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GOVERNMENT OF ANDHRA PRADESH
LABOUR, FACTORIES, BOILERS & INSURANCE MEDICAL
SERVICES (BOILERS & COORDINATION) DEPARTMENT

C.No.XLA01-11022/30/2023-B-COORD

Dated:28.03.2023

Sub:LFB & IMS (BOIL & COORD) Dept. – Relocation of HoD Offices –
Guidelines issued on rent fixation – Further instructions –
Communicated - Reg.

Ref:From the, TR&B Dept. Circular Memo. No.2020702/2023 Bldgs.IIRB,
Dt.15.03.2023.

A Copy of the reference cited is sent herewith to the Heads of the
Department mentioned in the address entry and they are requested to follow the
guidelines issued by the Transport, Roads & Buildings (B) Department scrupulously.

BOREDDYGARI RAGHUVVEERANJANEYULU
DEPUTY SECRETARY GOVERNMENT

To

- ✓ The Commissioner of Labour, AP, Vijayawada(w.e).
- The Director of Factories, AP, Vijayawada(w.e).
- The Director of Boilers, AP, Vijayawada(w.e).
- The Director of Insurance Medical Services, AP, Vijayawada(w.e).
- The Chairman-cum-Presiding Officer, Industrial Tribunal-cum-Labour
Court, Ananthapuramu/Guntur/Visakhapatnam(w.e).

Sf/Sc

// FORWARDED :: BY ORDER //

SECTION OFFICER



**GOVERNMENT OF ANDHRA PRADESH
TRANSPORT, ROADS & BUILDINGS (B) DEPARTMENT**

Circular Memo.No. 2020702/2023 Bldgs .II RB

Dated:15.03.2023

Sub: - Roads & Buildings- Buildings Department - Relocation of Heads of the Department offices - Guidelines issued on rent fixation - Further Instructions - Regarding.

Ref:- 1. G.O Ms.No. 37 , Finance (FMU.TR&B) Deptt. Dt. 07.03.2016
2.G.O.Ms.No.134.,GAD (GPM & AR)Department.,Dated 13.06.2016.
3. G.O. Rt. No.2827 , GA (ACCOM) Dept., dated 16.12.2019.
4.Memo No. 14021/139/2017 Dt.05.03.2018 issued by the Finance(Admn.II) Department

1. In the reference 1st cited Government have issued orders on Revision of rates of rent for the Private Buildings taken on lease by the Government Departments in Corporations, Municipalities and All Grade-I Municipalities. All other Rural Areas tabulated therein and allowing an escalation factor of 5% for block of every two years thereafter.

2. Consequently, on bifurcation of State Government of A.P. clear instructions and guidelines have been issued in the reference 2nd cited regarding relocation of Offices of Heads of the Department and other institutions to the new Capital region in and around Vijayawada and Guntur cities, for fixing of rent i.e "Finalization of rent upto Rs.20/- sq ft is delegated to the HoD of the Department taking the building on rent. Finalization of rent between Rs.20/- sq. ft upto Rs.30/- sq.ft, in exceptional cases, is delegated to a committee comprising Spl. Chief Secretary to Govt., R&B Department, Expenditure Secretary, Finance Department and the HoD concerned. Strict instructions were issued to all concerned, including Government Institutions other than departments, not to agree for rents above Rs.30/- per Sq. ft. Proposed rent should include rent for parking area and area meant for parking should be excluded from the area for which rent is calculated.

(P.T.O)

Pl. communicated
to all HODs

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In Railways

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3. Subsequently, in the reference 3rd cited Government have issued orders to review the rents of building comparing it with the market rent prescribed by R&B / Finance Department and look for the Buildings that have reasonable rents.
4. The Finance Department in the reference 4th cited has issued clarification to the Director of Works and Accounts that, the SGST/CGST on the rents to the private Buildings payable by the Government Departments shall be borne by the house owner only.
5. It is observed that several Departments /HoDs are submitting proposals for rent fixation after relocating their offices to new premises without prior approval of the Committee constituted in this regard.
6. All Departments are therefore requested to seek prior approval of the committee before concluding any agreement with the building owner/before relocating to the new building as per existing guidelines in place.
7. All the Departments / HoDs/ Institutions are requested to follow the above guidelines scrupulously. Any deviation found in this connection, the said proposals shall not be entertained.

PRADYUMNA P.S.
SECRETARY TO GOVERNMENT

To

- ✓ All the Departments of Secretariat
- All Head of Departments
- All Institutions/Corporations in the State

Copy to:

- The PS to Spl. Chief Secretary, Finance (Exp.) Department.
- The PS to Prl. Secretary to Govt., GA (GPM&AR) Department.
- The Chief Engineer (R&B) Buildings, Andhra Pradesh, Vijayawada
- SF/SC

//FORWADED::BY ORDER//

B. Sathya
SECTION OFFICER

