# Linnea Caraballo

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# **Professional Summary**

As a mathematics graduate student I have developed a strong sense of curiosity, an attention to detail, critical thinking ability, and a collaborative mindset. All of my career highlights include learning new technical sills in the span of a month to deliver projects and actionable insights within the required timelines. I am passionate about the stories that data tells, and I am seeking an analyst role where I can provide analytical supports, ensure data integrity, and work with a team to report improvements across data sets.

# Work Experience

## Wesleyan University

September 2022 - Present

Teaching Assistant

Middletown, CT

- Provided academic support to students through one-on-one tutoring sessions or group study sessions, helping them understand complex mathematical concepts.
- Collaborated with mathematics faculty to prepare and deliver instructional materials, assignments, and assessments.
- Organized and led review sessions to reinforce classroom learning and address common challenges in mathematics.

OneReach.ai

May 2022 – August 2022

Junior Solutions Designer Intern

Denver, CO

- Streamlined the college search and accommodation process for disabled students by utilizing conversational AI in rich web chat, resulting in a more inclusive and accessible experience.
- Optimized US employee PTO request efficiency by integrating APIs with a custom AI solution in Slack, resulting in faster request processing.
- Crafted and rolled out conversational AI solutions with a focus on usability, applying UX principles, and design best practices.

#### Sacred Heart University

September 2020 - May 2022

IDEA Lab Specialist: Electronics

Fairfield, CT

- In 16 weeks, achieved a 30% increase in student engagement by developing and managing, engaging in-person and online training for soldering and programming.
- Worked with team members to offer cross-training and workshops, resulting in improved collaboration and communication, leading to better project outcomes.
- Developed and executed product design, testing, and prototyping for electronic devices, aiding in research and class projects.

Americares

May 2020 - August 2020

 $IT\ Intern$ 

Stamford, CT

- $\bullet \ \ \text{Improved IT audit process efficiency by 50\% with Alteryx workflow, reducing manual work and optimizing operations.}$
- Successfully implemented Alteryx workflows resulting in full automation of data gathering from Excel sheets increasing data integrity.
- Collaborated with operations team to create a relational database using SQL and Alteryx, leading to quick data retrieval and effortless data modeling for enhanced insights.

#### Education

Weslevan University

Sep. 2022 - May 2024

Master of Arts in Mathematics

Middletown, CT

### Sacred Heart University

Aug. 2018 - May 2022

Bachelor of Science in Computer Science & Bachelor of Science in Mathematics

Fairfield, CT

#### Skills

- Python, JavaScript, SQL
- Alteryx, GitHub, Microsoft Office, Microsoft SQL Server, MySQL