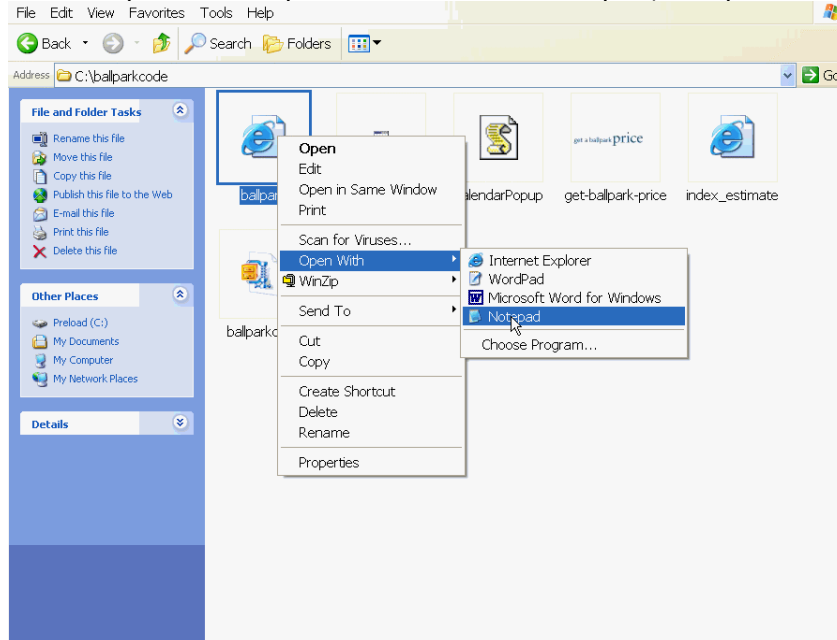**Instructions for using the Ballpark Price Request feature on the agency website**
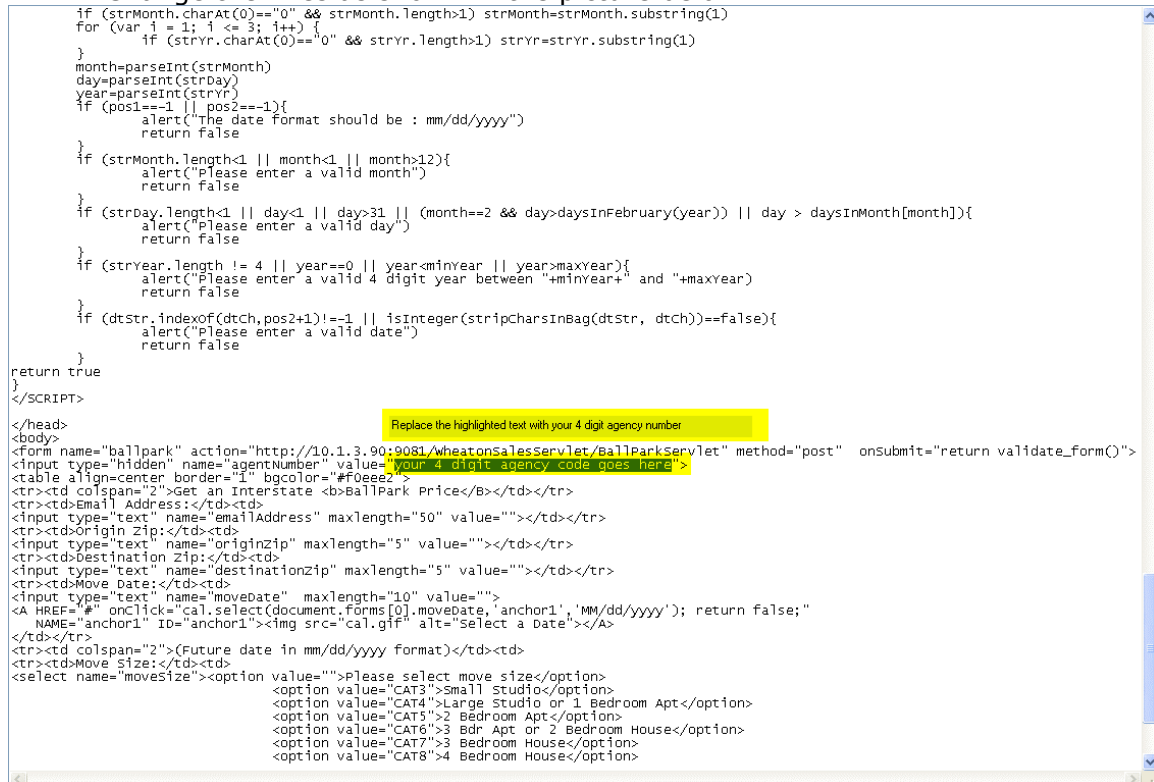
- Download the ballparkcode.zip file from this website.

The link is available in the Downloads section in the Forms & Manuals tab on access.wheatonworldwide.com portal.

- Open the ballpark.html file with Notepad, see picture below

- Change the lines as shown in the picture below:

- Use File > Save to save the html file, after making the changes.
- Open the index_estimate.html file with Notepad
- Repeat above steps with the index_estimate.html file
- Upload the following files to your website:
  Ballpark.html
  Cal.gif
  CalendarPopup.js
  get-ballpark-price.gif
  index_estimate.html

Provide links from other pages to the ballpark or the estimate request pages on your website as required.