

Step 1 – Click on the **Start** button.



Start Button

Step 2 – Click on **All Programs** option from the menu.



All Programs

Step 3 – Search for **Microsoft Office** from the sub menu and click it.



Microsoft Office

Step 4 – Search for **Microsoft Excel 2010** from the submenu and click it.



Microsoft Excel 2010

This will launch the Microsoft Excel 2010 application and you will see the following excel window.

