User Authorizations

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User Authorizations

User authorizations are configurable attributes you can assign to PHEMI Central users. Authorizations are defined in PHEMI Central by the PHEMI Administrator, who sets them in accordance with the organization's governance policies.

User authorizations are used together with data visibilities to create access policies. The access policy matches the authorization against the data visibility to determine what action, if any, a user may take with respect to accessing the data.

Some examples of possible user authorizations are as follows:

- C_LEVEL: The user is a C-Level individual (for example, CEO, COO, CIO, or CTO) with a privileged level of access. Individuals with C_LEVEL authorization, for example, might be permitted to read data with CONFIDENTIAL visibility.
- DOCTOR: A user with DOCTOR authorization might, for example, be permitted to read any information, including personally identifiable information or personal health information.
- ANALYST: A user with ANALYST authorization might be restricted to accessing only the de-identified or nonidentified data.

A user can be assigned multiple authorizations. User authorizations are set by the PHEMI Administrator during system configuration.

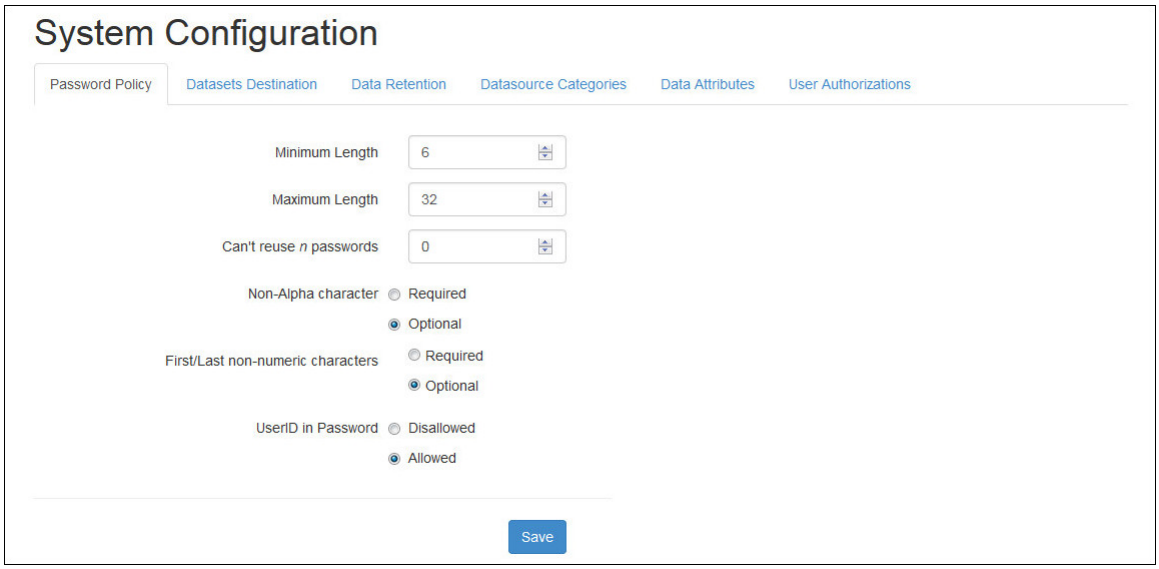
All users are assigned the predefined PUBLIC authorization by default. The PUBLIC authorization can subsequently be removed by the PHEMI Administrator.

Note: Once defined, a user authorization setting may be neither edited nor deleted. The description may be subsequently edited.

View Defined User Authorizations

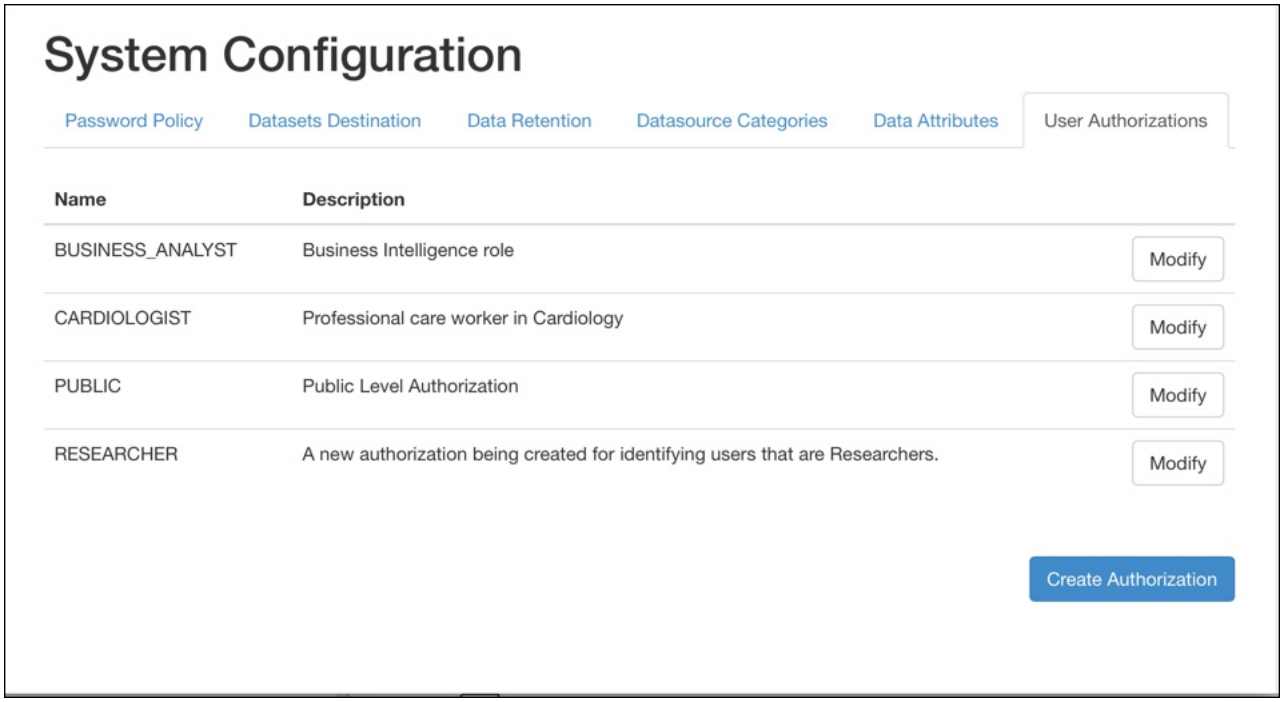
To view defined user authorizations:

1. Open the **System Configuration** page, by clicking the **System Configuration** icon in the left navigation bar. The **System Configuration** page opens on the **Password Policy** screen.



2. Click the **User Authorizations** tab.

The **User Authorizations** screen opens, showing you each authorization that has been defined, along with a brief description.



Define User Authorizations

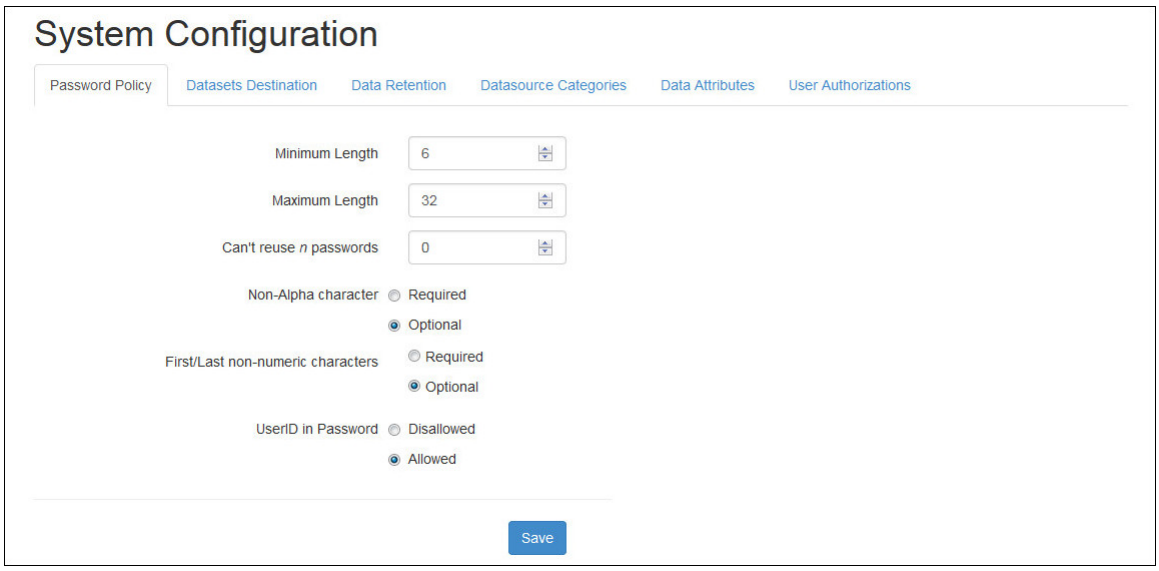
Define user authorizations on the **System Configuration** page.

The user authorizations you define should reflect your organization's governance policies. Consult your privacy officer, or a person in a similar role, to understand what user authorizations your organization recognizes.

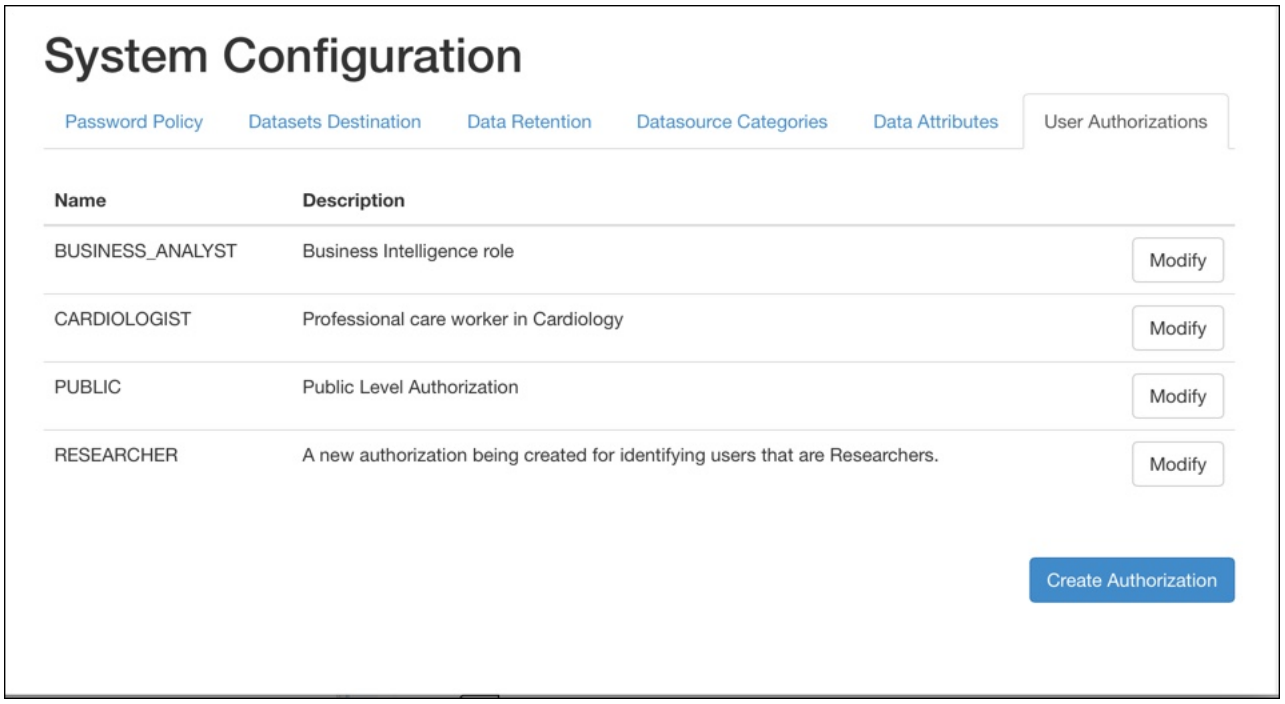
Note: Once defined, a user authorization label may be neither edited nor deleted. The description may be subsequently edited.

To define a user authorization:

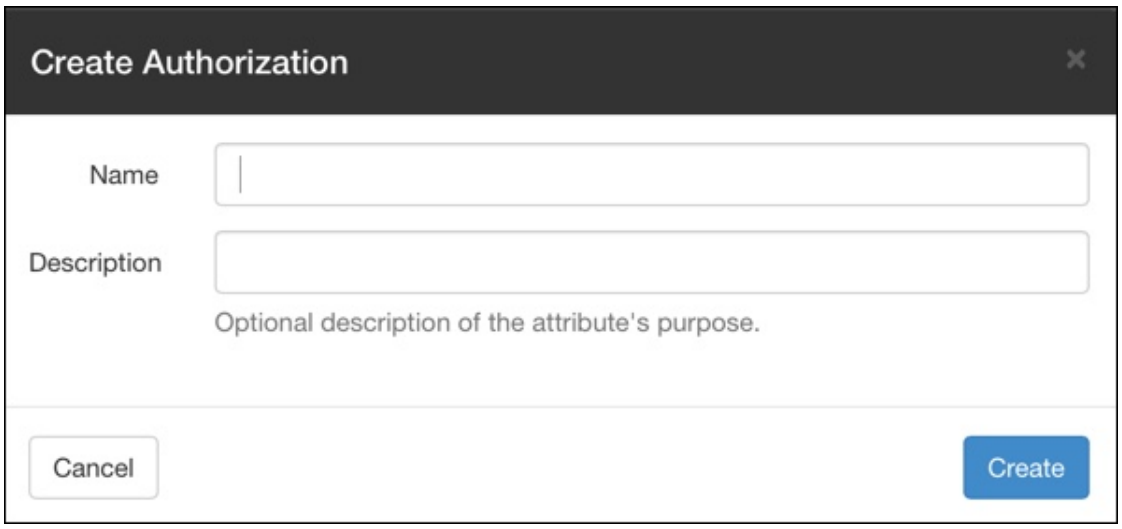
1. Open the **System Configuration** page, by clicking the **System Configuration** icon in the left navigation bar.
   The **System Configuration** page opens on the **Password Policy** screen.



2. Click the **User Authorizations** tab.
   The **User Authorizations** screen opens.



3. Cick the **Create Authorization** button.
   The **Create Authorization** screen opens.



4. Specify the authorization information.

Option	Description
Name	The authorization label to be applied to users.
Description	A brief description for the authorization label.

5. Save the authorization information by clicking the **Create** button.

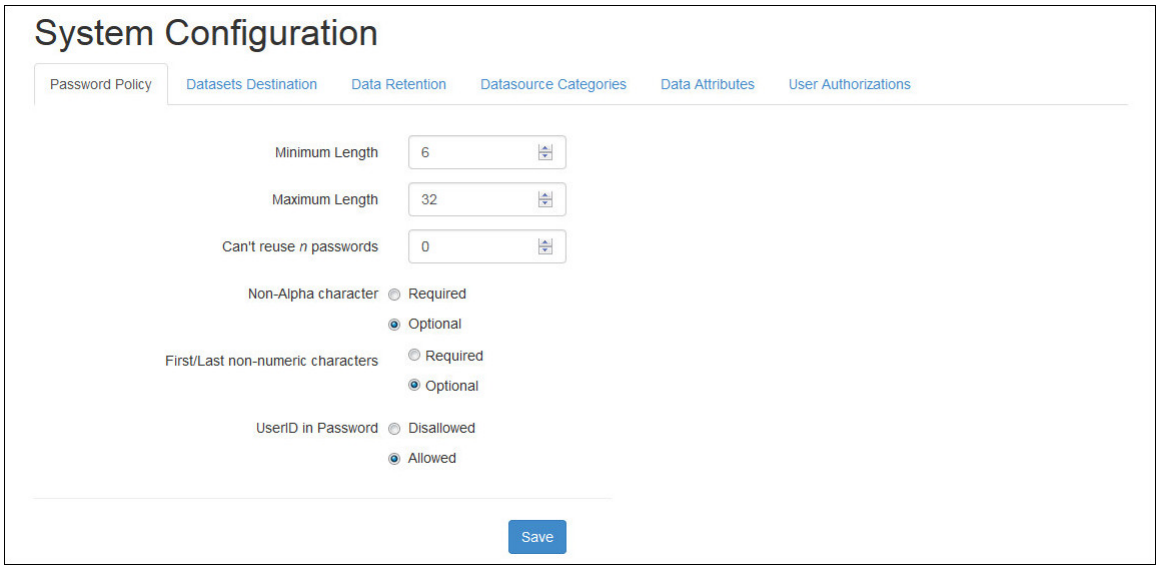
Modify Authorization Description

Modify the description for a user authorizations on the **System Configuration** page.

Although you can't delete a user authorization or edit the authorization label, you can edit the description after the authorization has been created.

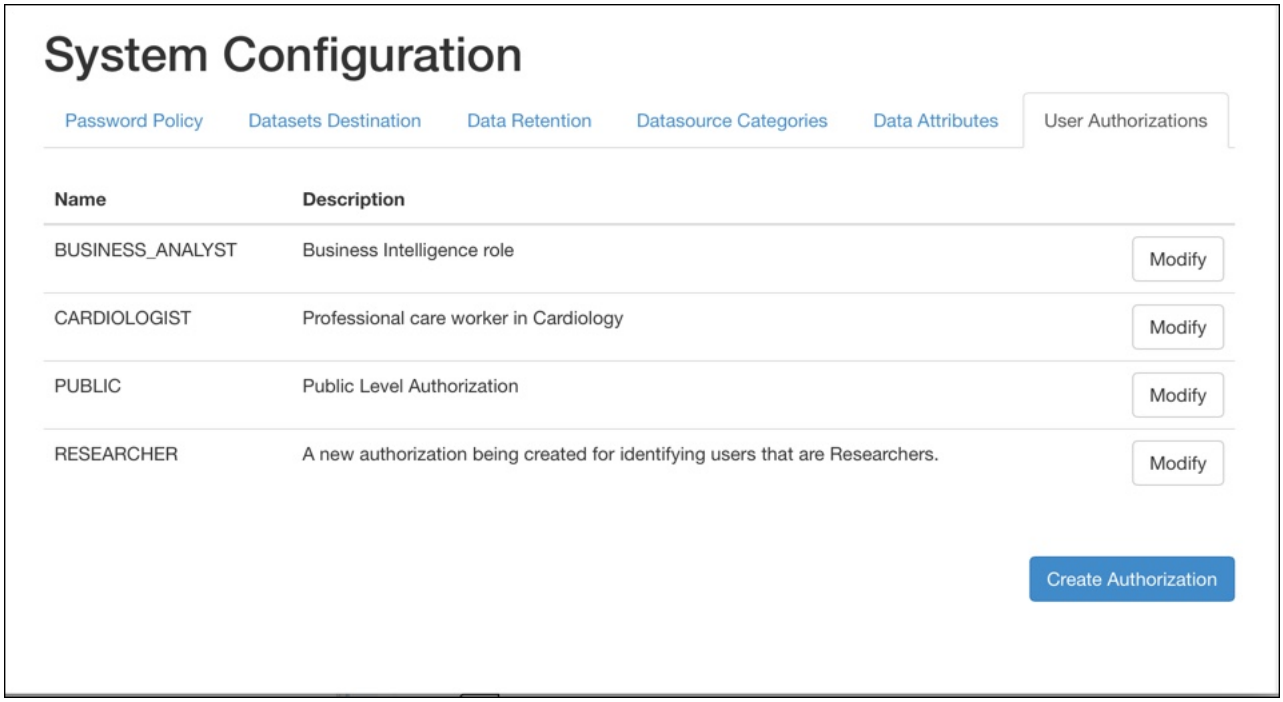
To edit a user authorization description:

1. Open the **System Configuration** page, by clicking the **System Configuration** icon in the left navigation bar. The **System Configuration** page opens on the **Password Policy** screen.



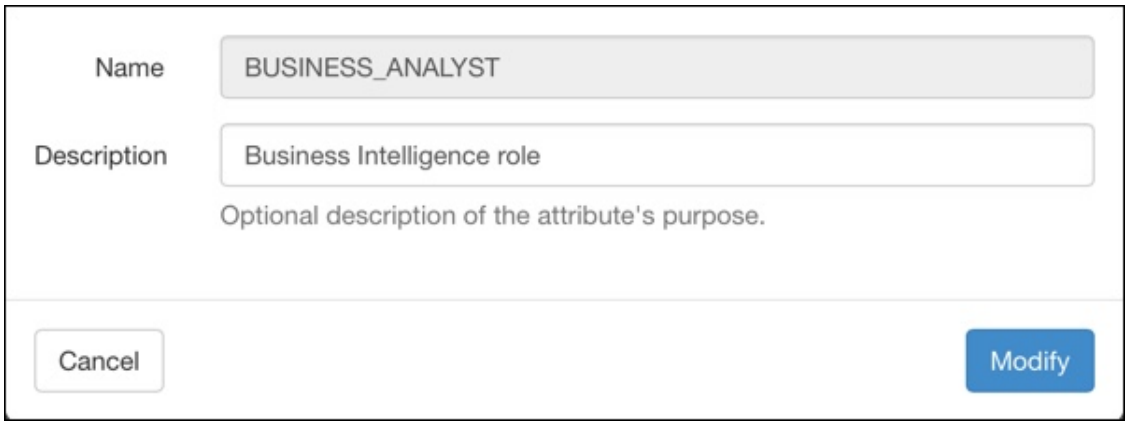
2. Click the **User Authorizations** tab.

The **User Authorizations** screen opens.



3. Location the description for the authorization you want to edit. Click the **Modify** button.

   The



4. Save the change by clicking the **Modify** button.