

INTER STATE MIGRANT WORKMEN (RE&CS) ACT, 1979 AND AP RULES, 1982 (PRINCIPAL EMPLOYER ESTABLISHMENT).

PROCEDURE FOR MAKING APPLICATION FOR REGISTRATION AND FURNISHING OF COMBINED RETURNS UNDER VARIOUS LAWS BY CERTAIN ESTABLISHMENTS) ACT, 2015 (AMENDED IN 2016) REFERRED TO AS INTEGRATED REGISTRATION ACT AND COVERED BY THE INTER STATE MIGRANT WORKMEN (RE&CS) ACT, 1979 AND AP RULES, 1982.

APPLICABILITY:

THE ACT APPLIES TO EVERY ESTABLISHMENT IN WHICH 5 OR MORE INTER STATE MIGRANT WORKMEN ARE EMPLOYED OR WERE EMPLOYED DURING ANY DAY IN THE PRECEDING 12 MONTHS.

GRANT OF CERTIFICATE OF REGISTRATION OF THE ESTABLISHMENT BY THE PRINCIPAL EMPLOYER:

EVERY PRINCIPAL EMPLOYER OF AN ESTABLISHMENT COVERED BY THE INTER STATE MIGRANT WORKMEN (RE&CS) ACT, SHALL REGISTER THE ESTABLISHMENT BY SUBMITTING APPLICATION FORM IN FORM-A UNDER A.P. INTEGRATED REGISTRATION ACT.

FEE PAYABLE BY THE PRINCIPAL EMPLOYER:

S.NO.	NUMBER OF INTERSTATE MIGRANT WORKMEN PROPOSED BE EMPLOYED ON ANY DAY	FEES (RS.)
1	5 TO 20	30.00
2	21 TO 50	75.00
3	51 TO 100	150.00
4	101 TO 200	300.00
5	201 TO 400	600.00
6	ABOVE 400	750.00

VALIDITY OF REGISTRATION CERTIFICATE

THE REGISTRATION CERTIFICATE GRANTED UNDER THE INTEGRATED REGISTRATION ACT, 2015 SHALL BE VALID FROM THE DATE.

AMENDMENT OF REGISTRATION CERTIFICATE

THE REGISTRATION CERTIFICATE GRANTED UNDER THE INTEGRATED REGISTRATION ACT, 2015 MAY BE AMENDED ON AN APPLICATION BY THE PRINCIPAL EMPLOYER UNDER THE A.P. INTEGRATED REGISTRATION ACT, 2015.

REGISTERING OFFICERS:

THE FOLLOWING OFFICERS OF LABOUR DEPARTMENT HAVE BEEN AS REGISTERING OFFICERS (S.NO.46 OF LET&F (LAB-IV) DEPT. DT. 20.06.2008)

1. ASST. COMMISSIONER OF LABOUR: UP TO 100 WORKERS
2. DY. COMMISSIONER OF LABOUR: 101 TO 300 WORKERS
3. JT. COMMISSIONER OF LABOUR: ABOVE 300 WORKERS

HOW TO MAKE APPLICATION FOR REGISTRATION OF PRINCIPAL ESTABLISHMENT:

SUBMISSION OF PHYSICAL APPLICATION FORM AND OTHER DOCUMENTS AS PROVIDED IN THE A.P. INTEGRATED REGISTRATION ACT, 2015.

APPLICATION THROUGH CITIZEN SERVICE CENTERS (MEESEVA, APONL)

APPLICANT MAY APPROACH ANY CITIZEN SERVICE CENTER FOR REGISTRATION OF ESTABLISHMENT OF THE PRINCIPAL EMPLOYER, ALONG WITH THE ESTABLISHMENT TO BE REGISTERED AND THE FEE PAYABLE AS SHOWN IN THE ABOVE FURNISHING THE INFORMATION TO BE FILLED UP IN THE APPLICATION, OPERATOR AND ON PAYMENT OF REQUISITE FEE, REGISTRATION CERTIFICATE IS GENERALLY INSTANTANEOUSLY ISSUED OVER TO THE APPLICANT.

APPLICATION ONLINE:

THE CITIZEN MAY ALSO APPLY FOR REGISTRATION OF ESTABLISHMENT FOLLOWING THE PROCEDURE SPECIFIED BELOW.

STEP 1: GO TO MEESEVA PORTAL [HTTPS://ONLINEAP.MEESEVA.GOV.IN/](https://onlineap.meeseva.gov.in/)

STEP 2: COMPLETE PROFILE REGISTRATION SO THAT USER CREDENTIALS TO LOG INTO THE PORTAL.

STEP 3: SELECT REQUIRED SERVICE FROM LABOUR DEPT. SECTION

STEP 4: FILL UP THE FORM AND PAY THE REQUISITE FEE ONLINE

STEP 5: PAYMENT RECEIPT WILL BE GENERATED.

STEP 6: REGISTRATION CERTIFICATE WILL BE GENERATED INSTANTANEOUSLY

STEP 7: TAKE A PRINTOUT OF THE RECEIPT AS WELL AS CERTIFICATE