

BEEDI AND CIGAR WORKERS (CONDITIONS OF EMPLOYMENT) ACT,
1966 AND A.P. RULES, 1968

PROCEDURE FOR MAKING APPLICATION FOR GRANT OR RENEWAL OF LICENSE UNDER A.P. (ISSUANCE OF INTEGRATED REGISTRATION AND FILING OF COMBINED RETURNS UNDER VARIOUS LABOUR LAWS BY CERTAIN ESTABLISHMENTS) ACT, 2015 (AMENDED IN 2016) AND COVERED BY BEEDI AND CIGAR WORKERS (COE) ACT, 1966 AND A.P. RULES, 1968.

APPLICABILITY:

THE BEEDI AND CIGAR WORKERS ACT APPLIES TO EVERY INDUSTRIAL PREMISES (EXCEPT A PRIVATE DWELLING HOUSE) WHEREIN MANUFACTURING PROCESS CONNECTED WITH THE MAKING OF BEEDI OR CIGAR OR BOTH IS BEING CARRIED OUT ORDINARILY. EVERY SUCH ESTABLISHMENT OR INDUSTRIAL PREMISES SHALL BE ALLOWED TO CARRY ON WITH THE MANUFACTURING PROCESS OR ANY WORK THEREIN CONNECTED THEREWITH ON OBTAINING THE LICENSE FROM THE COMPETENT AUTHORITY.

APPLICATION FOR GRANT OF LICENSE / RENEWAL OF LICENSE

ANY PERSON WHO INTENDS TO USE OR ALLOWS TO USE ANY INDUSTRIAL PREMISES FOR THE PURPOSE OF MANUFACTURE OF BEEDI OR CIGAR OR BOTH SHALL MAKE AN APPLICATION IN FORM-A UNDER A.P. INTEGRATED REGISTRATION ACT (SECTION 4 OF A.P. INTEGRATED REGISTRATION ACT R/W SECTION 3 OF BEEDI AND CIGAR WORKERS ACT AND A.P. BEEDI & CIGAR WORKERS RULES 3 & 4).

LICENSE/RENEWAL FEE:

NUMBER OF EMPLOYEES PROPOSED TO BE EMPLOYED	FEE FOR INDUSTRIAL PREMISES WITH POWER DRIVEN MACHINERY	FEE FOR INDUSTRIAL PREMISES WITHOUT POWER DRIVEN MACHINERY
NOT EXCEEDING 10	90.00	50.00
11 TO 20	140.00	90.00
21 TO 50	350.00	225.00
51 TO 100	675.00	450.00
101 TO 250	1350.00	1125.00
251 TO 500	2475.00	2700.00
ABOVE 500	5600.00	4500.00

LICENSING AUTHORITY:

THE FOLLOWING OFFICERS OF LABOUR DEPARTMENT ~~HAVE BEEN~~ ^{NOT BEEN} AS LICENSING AUTHORITIES. (G.O.MS.NO.33 OF LET&F DEPT. DATED: 27.02.2008)

- 1) ASST. LABOUR OFFICER(UPTO 50 WORKERS)
- 2) ASST. COMMISSIONER OF LABOUR(ABOVE 50 WORKERS)

VALIDITY OF LICENSE:

THE LICENSE /RENEWAL OF LICENSE ISSUED UNDER THIS ACT ~~IS VALID~~ ^{SHALL} UPTO 31ST MARCH OF THE THIRD YEAR FROM THE DATE OF ISSUE AS PER ~~SECTION 3 OF BEEDI AND CIGAR WORKERS~~ ^{SECTION 3 OF THE A.P. INTEGRATED REGISTRATION ACT ACT R/W SECTION 3 OF BEEDI AND CIGAR WORKERS} RULES 3 & 4.

HOW TO MAKE APPLICATION FOR LICENSE:

SUBMISSION OF PHYSICAL APPLICATION FORM AND ~~OTHERS~~ ^{DOCUMENTS} WAS DISPENSED WITH, AS PROVIDED IN THE A.P. INTEGRATED REGISTRATION ~~ACT~~ ^{ACT} AMENDED IN 2016.

APPLICATION THROUGH CITIZEN SERVICE CENTERS(A/MS/SEVA LINE):

APPLICANT MAY APPROACH ANY CITIZEN SERVICE CENTER ~~FOR THE~~ ^{FOR THE} SERVICE OF ISSUE OF LICENSE/RENEWAL OF LICENSE OF THE CONTRACTOR. DETAILS OF THE CONTRACTOR TO BE LICENSED AND THE FEE PAYABLE ~~IS SHOWN~~ ^{ARE SHOWN} ABOVE TABLE. ON FURNISHING THE INFORMATION TO BE FILLED UP ~~APPLICATION~~ ^{APPLICATION}, TO THE KIOSK OPERATOR AND ON PAYMENT OF REQUISITE FEE, LICENSE ~~GENERATED~~ ^{GENERATED} INSTANTANEOUSLY AND HANDED OVER TO THE APPLICANT.

APPLICATION ONLINE:

THE CONTRACTOR MAY ALSO APPLY FOR LICENSE ~~ONLINE~~ ^{ONLINE} FOLLOWING THE PROCEDURE SPECIFIED BELOW.

STEP 1: GO TO MEESEVA PORTAL. URL: [HTTPS://ONLINEAP.MEESEVA.GOV.IN/](https://onlineap.meeseva.gov.in/)

STEP 2: COMPLETE PROFILE REGISTRATION SO THAT ~~CITIZEN~~ ^{CITIZEN} CAN CREDENTIALS TO LOG INTO THE PORTAL.

STEP 3: SELECT REQUIRED SERVICE FROM LABOUR ~~DEPT.~~ ^{DEPT.} SECT

STEP 4: FILL UP THE FORM AND PAY THE REQUISITE ~~FEE~~ ^{FEE} ONLINE

STEP 5: PAYMENT RECEIPT WILL BE GENERATED.

STEP 6: LICENSE WILL BE GENERATED INSTANTANEOUSLY.

STEP 7: TAKE A PRINTOUT OF THE RECEIPT AS WELL ~~AS~~ ^{AS} LICENSE

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