

GOVT. OF ANDHRA PRADESH
LABOUR DEPARTMENT
INSPECTION REPORT
(A.P. Shops & Estl. Act.)

Date 27-12-2018
Time 10-35 AM

1. Name and Designation of the authorized officer: Sri R.V. Srinivasa Rao
(ALO/ACL/DCL)
Asst. Labour officer, Bhadrampalnam

2. Name and address of the shop / Estl.

DURGA LAKSHMA RAO & CO.
Main Road, Rajahmundry

3. Date and Time of inspection

Sri Durga Lakshma Rao 80 years

4. Name, age of the Employer/Manager

Sp. C. C. Lakshma Rao

(Designation with father's Name)

Sp. C. C. Lakshma Rao

5. Registration No. of Shop/Estl.

9908215/67

6. No of employees as per the R.C./Bound

on physical verification (obtained details of workers)

7. Whether Appointment Letters issued

8. Details of Statutory registers maintained

1. Register of employment in Form XXII

2. Register of leave in Form XXV

3. Register of wages in Form X / XXIII

4. Wage slips copies in Form XI

5. Form XII Notice Abstract of M.W. Act & Rules

6. Visit Book

9. Whether weekly off allowed to workers

10. Details of leaves (E.L./S.L./C.L.) allowed to workers

11. Whether Labour welfare fund paid
if so specify details

12. Whether payment of Bonus Act is
applicable and details of Bonus paid

13. Whether equal wages paid to women workers
on par with male workers for equal work

14. Maternity benefit Act (No. of women availed
the Benefit with details)

15. Any other particulars

16. General remarks of the inspecting officer
Which will include any special reports

As per Section 17(1) of the Act, the
Register of the shop is duly
maintained and the
wages are paid
on time.

Signature of the Inspecting
Officer

Signature of the
Authorized Officer

STATEMENT SHOWING THE PARTICULARS OF THE EMPLOYEES EMPLOYING IN SHOP/ ESTABLISHMENT

Name of the Employee with Father's Name	Age	Residential address	Date of Appointment	Designation	Minimum wages fixed per month	Minimum wages paid per month	Signature of the Employer
1. Chandra Sekhar Rajagopal	25 years	25 years	25 years	Accountant		7200/- x 12 = 86400/-	
2. Chandra Sekhar Rajagopal	21 years	21 years	21 years	Sales man		6300/- x 12 = 75600/-	
3. Chandra Sekhar Rajagopal	25 years	25 years	25 years	Sales man		6300/- x 12 = 75600/-	
4. Chandra Sekhar Rajagopal	20 years	20 years	20 years	Sales man		8500/- x 12 = 102000/-	
5. Chandra Sekhar Rajagopal	21 years	21 years	21 years	Accountant		7400/- x 12 = 88800/-	
6. Chandra Sekhar Rajagopal	25 years	25 years	25 years	Helper		7400/- x 12 = 88800/-	
7. Chandra Sekhar Rajagopal	25 years	25 years	25 years	Sales man		7300/- x 12 = 87600/-	

Signature of the Employer/ Manager
The Shop/ Establishment

Signature of the Inspecting Officer and designation
Asst. Labour Officer, Bheemunipatnam