

GOVT OF ANDHRA PRADESH
LABOUR DEPARTMENT
INSPECTION REPORT
(A.P. Shops & Estt. Act.)

Date: 27.4.2015
Time: 10:30 AM

1. Name and Designation of the authorized officer: Sri R.V. Srinivasa Rao
(ALO/ACI/DCL) Asst. Labour officer, Bheemunipatnam

2. Name and address of the shop / Estt.

Narasimha Reddy Sweets
Main Road Jagajayalasa.

3. Date and Time of inspection

4. Name / age of the Employer/Manager
(Designation with father's Name)

Sri Marada Lakshmi
w/o Kalyana Rao.

5. Registration No. of Shop/Estt.

1st and 4. Banglows mitter
Jagajayalasa 7505161282

6. No. of employees as per the R.C. / found /
on physical verification (relieve details of workers)

7. Whether Appointment Letters issued

8. Details of Statutory registers maintained

1. Register of employment in Form XXII

2. Register of leave in Form XXV

3. Register of wages in Form X / XXIII

4. Wage slips copies in Form XI

5. Form XII Notice Abstract of M.W. Act & Rules

6. Visit Book

Registers and Records
Under APSE Act &

M.W. Act. not produced

Advised to Appointing
produce the Registers and
Records.

9. Whether weekly off allowed to workers

10. Details of leaves (EL/SL/CL) allowed to workers

11. Whether Labour welfare fund paid,
if so specify details

12. Whether payment of Bonus Act is
applicable and details of Bonus paid

13. Whether equal wages paid to women workers
on par with male workers for equal work.

14. Maternity benefit Act (No. of women availed
the Benefit with details)

15. Any other particulars

16. General remarks of the inspecting the officer
Which will include any special reports

Shop newly opened

Advised to Apply to Registration & Renewal under APSE Act

Signature of the Employer
Name and Address

Signature of the Inspecting Officer
Name and Address

STATEMENT SHOWING THE PARTICULARS OF THE EMPLOYEES EMPLOYING IN SHOP/ ESTABLISHMENT

Serial No.	Name of the Employee with Father's Name	Age	Residential address	Date of appointment	Designation	Minimum wages fixed per month	Minimum Wages paid per month	Signature of the Employee
1	D. Venkateswaraiah Sri. Ven. Babu.		Chudimarada	4 days	Inspector		6800/-	

[Signature]
Signature of the Employer/ Manager
of the Shop/ Establishment

[Signature]
Signature of the Inspecting Officer and designation
Asst. Labour Officer, Bheemunipatnam