



# Luke Wickens *Software Developer*

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## PROFESSIONAL EXPERIENCE

### **Makers Academy**, Software Developer Bootcamp Student

11/2020 – present

- OOP, TDD, MVC, DDD
- Agile/XP
- Ruby, Rails, Javascript
- RSpec, Jasmine

### **Marlborough Fund Managers Ltd**, Fund Pricing Analyst

03/2019 – 11/2020

- Daily reconciliation of bank statements and fund information to ensure accurate and correct information between them.
- Investigation of discrepancies between bank records and fund records.
- Posting of management fees and performing any adjustments/investigations that are required.

### **MGP Investment Management Ltd**, Trainee Paraplanner

12/2018 – 03/2019

- Producing annual and bi-annual valuation reports for clients and advisers (complete with performance assessment, income statements, and sector weighting graphs).
- Writing client reports based upon advisers' recommendations (both portfolio performance reports and recommendation reports).
- Joining advisers in client meetings and product provider meetings and performing detailed note-taking to produce file notes.

### **BPDS & Sons Limited**, Company Director

02/2016 – 10/2018

- Working as a contractor to larger transport and logistics companies to expedite day to day running of their operations.
- Proactively resourcing bespoke transport and logistic solutions to enhance the customer experience.
- Reviewing current practices to analyze possible implementations that increase business potential and broaden our network of contractors which increase x5 within the first 2 years.
- Introduced actively managing shipment schedules to maximize productivity and cut costs by 26%.

### **Investec Wealth & Investment**, Senior Custody Transfers Administrator

09/2012 – 02/2016

- Performing operational support for high-volume financial institutions.
- Received and transferred over 1500 new client portfolios from other major brokers including, UBS, JP Morgan, Barclays, Merrill Lynch, and HSBC.
- The first point of contact for Barclays account transfers, which reduced settlement reconciliation issues from 30 to less than 5 per week.
- Optimizing recording procedures to increase transfer handling efficiency.
- Mentoring new members of the team and provide on the job training to existing members in line with company standards.

## EDUCATION

**(BA Hons) Business Management**, Liverpool John Moores University

2011

Business Management degree with an emphasis on Finance.

## PROFESSIONAL QUALIFICATIONS

**IOC (Chartered Institute of Securities and Investments)**

*Level I - Introduction to Investment*

**IOC (Chartered Institute of Securities and Investments)**

*Level II - Financial Regulations*

**IOC (Chartered Institute of Securities and Investments)**

*Level III - Collective Investment Scheme Administration*

**DipFP (Chartered Insurance Institute)**

*R01 - Financial Services, Regulation and Ethics*

## SKILLS

### Proactive problem-solving

- Reconciliation of bank accounts in previous roles
- Investigation of discrepancies between transactions
- Analyzing and investigating management fee differences

### Time Management

- Processing daily pricing information to a 15:30 cut off
- Scheduling driver delivery load pick up and drop off
- Transferring client portfolios in a timely manner (<two weeks)

## AWARDS

**Associate (ACSI)**, Chartered Institute of Securities and Investments

2019

## INTERESTS

### Pool and Open-water Swimming

Competitive club swimmer and 200m butterfly club record holder. Also competed in The Great North Swim on behalf of Macmillan Cancer Support and The Chill Swim.

### Reading

An avid reader of Sci-fi and Fantasy novels. My favourites include The Riftwar Saga by Raymond E. Feist and Lord of the Rings Trilogy by J.R.R. Tolkien

### Gaming

I enjoy playing MMORPG games (World of Warcraft), FPS games (Overwatch) and RTS games (Total Annihilation and Starcraft).