Sponsorship Officer*

*University of Toronto*

- Assisted in securing \$10,000 from industry sponsors such as Zebra Technologies, Starfish Medical and AutoDesk
- Developed sponsorship packages to be distributed to potential sponsors

### National Winner of Shalheveth Freier Physics Tournament

February 2017

## Technical Skills

**Languages/Skills:** Python, Java, HTML/CSS, SQL, R, MATLAB, Microsoft Word, Excel, Access

**Developer Tools:** DBeaver, Eclipse, pandas, NumPy