

## **Data Categories**

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## Data Categories

High-level data categories help you classify the data that will be stored in PHEMI Central.

Each data category can include multiple data sources, data systems (such as different databases), or data collections. For example, an organization might have a category BILLING, which could include data from several different billing systems in the organization. Another might have a category EKG, which might contain electrocardiograms from different data sources.

## View Data Categories

View the names of defined data categories on the **Data Sources** page.

To view data category names:

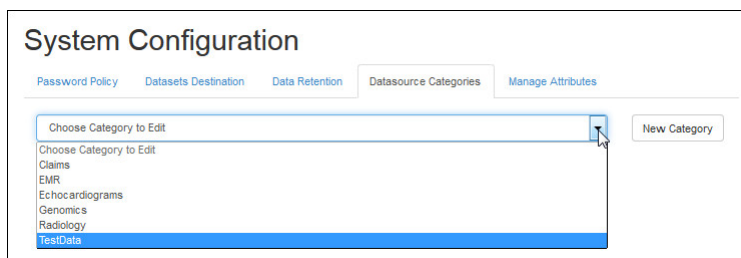
Open the **Data Sources** screen, by clicking the **Data Sources** icon in the left navigation bar. 

The **Data Sources** page opens showing the defined data categories.



If you are a PHEMI Administrator, you can also view data category names from the **System Configuration > Data Categories** screen.

Open the **System Configuration** screen, by clicking the **System Configuration** icon. Then click the **Data Categories** tab to open the **Data Categories** screen. At the right side of the **Choose Category to Edit** field, click the drop-down list to see the list of defined data categories.



## Add a Data Category

Use the **Datasource Categories** screen of the **System Configuration** page to add a data category.

Datasource categories are configured by the PHEMI Administrator. To add a data category:

1. Open the **System Configuration** page, by clicking the **System Configuration** icon in the left navigation bar.



The **System Configuration** page opens on the **Password Policy** screen.

2. Click the **Datasource Categories** tab.

The **Datasource Categories** screen opens.

3. Click the **New Category** button.

The **Datasource Categories** screen expands to show the **Category Details** area.

4. Enter a name for the category.
5. Save the data category by clicking the **Save Category** button.

## Edit a Data Category Name

Use the **Datasource Categories** screen of the **System Configuration** page to modify a data category name.

To edit a data category name:

1. Open the **System Configuration** page, by clicking the **System Configuration** icon in the left navigation bar.



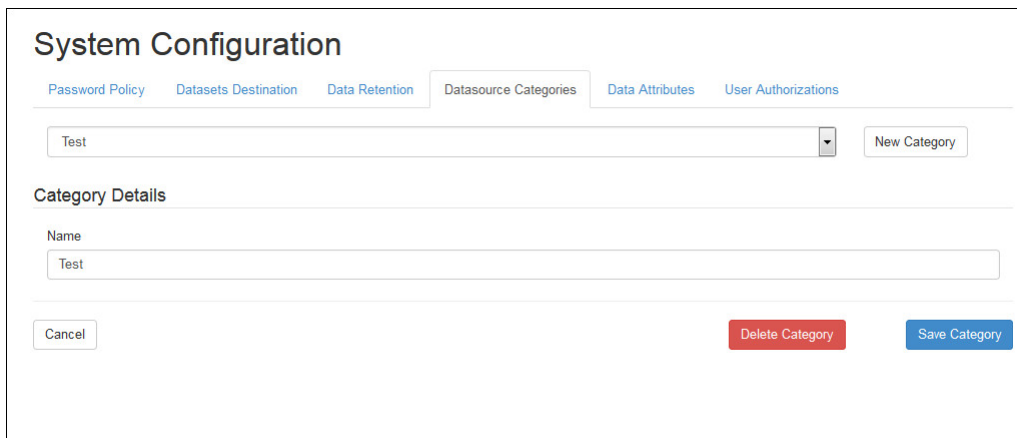
The **System Configuration** page opens on the **Password Policy** screen.

2. Click the **Datasource Categories** tab.

The **Datasource Categories** screen opens.

3. At the right side of the **Choose Category to Edit** field, click the drop-down list and select the category you want to edit.

The Category Details screen open.



**System Configuration**

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[Data Retention](#)
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[Data Attributes](#)
[User Authorizations](#)

Test ▼ [New Category](#)

**Category Details**

Name

Test

[Cancel](#)
[Delete Category](#)
[Save Category](#)

4. Make your edits to the category name.
5. Save the changes by clicking the **Save Category** button.

## Delete a Data Category

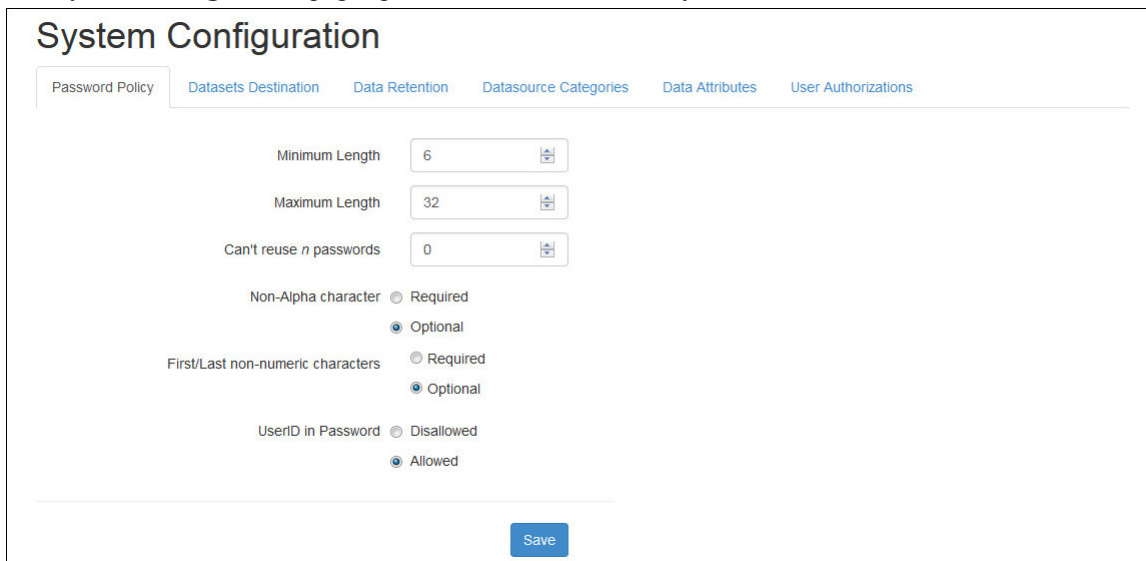
Use the **Datasource Categories** screen of the **System Configuration** page to delete a data category.

To delete a data category:

1. Open the **System Configuration** page, by clicking the **System Configuration** icon in the left navigation bar.



The **System Configuration** page opens on the **Password Policy** screen.



**System Configuration**

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[Data Attributes](#)
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Minimum Length

Maximum Length

Can't reuse *n* passwords

Non-Alpha character ☐ Required ☒ Optional

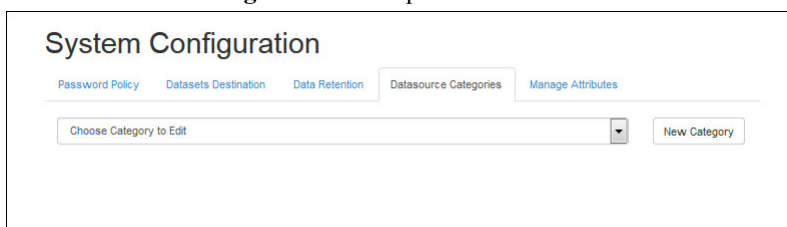
First/Last non-numeric characters ☐ Required ☒ Optional

UserID in Password ☐ Disallowed ☒ Allowed

[Save](#)

2. Click the **Datasource Categories** tab.

The **Datasource Categories** screen opens.

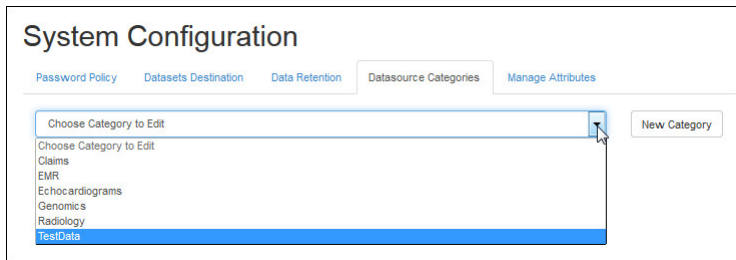


**System Configuration**

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Choose Category to Edit ▼ [New Category](#)

3. At the right side of the **Choose Category to Edit** field, click the drop-down list and select the category you want to delete.



System Configuration

Password Policy   Datasets Destination   Data Retention   Datasource Categories   Manage Attributes

Choose Category to Edit

Choose Category to Edit

Claims

EMR

Echocardiograms

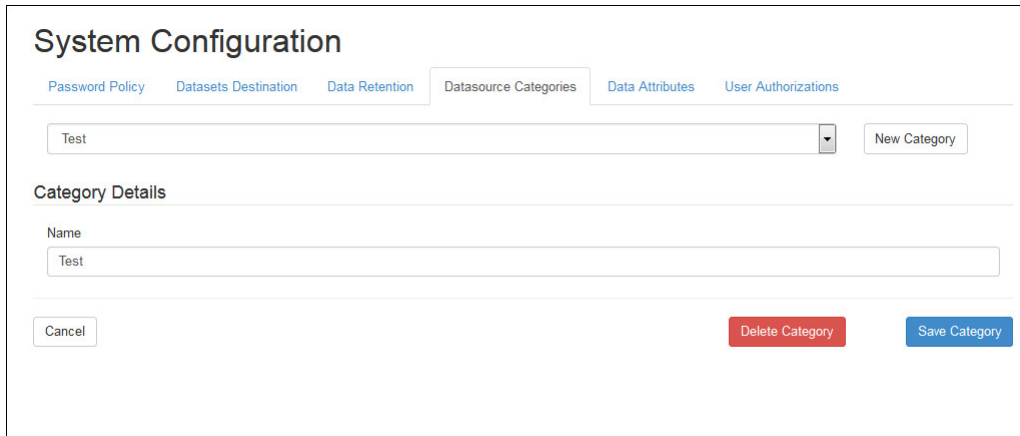
Genomics

Radiology

TestData

New Category

The Category Details screen open.



System Configuration

Password Policy   Datasets Destination   Data Retention   Datasource Categories   Data Attributes   User Authorizations

Test

New Category

Category Details

Name

Test

Cancel   Delete Category   Save Category

4. Click the **Delete Category** button.
5. The system asks you to confirm permanent deletion of the category. Click **Delete**.