

GOVT OF ANDHRA PRADESH  
LABOUR DEPARTMENT  
INSPECTION REPORT  
(A.P. Shops & Est. Act.)

112

Date: 22-11-2013  
Time: 11:10 AM

1. Name and Designation of the authorized officer: Sr H/O Srinivasa Rao  
(ALO/ACI / DCL) Asst. Labour officer: Sheetrupatnam

2. Name and address of the shop / Est: SRI SAI MANIKANTA  
FANCY & CO.

3. Date and Time of inspection

4. Name, age of the Employer/Manager  
(Designation with father's Name)

Venupudi Dravindhi Kumar Reddy  
Jagananna Reddy  
Main Road, Jagannapalem  
9885474306

5. Registration No. of Shop/Est: 3389/BPL  
6. No of employees as per the R.C./found: 2  
(on physical verification/estimated/other address of workers)

7. Whether Appointment Letters issued

8. Details of Statutory registers maintained:

1. Register of employment in Form XXII
2. Register of issue in Form XXV
3. Register of wages in Form XI / XXIII
4. Wage slip copies in Form XI
5. Form XII Notice Abstract of M.W. Act & Rules
6. Visit Book

9. Whether weekly off allowed to workers

10. Details of leaves (EL/SL/CL) allowed to workers

11. Whether Labour welfare fund paid  
if so specify details

12. Whether payment of Bonus Act is  
applicable and details of Bonus paid

13. Whether equal wages paid to women workers  
on par with male workers for equal work

14. Maternity Benefit Act: No. of women availed  
the Benefit with details

15. Any other particulars

16. General remarks of the inspecting officer  
Which will include any special reports

Registers and Records  
Under BPL Act &  
M.W. Act provided  
for wages details  
M.W. Claim filed

Good Running up to 2014

Signature of the Inspecting  
Officer (ALO/ACI / DCL)

Signature of the Employer  
Name of the Employer  
Date of the Report